

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 31, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Angie Kirchner, Budgetary Accounting Specialist I, Doug Witteman, County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Mark Petterson, The Coffey County Republican, and Sam Robinson, The Gleam/KSNP. Vernon Birk, Coffey County Clerk, was conducting Election school.

2. Rowley moved to approve the minutes of Monday, March 24, 2003, as corrected, seconded by Sipe. Motion carried. Corrections were: Paragraph 3. B., replace '\$10.34/hr.' with "\$10.80/hr.". Paragraph 4., replace 'Rowley' with "Sipe". Paragraph 6., second sentence, replace 'indicated' with "suggested", after 'discussion' add "to see how they would like to proceed.". Paragraph 12., add last sentence to paragraph, "Coffey County Sanitarian, Marilyn Eccles, was present for part of the discussion and was introduced to Ingle.". Paragraph 27. and paragraph 28., do not bold either paragraph. Create new Paragraph "29." and re-number each paragraph thereafter respectively. New Paragraph "29.", add "Mark Petterson, The Coffey County Republican, met with the Board about printing an insert for the paper regarding Coffey County 2003 Appraisal Values." Old paragraph '29', re-number as new paragraph "30.". Old paragraph '29a.' re-number as new paragraph "30a." Old paragraph '30.' re-number as new paragraph "31.".

3. Sipe moved to approve the minutes of Friday, March 28, 2003, as written, seconded by Crotts. Motion carried 4-yes, 0-no, 1-abstention, Kirchner.

4. **Consent Agenda**

- A. Move to authorize and direct the Chairman to sign the revised job descriptions for the Assistant Deputy and Deputy for the Register of Deeds office.
- B. Move to authorize and direct the Chairman to sign the purchase order for the Sheriff Department for a 2003 Ford Crown Victoria 4-door police interceptor, at a cost of \$19,503.00, with funds to come from the Sheriff Department, Capital Outlay line.
- C. Move to authorize and direct the Chairman to sign the Certificates of Title for a 1997 Ford Crown Victoria, VIN 2FALP71W1VX142554 and a 1996 Chevrolet, VIN 1GNNDT13W8T2169181. Both vehicles are being traded in for the above referenced 2003 Ford Crown Victoria.

4a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

5. The Board will be postponing the appointment of two Library Board members until next Monday, April 7, 2003.

- 6.** Merry moved to re-appoint Brian Morray, Bill Manwaring, and Robert Drumm to a three year term on the Coffey County Planning Board, effective May 1, 2003 and ending April 30, 2006, seconded by Rowley. Motion carried.
- 7.** Merry moved, upon the recommendation of the Health Administrator, to accept the bid of CCD as being the best bid and to purchase a notebook computer and 17" flat panel monitor at a cost of \$2,267.00 plus shipping, with funds to come from the Department Bio-terrorism Funds, seconded by Rowley. Motion carried.
- 8.** Susan Mueller, Health Department Administrator, and Elysa Lovelady, County Appraiser, met with the Board regarding the bid of Insight, Tempe, AZ, for two CP1700 with external jet direct print servers.
- 8a.** Rowley moved, upon the recommendation of the Appraiser and Health Department Administrator, to accept the bid of Insight, Tempe, AZ for two CP1700 with external jet direct print servers, at a cost of \$648.56 each, with funds to come from the Health Department Bio-terrorism Grant Funds and the Appraiser Department, Commodities Line Item, seconded by Kirchner. Motion carried.
- 9.** Mueller advised the Board Lorna Stohs would be filling the position of Healthy Start Visitor.
- 10.** Carl Rogers, Robert Harkrader, and Nancy Alley of the Natural Resources Conservation Service (NRCS) met with the Board to discuss the infested acreage of Coffey County with Sericea Lespedeza. Based on the amount of acreage that is infested, the amount of money that Coffey County landowners have spent on chemicals, and the amount of cost-share absorbed through the County to destroy Sericea Lespedeza, the NRCS asked the Board to declare Coffey County a Sericea Lespedeza Disaster Area. Rogers presented the 2002 Data to support the Coffey County Sericea Lespedeza Disaster Petition.
- 10a.** Rowley moved, upon the recommendation of the Coffey County Conservation District, Natural Resources Conservation Service, Kansas State Extension Office, and the Coffey County Noxious Weed Department to approve a petition to the Secretary of Agriculture to declare Coffey County a Sericea Lespedeza Disaster Area, seconded by Crotts. Motion carried.
- 11.** Steve Lightle, Coffey County Housing Authority, met with the Board to inquire about joining the County's health insurance plan. Lightle said there would be no extra costs to the County; it would only provide cheaper insurance rates for the Housing Authority's two employees. The insurance premiums would be paid from the Coffey County Housing Authority's budget. The Board requested that more information be provided from BlueCross & BlueShield. No decisions were made regarding the issue.
- 12.** Lightle provided the Board with an update on the Rehabilitation Program and the ADA readily adaptable home they are constructing

