

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, April 2, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Jenny Hageman and The Coffey County Republican Editor Mark Petterson were present for part of the meeting. County Clerk Vernon Birk was unable to attend due to election duties.

2. Crotts moved to approve the minutes of March 26, 2001 as written, seconded by Sipe. Motion carried.

3. Rowley moved to approve the minutes of March 29, 2001 as corrected, seconded by Crotts. Motion carried. Corrections were: March 29, 2001, paragraph 16a, first sentence, delete 'full' and add "the comprehensive".

4. **CONSENT AGENDA:**

A. Upon the recommendation of the Airport Board, moved to re-appoint Herbert Hood to the Coffey County Airport Board of Directors for a 3-year term beginning May 19, 2001 and ending May 18, 2004.

B. Upon the recommendation of the Coffey County Library Board, moved to re-appoint Debbie Birk to the Coffey County Library Board for a 4-year term beginning May 1, 2001 and ending April 30, 2005.

C. Upon the recommendation of the Coffey County Planning Board, move to re-appoint Denise Humlicek as a member of the Coffey County Planning Board for a 3-year term beginning May 1, 2001 and ending April 30, 2004.

D. Upon the recommendation of the Coffey County Planning Board, move to re-appoint Roger Douglass as a member of the Coffey County Planning Board for a 3-year term beginning May 1, 2001 and ending April 30, 2004.

E. Upon the recommendation of the Coffey County Planning Board, move to re-appoint Jerry Julian as a member of the Coffey County Planning Board for a 3-year term beginning May 1, 2001 and ending April 30, 2004.

F. Move to approve submission of the enlistment form for Commissioner Crotts for Kansas Cavalry, Inc.

G. Move to approve payment of annual dues for Kansas Cavalry, Inc., in the amount of \$200.00 for Commissioner Crotts.

4 a. Sleezer moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried, 4-1-0, Crotts abstained.

- 5.** Rowley moved to authorize and direct the Chairman to sign the Memorandum regarding payroll issues and benefits, seconded by Sleezer. Motion carried.
- 6.** Sipe moved, upon the recommendation of the Technology Committee and Bill Bauer, Information Systems Administrator, that the bid submitted by CCD for a document image storage server be accepted as the best bid and that award be made to CCD for a document image storage server at a cost of \$3,597.00, with funds to come from the General Fund, Technology Training and Equipment Line, seconded by Sleezer. Motion carried.
- 7.** Crotts moved, upon the approval of the County Attorney as to form, to authorize and direct the Chairman to sign the agreement with Computech for Laser Fiche document imaging software, support and hardware for 10 scanning unit and 50 user licenses, seconded by Sleezer. Motion carried.
- 8.** Sipe moved, upon the recommendation of the Technology Committee and approval of the County Attorney, to approve the purchase of ESRI software, ArcInfo Network (\$1,150.00), and two training sessions for Sharon Schurle titled Introduction to ArcGIS I (\$800.00) and ArcGIS II (\$1,200.00), with funds to come from the Technology Office Reserve Fund. Training will take place in St. Louis and will be 2 days for the first session and 3 days for the second session, seconded by Rowley. Motion carried.
- 9.** Becky Jewett, Emergency Preparedness Coordinator, presented her monthly report. Jewett advised the Board the color weather radar would be installed this Wednesday. Jewett made a presentation to the Boy Scouts this past week on disaster preparedness and showed the Board contents for a disaster emergency kit.
- 10.** Crotts moved, upon the recommendation of Commissioner Merry, the Board Representative to the Fiber Optic Control Board, to approve the purchase of an upgrade to the firewall server from CCD at a cost of \$4,510.00, with funds to come from the Fiber Optic System Construction Fund, with the total cost to be split six (6) ways among the members of the Fiber Optic Control Board. The 1/6 share per entity to be reimbursed will be \$751.67, seconded by Sleezer. Motion carried.
- 11.** Sleezer moved to authorize and direct the Chairman to sign the Memorandum to subordinate boards and the Coffey County Museum and Historical Society regarding a donation of computer equipment, seconded by Rowley. Motion carried.
- 12.** Crotts moved to appoint Bill Griffith to fill the position that was vacated on the Coffey County Airport Board of Directors, effective immediately and ending May 18, 2004, seconded by Sleezer. Motion carried.
- 13.** Sleezer moved to approve the text, as amended, for insertion in the tabloid for promotion of Coffey County, seconded by Crotts. Motion carried.
- 14.** Sipe moved to recess into Executive Session at 10:10 a.m. for 5 minutes to

