

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, March 29, 2010, with members Larry Crotts, Tim Sipe and Kimberly Skillman-Robrahn present. The Board questioned and signed warrants and vouchers from the month of March 2010.
- 2.** Chairman Bob Saueressig called the meeting to order at 9:00 a.m. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present. Fred Rowley was absent from the meeting.
- 3.** Crotts moved to approve the minutes of Monday, March 22<sup>nd</sup>, 2010, as written, seconded by Sipe. Motion carried.
- 4.** Health Department Administrator Lindsay Payer met with the Board to discuss a patient needing health care. Payer was contacted by StorMont Vail and Coffey County Hospital requesting that the Health Department provide the care. Payer stated that the Health Department has not provided Home Health care in about 15 years and that Coffey County Health Systems has provided Home Health since then. The Board directed Payer to contact the Hospital Administrator.
- 5.** Engineer Wayne Blackbourn presented the weekly report for the week of March 29, 2010.
- 6.** Item No.93-01; Road Permits Report: Six (6) Road Permits were issued during the past week.
- 7.** Item No. 99-13; Zoning Permit/Applications Report: Three (3) Zoning Permits were issued during the past week.
- 8.** Item No. 2009-51; Equipment Purchase – Tire/Service Truck. (Pending Additional information). Request authorization to solicit formal bids for one (1) Tire/Service Truck. Bid date April 7, 2010.
- 9.** Item No. 2010-10; Request Bid on 2010 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2010 Chipseal Program. Bid date: May 5, 2010.
- 10.** Item No. 2010-16; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2001-C, Hot Mix Overlay on Angus Road from 6<sup>th</sup> Road north to 14<sup>th</sup> Road. Bid date: April 7, 2010.
- 11.** Item No. 2010-17; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2002-C, leveling course on 12th Road from Emmer to Lynx Road. Bid date: April 7, 2010.
- 12.** Item No. 2010-18; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2003-C, Hot Mix Overlay on Wayside Road from 12<sup>th</sup> Road to 16<sup>th</sup> Road. Bid date: April 7, 2010.

- 13.** Sipe moved, based upon the recommendation of the County Engineer, to advertise and hire one in-house, part-time employee for the Highway Department (due to resignation of employee for a full-time position), seconded by Crotts. Motion carried.
- 14.** Blackburn also presented the Construction Zone report for the week of March 29, 2010.
- 15.** Robrahn moved to enter into Executive Session for 5 minutes at 9:55 a.m., to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
- 16.** The Board resumed regular session at 10:00 a.m.
- 17.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for March 15, 2010 to March 26, 2010.
- 18.** Item No. 95-9; Hotaling completed and mailed out agendas to city, county, state and USD officials for the 15<sup>th</sup> annual elected officials networking breakfast to be held on Wednesday, April 14<sup>th</sup>, at 7:30 a.m., at the Coffey County Hospital.
- 19.** Item No. 95-10; On Thursday, March 25<sup>th</sup>, Hotaling attended a meeting with representatives from WCNO, the Coffey County Sheriff's office, and the Kansas Department of Wildlife and Parks to discuss zebra mussel procedures now in place at Coffey County Lake and whether any additional procedures will be needed in the future. Monitoring for zebra mussels will continue.
- 20.** Item No. 95-21; Hotaling attended an all day training session for Public Information officers (PIO's) held in the courthouse basement on Wednesday, March 24<sup>th</sup>. Sharon Watson, State Adjutant General's Office PIO, was the instructor for the class. The class included video recorded mock news conferences that were critiqued by the instructor and class members.
- 21.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce March After Hours event held at the Coffey County Hospital, on Thursday, March 25<sup>th</sup>, at 5 p.m.
- 22.** Item No. 98-6; Hotaling completed an update of Coffey County information for the Southeast Kansas Regional Planning Commission (SEKRPC) Comprehensive Economic Development Strategy (CEDS). The SEKRPC will consolidate the information from all 12 southeast counties and present a draft of the CEDS to the SEKRPC CEDS committee for final revision. Upon approval by the SEKRPC Executive Committee, the CEDS will be submitted to the U.S. Economic Development Administration for approval.
- 23.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) meeting in Sedan. The Kansas Sampler Festival Committee presented information on the SEKTR tent location and provided maps of the festival grounds and parking areas. The 2010 budget was approved and work is progressing on the new website and logo. Each county was given a list of possible items to be included in the website. Each county will provide their

information to the website designer. An April meeting with the website designer will be held to finalize information from each county.

