

1. The Coffey County Commission Chambers opened at 8:00 a.m. Wednesday, March 28, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant.
2. The Board questioned Road and Bridge Supervisor Bob Strait regarding a couple of Road and Bridge vouchers.
3. Saueressig moved to enter into Executive Session for 10 minutes at 11:19 a.m. to include each of the Commissioners, the County Attorney, Donna Berland and Bob Strait, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
4. The Board resumed regular session at 11:29 a.m.
5. The Board inquired about the Road and Bridge Shop employees servicing all County vehicles. Strait will consider their request.
5. Sipe recessed the meeting at 11:51 a.m. until 1:00 p.m.
6. The Board reconvened at 1:00 p.m. for a salary workshop to review, examine and approve employees' salaries.
7. Rowley moved to include a policy statement at the bottom of the C-4 Schedule that states: All eligible County employees in good standing with the County will be recipients of longevity pay as per schedule," and that the Policy and Procedures manual be amended to reflect the same, seconded by Sipe. Motion carried.
8. The Board met with Emergency Preparedness Coordinator Becky Jewett to discuss the CP-5 form and the Emergency Services Group (ESG) meeting held Friday, March 23<sup>rd</sup>, 2007. The Board expressed that Jewett needed to ensure that her staff receives the exact training that she receives so that they are able to handle emergencies in Jewett's absence. Jewett stated that her staff does have the same exact training and during the last tornado warning a radio malfunctioned and the sirens were not sounded. The Board expressed that the Tornado Warning Sounding Siren Procedure needs to be utilized in trainings for the Emergency Services Group. The Board stated that the training for severe weather is just as important for the citizens of the County as the Wolf Creek training. Jewett stated that she will be implementing trainings for severe weather with the Emergency Services Group at their next meeting. Sipe stated that the Tornado Warning Sounding Siren Procedure needed to be approved by all entities of the Emergency Services Group. The Board inquired if Jewett had researched quotes for the backup power units for the sirens. Jewett will present quotes at the Monday, April 2<sup>nd</sup>, 2007 meeting.
9. Sipe moved to enter into Executive Session for 5 minutes at 4:48 p.m. to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
10. The Board resumed regular session at 4:53 p.m.

**11.** Sipe adjourned the meeting at 4:56 p.m.

Minutes, March 28, 2007

Signed:

Attest:

Chairman

County Clerk