include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.

15. The Board resumed regular session at 10:15 a.m.

16. Jon Hotaling, Economic Development Director, presented his report for the week of March 26th to March 30th, 2001.

17. Item No. 95-3; The prospect for the County Critters building is still interested but needs to know a date in the next 30 days. The prospect has some equipment ready to install and will review other needs when the County gets the deed back on the property.

18. Item No. 95-4; Hotaling is continuing to work with the potential prospects on the AMPRO building and equipment. Hotaling checked with the equipment appraiser on the certification of the appraisal. They are certified by RMS in Chicago, which has been in the industrial equipment appraisal business for over 30 years. Hotaling will need to set up a time for the Road and Bridge employees with a front end loader and a couple of dump trucks to haul some scrapped equipment to the metal pile at the landfill, preferably this Thursday or Friday. Hotaling requested information on AMPRO real estate from the County Appraiser.

19. Item No. 95-9; Hotaling completed and mailed out the Coffey County Strategic Planning Agendas for the April 4, 2001 meeting to be held in the Coffey County Hospital Conference Room.

20. Item No. 95-10; Hotaling mailed and signed the copy of the KDW&P matching grant to install stairways and railings at the Coffey County Lake shoreline fishing area to Leonard Jirak, KDW&P and Greg Stice, WCNO.

21. Item No. 95-29; Hotaling attended the Kansas Leadership Forum Regional Meeting, hosted by Coffey County Economic Development and WCNO, at WCNO. KLF President Ron Wilson introduced Commissioner Merry who welcomed the group to Coffey County and Jeannene Ryan who welcomed the group to WCNO. Those in attendance enjoyed the Eisenhower Education Center. During the meeting, KLF members from Cowley, Butler, and Wilson Counties shared information on their leadership programs.

22. Item No. 96-5; Hotaling confirmed the cost to install the gas line meter at the County spec building with a representative of Greeley Gas Company. The distance is 53' and a regulator will be needed because the extension will come off a high-pressure line. Total cost will be \$334.00.

23. Item No. 97-6; Hotaling attended the seminar on 'Lean Manufacturing' presented by MAMTC Engineer, John Glahn, at New Eagle Communications, Inc., in New Strawn. New Eagle hosted the seminar and provided lunch for the participants. The Coffey County Manufacturers Association (CCMA) paid 50% of the cost for one employee sent

to participate by any CCMA member business. Hotaling had 12 participants from 5 different Coffey County businesses. The cellular flow manufacturing simulation documented the time savings and smoother flow of a manufacturing line.

24. Item No. 98-6; Hotaling mailed the resolution and updated the information for the SEKRPC, Certified Economic Development Strategy, to Linda Weldon, Executive Director of SEKRPC.

25. Hotaling is working with the Coffey County Academy of Learning to identify possible funding sources to assist with the purchase of a basic electronics training module.

26. Sleezer moved to recess into Executive Session at 10:34 a.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be considered privileged in the attorney/client relationship, seconded by Crotts. Motion carried.

27. The Board resumed regular session at 10:44 a.m.

28. Hub Caspar, County Engineer, presented his weekly report dated April 2, 2001. Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant.

29. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

30. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

31. Item No. 99-13; Landfill: Terracon is submitting additional information as requested by KDHE, which will take them approximately two (2) weeks to review. As of March 28, 2001, no verbal or written comments have been received. The permit should be issued in four (4) to six (6) weeks.