- 24.** Hotaling sent information to a Burlington business about advertising space possibly becoming available on an existing sign north of Burlington.
- 25.** Hotaling sent information to a retail prospect on possible sites and the listing of realtors from the Coffey County Visitors' and Relocation Guide.
- 26.** Hotaling completed the CP-5 for 2010.
- 27.** Hotaling provided mugs and Coffey County coffee for the LeRoy Homecoming fundraiser.
- 28.** Hotaling provided lake brochures and Coffey County coffee for the Travel and Tourism Division Oklahoma media tour.
- 29.** Hotaling also provided population estimates by the U.S. Census Bureau.
- 30.** Shirley Williams met with the Board to request clarification on the situation with Charloma based on information that she had read in the Burlington City minutes regarding the County providing a tax abatement to Charloma. The Board stated that the County has not provided a tax abatement to Charloma as Charloma is located in the Burlington City limits.
- 31.** Tim Sipe stated that he would not seek re-election for Commission District #4.
- 32.** Crotts left the meeting at 11:36 a.m.
- 33.** Saueressig recessed the meeting at 12:03 p.m., until 1:00 p.m.
- 34.** The Board resumed regular session at 1:00 p.m.
- 35.** The Board reviewed the CP-4, CP-4U and CP-5 Forms at 1:00 p.m.
- 36.** Sipe moved to enter into Executive Session for 10 minutes at 2:25 p.m., to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 37.** The Board resumed regular session at 2:35 p.m.
- 38.** Sipe moved to enter into Executive Session for 10 minutes at 2:37p.m., to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
- 39.** The Board resumed regular session at 2:47 p.m.

40. Robrahn moved to enter into Executive Session for 5 minutes at 2:49 p.m., to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
41. The Board resumed regular session at 2:54 p.m.
42. Saueressig adjourned the meeting at 3:00 p.m.

### **Correspondence**

1. Derek Schmidt - The Senate Report – March 22, 29, 2010
2. Whitney Damron – Legislative Update – March 20, 27, 2010
3. Whitney Damron – Articles of Interest – March 22, 24, 2010
4. KAC Legislative Updates – March 18, 22, 23, 2010
5. The Kiplinger Letter – March 19, 2010
6. The Kiplinger Tax Letter – March 19, 2010
7. Hawver’s Capitol Flash – March 17, 18, 22, 23, 24, 25, 26, 2010
8. League of Kansas Municipalities – League News – March 19, 22, 26, 2010
9. League of Kansas Municipalities – Legislative Alert – March 25, 2010
10. Federal Aviation Administration – Aeronautical Study – March 17, 2010
11. Coffey County Hospital – Board of Trustee Meeting – Minutes of February 15, 2010
12. City of New Strawn – Accounting of 2009 Park and Rec Funds – March 23, 2010
13. City of New Strawn – Accounting of 2009 City Infrastructure Funds – March 23, 2010
14. COF – Accounting of 2009 Funds – March 23, 2010
15. KAC – Kaitlin Marsh – Teamwork & Internal Customer Service Class on April 8, 2010
16. Coffey County Library Board Meeting – Minutes of February 15, 2010
17. City of Waverly – Minutes of January 13, February 10, 2010

18. Coffey County Historical Society – Minutes of December 17, 2009
19. City of Burlington – Minutes of March 3, 2010
20. Coffey County Extension Council Executive Board Meeting – Minutes of February 24, 2010
21. COF Training Services, Inc. – Minutes of February 17, 2010
22. City of Gridley – Accounting of 2009 Infrastructure Funds – March 22, 2010
23. City of Gridley – Accounting of 2009 Park and Rec Funds – March 22, 2010
24. KAC – Legislative Bulletin No. 10 – March 19, 2010  
Minutes, March 29, 2010

Signed:

Attest:

Chairman

County Clerk