

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, March 30, 2009. Chairman Fred Rowley, Jr., called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Robrahn and Bob Saueressig present. Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant, were present. WCNOC Representative Tim East was also present.
- 2.** Crotts moved to approve the minutes of Friday, March 27, 2009, as corrected, seconded by Saueressig. Motion carried.
- 3.** Robrahn moved to approve the minutes of Monday, March 23, 2009 as written, seconded by Sipe. Motion carried.
- 4. Consent Agenda**

  - A.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marjorie M. Rohr. Lots Eight (8), nine (9), Ten (10), Eleven (11), Twelve (12), Thirteen (13) and Fourteen (14), Block One Hundred and Seven (107), City of Burlington, Kansas. Book Volume 222, Page 3-4 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.
- 5.** Crotts moved, upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney, to authorize and direct the Chairman to sign the letter of agreement with USD 245 and Bus Contractors for Emergency Management purposes, seconded by Sipe. Motion carried.
- 6.** County Engineer Wayne Blackbourn presented the weekly report for the week of March 30, 2009.
- 7.** Item No. 93-01; Road Permits Report: One (1) Road Permit was issued during the past week.
- 8.** Item No. 99-13; Zoning Permit/Applications Report: One (1) Zoning Permit was issued during the past week.
- 9.** Item No. 2009-15; Cold Mix Purchase for 2009: Request authorization to solicit bids for Asphalt Cold Mix patching material. Received bids Wednesday, March 25, 2009, at 2:00 p.m. Review bids – Make Award.
- 9a.** Rowley moved, based upon the recommendation of the County Engineer, that the bid submitted by APAC-Shears in the amount of \$65.00 per ton be approved as the best

bid for Cold Mix Patch and that award be made according to the terms of the bid and be paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.

**10.** Blackburn also presented the Construction Zone Report for the week of March 30, 2009.

**11.** Economic Development Director Jon Hotaling presented the bi-weekly report for March 16, 2009 to March 27, 2009.

**12.** Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on Wednesday, April 1<sup>st</sup>.

**13.** Item No. 95-24; Hotaling attended the “WeKan” Conference in Salina presented by the Kansas Sampler Foundation on March 24<sup>th</sup>. The Sampler Foundation provided information on the “Explore Rural Kansas” partnership plan that is receiving \$50,000 in funding support from the Kansas Department of Commerce Travel & Tourism Division. Hotaling attended educational seminars on “Embracing Technology: Web 2.0, Facebook, Twitter and Blogging for marketing and promotion”, “Restoration of downtown buildings, historic preservation, funding, and upstairs apartment space”, “Using constant contact for online marketing”, and “How to put POW in your PowerPoint presentations”.

**14.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After Hours hosted by Abby’s Attic in downtown Burlington.

**15.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region meeting in Coffeyville on Thursday, March 19<sup>th</sup>. The organization is finalizing plans for a new display for travel shows. 2009 tradeshow remaining is the Kansas Sampler Festival in Concordia. The Overland Park Travel & Cuisine Show was well attended and the SEKTR booth had a lot of requests for day trip information. Jennifer Anderson, Executive Director of the Coffey County Chamber of Commerce, attended the show and provided information on Coffey County while working in the SEKTR booth. Geo-caching, using GPS to find tourism sites and hidden treasure chests containing free promotional information, coupons, etc., is becoming very popular and show attendees asked if Southeast Kansas had geo-caching sites available. A representative from the Kansas Department of Commerce Travel & Tourism Division provided information on new marketing materials to be used by the State of Kansas for the upcoming travel season. Next SEKTR meeting will be May 28<sup>th</sup> in Parsons.

**16.** Item No. 04-3; The Tax Abatement Review Committee for the City of Burlington will review the 2009 partial abatement for Charloma. Coffey County Economic Development will provide FTE information to the committee.

**17.** Item No. 08-4; Hotaling met with a business prospect at Beto Jct. to review his offer to purchase a site in Lebo. Hotaling forwarded the offer information to the owner of the real estate in Lebo. Hotaling will continue to work as contact point as negotiations proceed.

