

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 26, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Jeannene Ryan and Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Rowley moved to approve the minutes of March 19, 2001 as written, seconded by Crotts. Motion carried.

3. **CONSENT AGENDA:**

A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, moved to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Elizabeth R. Eash, regarding Lots nine (9) and ten (10), Block seventy-seven (77) in the city of Burlington.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Laura D. Ohmie and Myrtle LaVerne Lendo, regarding Lots eleven (11), twelve (12) and thirteen (13), in Block thirty-seven (37) in the city of LeRoy.

C. Upon the recommendation of Robert Reed, Road Supervisor, authorize and direct the Chairman to sign the Coffey County Payroll Notices for S.T. Temps for the Road and Bridge Department for the following, effective April 2, 2001:

<u>Employee</u>	<u>Classification</u>	<u>Wage</u>
George Hayes (S.T. Temp Truck Driver)	M-III-c	\$11.24/hour
Kenneth Paxson (S.T. Temp Truck Driver)	M-III-a	\$10.38/hour

D. Authorize and direct the Chairman to sign one Order for Refund of Taxes. No. 4483 payable to Bradley Metzger in the amount of \$6.88 for the year 2000.

Reason: Sold 1978 Chevy pickup in January 2000.

3 a. Merry moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. Rowley moved, upon the request of the Sheriff, to authorize and direct the Chairman to sign the Certificate of Title for a 1998 Ford Crown Victoria, VIN 2FAFP71W8WX126236. This is the trade-in vehicle for one of the new vehicles being picked up at Crow-Moddie Ford, seconded by Sleezer. Motion carried.

- 5.** Crotts moved to authorize and direct the Chairman to sign the letter to Steve Lightle regarding his certification, seconded by Sipe. Motion carried.
- 6.** The Board briefly discussed the survey regarding bi-weekly payroll.
- 7.** Elysa Lovelady, County Appraiser, met with the Board to discuss legislation. House Bill 2091 would exempt commercial machinery and equipment with a retail cost new of \$500.00 for years 2001 and 2002 and \$1,000.00 for years 2003 and after. Lovelady explained that it would be a problem to implement for year 2001 and all renditions would have to be re-worked and could possibly delay the certification of values. She also discussed Senate Bill 129, which would change the way agricultural land is valued. Another bill of concern is House Bill 2396, which would place a cap on valuation increases. This would require a constitutional amendment.
- 8.** Lovelady requested an Executive Session with the Board.
- 8 a.** Sleezer moved to recess into Executive Session at 9:53 a.m. for 5 minutes to include each of the Commissioners, the Appraiser and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 9.** The Board resumed regular session at 9:58 a.m.
- 10.** Sipe moved to approve Resolution No. 586-A, A RESOLUTION APPOINTING ELYSA K. LOVELADY, COFFEY COUNTY APPRAISER, FOR A FOUR YEAR TERM, seconded by Rowley. Motion carried.
- 11.** The Board discussed adding dental insurance to the County's health insurance plan.
- 12.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of March 12th to 16th, 2001 (due to his absence) and also for the week of March 19th to March 23rd, 2001.
- 13.** Item No. 95-24; Hotaling attended a meeting of volunteers from various county agencies and organizations to discuss the AmeriCorps Program. The Program could be used for mentoring and tutoring and even for assistance in construction and renovating low-income housing. The group will meet again on March 28th, at 1 p.m., at the USD 244 Rec Center to consider applying for an AmeriCorps Grant.
- 14.** Item No. 96-5; Hotaling reviewed quotes for sewer and water line installation at the spec building. Hotaling sent information from the quote to Kevin Sears of Andrew Corp. and also informed him that the gates between the Andrew parking lot and the spec building had been installed. Hotaling will meet with the County Engineer to discuss road extension and rocking of the dock area.

- 15.** Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting on March 14th at the Coffey County Hospital. Hotaling discussed the upcoming MAMTC "Lean Manufacturing" seminar to be held at New Eagle Communications on March 28th, from 9 a.m. to 3 p.m. Diana Gunlock, Coffey County Employment Program, and Sheila Markowitz, of the Kansas Department of Human Resources presented the program. The program covered mentoring, workforce attitude, and employment and training programs available through the Workforce Investment Act. Monique Burns provided information on the 21st Century Community Learning Centers summer program.
- 16.** Item No. 97-7; Hotaling met with the Chamber of Commerce brochure committee to discuss updating and revising the tourism brochure. Several design changes are being considered. Hotaling also discussed installing several tourism information KIOSKS around the County.
- 17.** Item No. 98-10; Hotaling faxed in reservations to attend SEK, Inc. meeting in Independence on Friday for Commissioner Crotts, Commissioner Merry and Hotaling.
- 18.** Hotaling sent information on SBA loans, business planning, etc., to a business owner from the Gridley area.
- 19.** Hotaling was ill March 14th, March 15th, and March 16th.
- 20.** Item No. 95-3; Hotaling spoke to Larry Hendricks concerning Country Critters foreclosure. Claims from all have been filed and cross-claims are now being addressed. Hotaling should have some idea on a settlement date in a few weeks. Hotaling requested the bank turn off all lights in the building to reduce electricity bills.
- 21.** Item No. 95-4; Hotaling met with AMPRO representatives and County Officials at the American Metal Products plant. Hotaling inventoried County equipment, AMPRO equipment, and industrial waste. Hotaling continued to receive information from prospects interested in the building and equipment. AMPRO customers are picking up dies that belong to them and relocating them to other die cast operations.
- 22.** Item No. 95-8; Hotaling delivered Tri-County Directories to Yates Center Chamber of Commerce and picked up Woodson County Calendar of Events information for the Tri-County Spring and Summer Calendar of Events.
- 23.** Item No. 96-5; Hotaling checked with the County Engineer on extending the road at the spec building up to the newly installed gate on the southwest end of the property. After it dries up some, the Road and Bridge operators will extend the road and rock around the loading dock. Hotaling requested that Andrew Corporation contact the City of Burlington about the sewer tap and water meter fees.
- 24.** Item No. 97-6; Hotaling spoke to several Coffey County Manufacturer's Association members about the MAMTC "Lean Manufacturing" seminar to be held March 28, 2001, at New Eagle Communications. Hotaling presently has 2 registered