32. Item No. 2000-15; Courthouse Lighting – Project No. 2000-Court: Complete except for final walk through.

33. Item No. 2000-01; Equipment Purchase: Bids were received and opened – 3/28/01. Bid tab attached – approve purchase:

BIDDERS

	Younie Motor	Crow-Moddie	Beyer Motors	Holthaus
Make	Chevrolet	Ford	Dodge	Chevrolet
Model	Silverado 2500	F-250 Super Cab	Ram 2500	Silverado 2500 HD
Year	2001	2001	2001	2001
Price	\$26,764.32	\$31,435.00	\$30,990.00	\$32,180.00
Government Discount	————	\$4,757.00	\$4,955.00	\$3,420.87
Delivered Price	\$26,764.32	\$26,678.00	\$26,035.00	\$28,759.13
Warranty Terms of New Unit				
Delivery Date	60 Days	60-90 Days	90 Days	90 Days

33 a. Sleezer moved, based upon the recommendation of the County Engineer, that the bid submitted by Beyer Motor Company for one (1) 2001 Dodge Ram 2500 4WD pickup, be approved as being the best bid, that award be made according to the terms of the bid at a cost of \$26,035.00, with funds to come from the Road and Bridge Fund, seconded by Sipe. Motion carried.

34. Item No. 2001-05; County Rock Specifications: Request formation of a committee to review and update Rock Specification for the Coffey County Highway Department.

34 a. Merry moved, to develop a County Rock Specifications Committee comprised of Hub Caspar, Robert Reed, and Johnnie Sleezer, seconded by Sipe. Motion carried.

35. The Board also discussed the 2001 bridge projects with Caspar.

36. Caspar distributed the Work Order Inquiry Report.

37. Sipe moved to recess into Executive Session at 11:31 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.

38. The Board resumed regular session at 11:36 a.m.

39. Sleezer moved to authorize and direct the Chairman to sign the Memorandum to the County Engineer regarding a Request for Reclassification, seconded by Rowley. Motion carried.

40. The Board will have a work session on CP-5s at 1:00 p.m., Monday, April 9th, 2001.

41. Commissioner Sipe will be attending Effective Supervisory Training this Friday, April 6th, 2001, at the Burlington Library.

42. Commissioner Sleezer will be attending the Joint Engineer District Advisory Board meeting this Friday, April 6th, 2001, in Garnett.

43. Sipe moved to adjourn, at 11:52 a.m., to Friday, April 6, 2001, at 8:00 a.m. to canvass the election and attend to any other business that may arise, seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Required

1. Douglas B. Keene – Letter regarding appointment to Airport Board
2. Department of Army – Melvern Project Office, Corps of Engineers – Letter regarding tour of project.
3. William Griffith – Letter regarding appointment to Airport Board
4. Stewart Braden – Letter regarding appointment to Airport Board

Response Optional

5. Randy Allen, KAC – e-mail regarding SB306 (Franchise Fees)

Response Not Required

6. City of Gridley – Letter regarding 2000 Infrastructure Funds
7. City of Gridley – Letter regarding 2000 Park & Recreation Funds
8. KAC – Legislative Bulletin – March 26, 2001
9. Whitney Damron – Response regarding Supplemental Note on HB 2268
10. KAC – Legislative Alert on Supplemental HB 2268
11. KAC – Legislative Alert – Demand Transfer Analysis
12. Whitney Damron – Newspaper Article, Topeka Capital Journal, March 28, 2001
13. Carol Jones – Thank you note
14. Kerr Center for Sustainable Agriculture - Field Notes Newsletter, Spring 2001.
15. Senator Derek Schmidt – Letter regarding legislative issues
16. Recycling In Kansas – Newsletter, April/May/June 2001

Minutes, April 2, 2001

Signed:

Attest:

Chairman

County Clerk