- 18.** Hotaling hosted Kansas Department of Commerce Southeast Kansas Field Office Representative, Craig VanWey, for a tour of Kan-Seal and Mid-American Machine. VanWey provided information on Kansas Department of Commerce programs available to assist manufacturing operations to Kan-Seal and Mid-American Machine representatives.
- 19.** Hotaling completed the CP-5 for 2009 salary budget impact analysis.
- 20.** Hotaling registered for the Kansas Association of Counties Wind Farm Informational Seminar in Yates Center on May 15<sup>th</sup>.
- 21.** Hotaling reviewed a business plan containing information received from a start-up company that is considering a Coffey County location.
- 22.** Robrahn moved to enter into Executive Session for 10 minutes at 10:10 a.m., to include each of the Commissioners, Jon Hotaling and the County Attorney, to discuss confidential data related to financial affairs or trade secrets of a corporation, seconded by Sipe. Motion carried.
- 23.** The Board resumed regular session at 10:20 a.m.
- 24.** Information Technology Director Bill Bauer met with the Board to request to purchase Two TrippLite rack mount UPS for the JSB Building in the total amount of \$1,882.00 from Inland Associates.
- 24a.** Robrahn moved, upon the recommendation of Bill Bauer, IT Director, and approval of the County Attorney as to form, approve the purchase of Two TrippLite rack mount UPS in the total amount of \$1,882.00 from Inland Associates. Funding for the purchase will come from the 2009 County General Fund – Technology Training and Equipment Line Item, seconded by Crotts. Motion carried.
- 25.** County Treasurer JoAnn Raaf reported the County received a check in the amount of \$351,000 for mortgage registration fees from Kansas City Power and Light. Of that amount, the County will receive \$337,694.99 and the state will receive \$13,507.80.
- 26.** Engineer Wayne Blackburn and Treasurer JoAnn Raaf discussed the Board's intention with the Wage/Salary Committee reviewing all Elected Officials and Department Heads' salaries. The Board agreed that the committee proceed.
- 27.** Saueressig moved to enter into Executive Session for 15 minutes at 11:21 a.m., to include each of the Commissioners and the Sheriff, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 28.** The Board resumed regular session at 11:36 a.m.

29. Rowley moved to enter into Executive Session for 15 minutes at 11:38 a.m., to include each of the Commissioners and the Sheriff, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
30. The Board resumed regular session at 11:53 a.m.
31. The Board reviewed 2009 salaries submitted on CP-5 forms by department for review.
32. Rowley adjourned the meeting at 12:13 p.m.

### **Correspondence**

1. Lake Region RC&D – Annual meeting on April 9, 2009
2. Coffey County Hospital Board of Trustee Meeting – February 16, 2009
3. KAC Legislative Update #13 – March 27, 2009
4. Derek Schmidt - The Senate Report – March 30, 2009
5. League of Kansas Municipalities Publication – League News – March 27, 2009
6. Hawver’s Capitol Flash – March 23, 24, 25, 26, 27, 2009
7. Hawver’s Capitol Report – March 30, 2009
8. City of LeRoy – Accounting of 2008 Park & Rec Fund – March 23, 2009
9. City of LeRoy – Accounting of 2008 Infrastructure Funds – March 23, 2009
10. Kansas Department of Commerce – Rural Development Grant Funds – March 26, 2009
11. Doug Vander Linden – Kan-ed Funding/Legislative Update – March 26, 2009
12. Doug Vander Linden – Senate Bill Update – March 23, 2009
13. Whitney Damron – Article of Interest – March 26, 2009
14. Nancy Raymer – City of Burlington – Notice to Landowners of a Variance – March 25, 2009
15. Coffey County Library Board Meeting Minutes – February 16, 2009

16. Kansas Department of Commerce – Rural Development – Community Development Block Grant Workshop – April 29, 2009
17. Kansas Department of Transportation – Coffey County Statewide County Five-Year Approved Construction Program – March 24, 2009
18. The Kiplinger Letter – March 6, 20, 2009
19. The Kiplinger Tax Letter – March 6, 20, 2009
20. Kiplinger’s Personal Finance Adviser – February 2009
21. KAC Legislative Updates – Trouble from SB 242 – March 24, 2009
22. Alltech Engineering – Full Road Closure of bridge over John Redmond Dam – March 25, 2009
23. City of LeRoy – Council Minutes of February 2, 2009
24. League of Kansas Municipalities – Legislative Alert – Annexation Bills - March 24, 2009
25. COF Training Services, Inc. – Board Meeting Minutes of February 18, 2009
26. KAC Legislative Updates – Budget Discussions – March 26, 2009
27. Plains Guardian – February 2009 Edition – March 23, 2009
28. Coffey County Fire District #1 – District Board Meeting of February 17, 2009
29. U.S. Army Corps of Engineers – Proposal for work – March 23, 2009
30. KAC Legislative Updates – Annexation Bills - March 26, 2009  
Minutes, March 30, 2009

Signed:

Attest:

Chairman

County Clerk