

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, March 28, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present.
 2. Dale moved to approve the minutes of Monday, March 21, 2016, as written, seconded by Combes. Motion carried.
 3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Timothy A. Hammye, Sheriff's Office, Paid Reserve Trainee, from: 1/5th to 3/5th, effective 4/1/16.
 - 3a. Dale moved to approve the Consent Agenda, seconded by Combes. Motion carried.
 4. Noxious Weed Director/Recycling Coordinator Todd Bemis met with the Board for personnel.
 - 4a. Rowley moved, upon the recommendation of the Noxious Weed Director/Recycling Coordinator, to authorize and direct the Chairman to sign the revised job descriptions for the Office Manager, Noxious Weed Laborer and Recycling Laborer, seconded by Saueressig. Motion carried.
 - 4b. Saueressig moved, upon the recommendation of the Noxious Weed Director/Recycling Coordinator, to authorize and direct the Chairman to sign the revised Table of Organization for the Noxious Weed/Recycling Department, seconded by Meats. Motion carried.
 - 4c. Combes moved, upon the recommendation of the Noxious Weed Director/Recycling Coordinator, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brandee Clark, Noxious Weed Department, Office Manager, Classification: from M-II-d to C-III-a, Wage from \$13.48 to \$15.08, effective 4-1-2016, seconded by Meats. Motion carried.
5. County Engineer Wayne Blackbourn presented the weekly report for March 28, 2016.
 6. Item No. 93-01; Road Permits: No road permits were issued during the past week.
 7. Item No. 99-13; Zoning Permit/Applications Report: Two zoning permits were issued during the past week.
 8. Item No. 2016-18; Dust Control – Magnesium Chloride: Request authorization to solicit sealed bids for Magnesium Chloride for 2016 Dust Control Program. Review and Award Bid.

BID TABULATION
30% MAGNESIUM CHLORIDE SOLUTION

March 23, 2016

2:00 P.M.

30% MAGNESIUM CHLORIDE MgCl₂ 26,500 gals approximately

| | BIDDERS | | |
|----------------------------|---------------|---------------|---------------|
| | Scotwood Ind. | Dale Brothers | Carter Waters |
| UNIT PRICE | \$1.030 | No Bid | No Bid |
| DEMURRAGE AFTER 2 HOURS | \$85.00 | No Bid | No Bid |
| TOTAL COST (APPROXIMATELY) | \$27,295.00 | No Bid | No Bid |

- 8a.** Rowley moved, based upon the recommendation of the County Engineer, that the bid submitted by Scotwood Industries, Inc. in the amount of \$1.030 per gallon be approved as the best bid for Magnesium Chloride and that award be made according to the terms of the bid and be paid from the Road and Bridge Fund, seconded by Dale. Motion carried.
- 9.** Item No. 2015-27; Hot Mix Pavement: A1601-C: Request authorization to solicit sealed bids for A1601-C, Hot Mix Asphalt (HMA) Project on Shetland Road from 58 HWY south approximately 450'.
- 9a.** Meats moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for A1601-C, Hot Mix Asphalt (HMA) Project on Shetland from 58 HWY south approximately 450'. Funds to come from the General Fund - Public Works - Asphalt Line Item, seconded by Combes. Motion carried.
- 10.** Item No. 2015-28; Hot Mix Pavement: A1602-C: Request authorization to solicit sealed bids for A1602-C, Hot Mix Asphalt (HMA) Project on 22nd Road from 75HWY to Reaper Road.
- 10a.** Dale moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for A1602-C, Hot Mix Asphalt (HMA) Project on 22nd Road from 75HWY to Reaper Road. Funds to come from the General Fund - Public Works - Asphalt Line Item, seconded by Combes. Motion carried.
- 11.** Item No. 2015-29; Hot Mix Pavement: A1603-C: Request authorization to solicit sealed bids for A1603-C, Hot Mix Asphalt (HMA) Project on Old 50 HWY from Fauna Road to 75 Hwy.
- 11a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for A1603-C, Hot Mix Asphalt (HMA) Project on Old 50 HWY from Fauna Road to 75 Hwy. Funds to come from

the General Fund - Public Works - Asphalt Line Item, seconded by Combes. Motion carried, 4-yes, 1-no-Saueressig.

12. Blackburn also presented the Construction Zone Report for the week of March 28, 2016.
13. The Board questioned and signed warrants and vouchers for the month of March 2016.
14. Department Heads met with the Board for a Department Head meeting. Emergency Management Coordinator Russel Stukey, Information Technology Director Bill Bauer, Economic Development Secretary Ronda Truelove, County Clerk Angie Kirchner, Register of Deeds Gwen Birk, County Treasurer Brenda Cherry, Appraiser Connie Lawrence, County Attorney Christopher Phelan, Health Department Administrator Lindsay Payer, Noxious Weed Director/Recycling Coordinator Todd Bemis, Office Manager Brandee Clark, Payroll Coordinator Denise Humlicek, Budgetary/Accounting Coordinator Michelle Harvey, Engineer Wayne Blackburn 911 Communications Supervisor Tasha Rogers and Sheriff's Office Representative Becky Smith were present.
15. Combes moved to enter into Executive Session at 11:09 a.m. for 15 minutes, to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, regarding the CP-5, seconded by Dale. Motion carried.
16. The Board resumed regular session at 11:24 a.m.
17. Rowley moved to enter into Executive Session at 11:26 a.m. for 15 minutes, to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, regarding the CP-5, seconded by Combes. Motion carried.
18. The Board resumed regular session at 11:41 a.m.
19. Combes moved to enter into Executive Session at 11:42 a.m. for 15 minutes, to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, regarding the CP-5, seconded by Dale. Motion carried.
20. The Board resumed regular session at 11:57 a.m.
21. The Board held a salary work session.
22. Combes moved to approve the revised CP-4U Chart, seconded by Rowley. Motion carried.
23. The Board will question and sign warrants and vouchers for the month of April on Wednesday, April 27, 2016, at 9:00 a.m.

24. Meats adjourned the meeting at 3:04 p.m.

Correspondence

1. Whitney Damron – Legislative Update – March 18, 2016
2. KAC – Legislative Update No. 11 and 12 – March 25, 2016
3. Senator Forrest Knox – “Straight Talk” Newsletter – March 21 and 28, 2016
4. Coffey County Airport – Board Meeting Minutes of February 10, 2016
5. Forrest Knox – Senator Forrest Knox Files for Re-Election – March 25, 2016
6. Whitney Damron – Articles of Interest – March 23, 2016
7. KDOT – District 4 Monthly Direction – March 2016
8. The Kiplinger Letter – March 18, 2016
9. KAC – Legislative Alert – Senate Passes Tax Lid – March 23, 2016
10. Coffey County Library – Board Meeting Minutes of February 15, 2016
11. KDHE – Permit Renewal for Household Hazardous Waste – March 22, 2016
12. KAC – County Comment – March 2016
13. Strategic Communications of Kansas – Legislative Update – March 18, 2016
Minutes, March 28, 2016

Signed:

Attest:

Chairman

County Clerk