from Countertop Trends, L.L.C., 3 from Andrew Corporation, 3 from New Eagle Communications, Inc., 2 from Overland Tool, and 1 from Coffey County, for a total of 11. CCMA is hoping to have 12 participants for the seminar.

25. Item No. 00-1; Hotaling attended the Department Head meeting to review the pros and cons of changing payroll to every two weeks. Most employees have bill payments set up based on a monthly paycheck and did not want to change.

26. Sleezer moved, upon the recommendation of the Economic Development Director and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Community Lake Assistance Agreement with the Kansas Department of Wildlife and Parks, with the agreement providing up to \$2,513.00 as matching funds for the grant project, with funds to come from the Economic Development Special Expenditures Fund, seconded by Merry. Motion carried. This project is for access stairs down to the waterfront.

27. The Economic Development Director requested an Executive Session.

26 a. Crotts moved to recess into Executive Session at 10:44 a.m. for 15 minutes in include each of the Commissioners, the Economic Development Director and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

28. The Board resumed regular session at 10:59 a.m.

29. Hub Caspar, County Engineer, presented his weekly report dated March 26th, 2001. Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant.

30. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

31. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week. Received preliminary plat for subdivision west of Lebo.

32. Item No. 99-13; Landfill: Terracon is still answering questions and making modifications as required by KDHE. The Public Notice time period will end March 28, 2001. If no comments are received, the Permit should be issued shortly thereafter. This office is staying in contact with Terracon and KDHE.

33. Zoning; Review and approve amended bylaws as re-adopted by the Planning Board on March 21, 2001.

32 a. Sleezer moved, upon the recommendation of the Zoning Administrator and the Coffey County Planning Board and approval of the County Attorney as to form, to

approve the amended Bylaws, as approved by the Coffey County Planning Board at their meeting of March 21, 2001, seconded by Rowley. Motion carried.

34. Caspar also reported on several road projects coming up particularly 4 miles on Shetland Road from 12th Road to 16th Road and 9 miles on Trefoil from 16th Road to 25th Road. Caspar is recommending a repair surfacing procedure called Micro Surfacing. The Board directed Caspar to draft specifications for bids and bring them back to the Board for approval and advertising.

35. Caspar provided the Board with information on HB2369 regarding paving materials.

36. Jane Hatch, Coffey County Library Board Administrator, presented plaques to each Commissioner in appreciation of all the support given to the Coffey County Library System over the past 14 years.

37. Also in attendance to help with the presentation were several people (employees and Board members) with Coffey County Library including Rhonda Davis, New Strawn; Janet Birk, Gridley; Mary Barker, Lebo; Marcella Chapman, Waverly; Debbie Birk and Traci Witteman, Board Members; Jackie Clarkson, Valerie Williams, Cathy Kraft and Ginny Mitchell, Central Office, Burlington; Cindy Stohs, LeRoy; Marlas Christian and Debbie Henrikson, Burlington Advisory Board; and Michael Hubbard, Coffey County Library Maintenance.

38. The County Attorney discussed several legal matters.

39. Chairman Merry reported on legislative issues.

40. The Board will canvas the ballots on Friday, April 6, 2001, at 8 p.m.

41. Sleezer moved to adjourn the meeting at 12:05 p.m. until 8:30 a.m. Thursday, March 29, 2001, to sign warrants and vouchers and to attend to other County business that may arise.

CORRESPONDENCE:

Response Required

1. Dennis Hatch – Letter of resignation from Airport Board
2. Steve Lightle – Letter regarding CDBG Certification

Response Optional

3. Steve Lightle – Letter regarding HB 2020

4. Juvenile Justice Authority – Announcement of grant fund availability

Response Not Required

5. Whitney Damron – Newspaper Articles 3-18-01 and 3-20-01

6. Whitney Damron – Update on legislation (wireless E-911 and Noxious Weeds)

7. KAC Legislative Updates – 3-19-01 and 3-20-01

8. KAC – Nature of Upcoming Training

9. City of New Strawn – Letter regarding use of City Infrastructure Funds

10. City of New Strawn – Letter regarding use of Parks & Recreation Funds

11. City of Burlington – Minutes – 3-7-01

12. KUTC Newsletter – Winter 2001

Minutes, March 26, 2001

Signed:

Attest:

Chairman

County Clerk