- 13.** Merry moved to authorize and direct the County Attorney to contact Bond Counsel to initiate steps necessary to refinance 1993 COPS issue to take advantage of currently low interest rates, seconded by Rowley. Motion carried.
- 14.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 24, 2003.
- 15.** Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital on Wednesday, April 2nd at 12 noon.
- 16.** Item No. 95-29; Hotaling completed and mailed out Leadership graduation dinner invitations to students, a presenter, commissioners, the media, and student sponsors. Hotaling also mailed out class agendas to the students and the presenter, Phil Coleman of Champion Seminars.
- 17.** Item No. 98-10; Hotaling attended the SEK, Inc. membership dinner at the Coffey County Hospital on March 26th. Lynda Wilkinson, Executive Director of SEK, Inc., highlighted activities of the organization. Representatives from MAMTC, Mid-America Certified Development Company, Southeast Kansas Tourism Region, and the Kansas Department of Commerce also highlighted their activities in conjunction with SEK, Inc. Twelve Coffey County officials and business representatives attended the meeting.
- 18.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center meeting on March 25th at the Burlington grade school. Hotaling discussed a possible grant application, letters of commitment for matching funds or in-kind donations, expansion of the program to USD #243, and upcoming activities.
- 19.** Item No. 01-5; Hotaling attended the Kansas Leadership Forum Board of Directors meeting in Manhattan on Thursday evening, March 27th. Hotaling discussed plans for the annual conference to be held in Colby in September. On Friday, Hotaling attended the Community Leadership Day at KSU Student Union. Presentations on ‘Community Leadership’, ‘Leadership for the Future’, ‘Youth Leadership’, and ‘Why Community Leadership Matters’ were given at the conference.
- 20.** Item No. 03-1; Hotaling received athletic economic incentive grant applications for two Waverly track meets to be held at the Burlington high school facility. The high school track meet will bring in 17 teams and the middle school track meet will bring in 8 teams.
- 21.** Item No. 03-2; Hotaling delivered banquet tickets, raffle tickets, flyers, etc. for the Hunters Hope Foundation Banquet to sponsors / ticket outlets. Hotaling met a 10-year-old Coffey County boy who is suffering from a leukodystrophy similar to the Krabbe disease that afflicts Jim Kelly’s son, Hunter.
- 22.** Hotaling mailed out information on the SBA LowDoc loan program to a Coffey County business owner.

23. Hotaling spoke to a Coffey County resident about a sign easement for a Coffey County tourism sign on Hwy 57.
24. Sipe moved, upon the recommendation of the Economic Development Director, to approve the payoff of the Ampro Equipment Lease in the amount of \$36,794.77 to be paid from the Ampro New Equipment Lease Fund, seconded by Kirchner. Motion carried.
25. Hub Caspar, Coffey County Engineer, presented the weekly report dated March 24, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
26. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
27. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
28. Item No. 99-13; Landfill: Grinder Update. Report on the Lake Region Authority meeting. **Caspar reiterated support of the Lake Region Authority on the grant application.**
29. Caspar also presented the construction activity report for the week of March 31, 2003; provided the Board with an update from Aquaterra; and discussed HB 2246 and the status of 2003/2004 Special City County Highway Funds.
30. Crotts moved to recess into Executive Session at 11:24 a.m. for 5 minutes to include each of the Commissioners, the County Attorney, and the Coffey County Engineer to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
31. The Board resumed regular session 11:29 a.m.
32. Rowley moved to adjourn the meeting at 11:34 a.m. until Tuesday, April 01, 2003, at 8:30 a.m. for a salary work session and any other County business that may arise, seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Required

1. Bill Manwaring – Biographical Information sheet for appointment to Planning Board
2. Robert Drumm – (same as listed above)
3. Brian Morray – (same as listed above)
4. Martha Newkirk – Letter regarding appointment to Library Board

5. Rural Water District No. 2 – Application for Assistance
6. KAC – Legislative Bulletins
7. Waverly High School – Request for After Prom donation
8. Dennis Polson – Biographical Information for Appointment to Library Board

Response Optional

9. KDCH – Notice of seminar
10. NRC – Notice of meeting

Response Not Required

11. Hawver’s Capitol Report – 3-24-03; 3-25-03; 3-26-03; 3-27-03; 3-28-03
12. Coffey County Library – Calendar of Events
13. Senator Derek Schmidt – Letter regarding support of funding for K-12 education
14. Representative Peggy Long – Letter regarding support of funding for K-12 education
15. Juvenile Justice Authority – Letter regarding secure detention of juvenile status offenders
16. City of New Strawn – Accounting of 2002 Park & Rec. Funds and Accounting of 2002 City Infrastructure Funds
17. Whitney Damron – Newspaper article and letter regarding SB151- County and District Hospital Legislation
18. Corps of Engineer – Public Notice
19. League of Kansas Municipalities – News

Minutes, March 31, 2003

Signed:

Attest:

Chairman

County Clerk