

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 25, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crofts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jeannene Ryan was present for part of the meeting.
2. Bill Walker, Coffey County Fire District No. 1 Administrator, met with the Board to discuss the burn ban that is currently in effect. Walker recommended terminating the current burn ban for Coffey County due to the recent rain and more rain in the forecast. Walker said he felt this was necessary in fairness to the farmers and ranchers who are wanting to burn. He also recommended doing some type of training for the people who do burn.
  - 2 a. Sipe moved, upon the recommendation of the Fire District Administrator, to authorize and direct the Chairman to sign the Termination of a Proclamation of a State of Local Disaster Emergency for the County of Coffey, seconded by Crofts. Motion carried.
3. Rowley moved to approve the minutes of March 18<sup>th</sup> 2002, as corrected, seconded by Sleezer. Motion carried. Corrections were: Monday, March 18, 2002, add at end of paragraph 9 a, "4-yes, 1-no, Rowley".
4. **CONSENT AGENDA:**
  - A. Move to approve the insertion of the quarterly brochure from the Mental Health Consortium in the March payroll envelopes.
    - 4 a. Crofts moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.
5. Rowley moved to change the duplicated suffix on Resolution No. 618-u, which was signed on March 11, 2002 to Resolution No. 618-v, which was approved on March 11, 2002. Resolution No. 618-u was previously passed on August 13, 2001. These Resolutions concern separate road vacations, seconded by Sipe. Motion carried.
6. Merry moved, upon the recommendation of the Kansas Department of Commerce and Housing, to approve the proclamation the month of April as Fair Housing Month, seconded by Sipe. Motion carried.
7. The Board discussed several state budget issues including school finance.
8. The Board also discussed a proposed nuisance resolution for Coffey County which has been on the Board's table for several weeks. The Board noted that although several surrounding counties have passed some type of nuisance resolution, they also felt that it will be a bigger issue in the future and they are not in favor of passing the resolution at this time.

**9.** Steven Allen, President, Robert Bowley, Vice President, Maintenance, Chris Withers, Dave Slead, and Tim Decker, members Coffey County Rural Water District No. 3, met with the Board to update them on the progress of the Water District and primarily the Pottawatomie project. Allen said the project includes 42 miles of new water line and a new elevated water tower.

**10.** Susan Mueller, Coffey County Health Administrator, met with the Board to update them on the lead assessment issue of older homes in Coffey County in conjunction with the Coffey County Housing Authority. Mueller said the Health Department would be doing approximately two home lead assessments per month which would require hiring a part time person. The Health Department would be doing the lead assessment for the Housing Authority rehabilitation program rather than an outside firm. The Board directed Mueller to proceed with the hiring process and the project.

**11.** Commissioner Crotts left the meeting at approximately 10:15 a.m. for another appointment.

**12.** At 10:30 a.m. bids were opened for the Country Critter's buildings located at 215 and 217 Neosho St., Burlington, Kansas. Bids presented:

S & S Sales L.L.C.	\$3,165.00
Richard Newkirk	\$3,600.00

**12 a.** Sleezer moved to direct the County Attorney to review the bids and report back at the next regular Board meeting, seconded by Rowley. Motion carried.

**13.** Sipe moved to authorize and direct the Chairman to sign the Seller's Affidavit for property and permanent improvements and fixtures of the commercial premises commonly known as the Green Light Building and adjacent vacant lots, located at or near 2<sup>nd</sup> Street and Neosho St., in Burlington, Coffey County, Kansas and sold to Steve R. Strawder and Terrie A. Strawder, seconded by Rowley. Motion carried.

**14.** Rowley moved to authorize and direct the Chairman to sign the Seller's Affidavit for property and permanent improvements and fixtures of the commercial premises commonly known as the Bargain Center, located at 212 Neosho St. and sold to Roger K. Hoyt and Lori A. Hoyt, seconded by Sleezer. Motion carried.

**15.** Sleezer moved to approve the Warranty Deed between Coffey County and Steve and Terrie Strawder regarding all of the real property and permanent improvements and fixtures of the commercial premises commonly known as the Green Light Building and adjacent vacant lots, located at or near 2<sup>nd</sup> Street and Neosho St., in Burlington, Coffey County, Kansas, seconded by Rowley. Motion carried.

- 16.** Sipe moved to approve the Warranty Deed between Coffey County and Roger K. Hoyt and Lori A. Hoyt regarding all of the real property and permanent improvements and fixtures of the commercial premises commonly known as the Bargain Center, located at 212 Neosho St., in Burlington, Coffey County, Kansas, seconded by Sleezer. Motion carried.
- 17.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of March 18<sup>th</sup> to March 22<sup>nd</sup>, 2002.
- 18.** Item No. 95-3; Hotaling inspected Country Critters buildings with Bill Walker, Coffey County Fire Administrator and Martha Newkirk, City of Burlington Zoning Administrator.
- 19.** Item No. 95-10; Hotaling discussed the low water situation at Coffey County Lake with Sheriff Randy Rogers and WCNOG representatives. If rains don't come soon, some deepening in the boat ramp area may be required.
- 20.** Item No. 95-24; Hotaling attended the Kansas Sampler Foundation "WeKan" Conference in Salina. The conference featured breakout sessions on tourism, web sites, murals, Mom & Pop shops, marketing, bus tours, downtown improvements, etc.
- 21.** Item No. 95-29; Hotaling completed and mailed out agendas for Session #4 of the Leadership Coffey County Youth Program to be held on April 1, 2002. The session will include a tour of Andrew Corporation given by Kevin Sears, Plant Manager and a presentation on Agri-Business in Coffey County given by Warren Bell, Coffey County Extension Agent. Hotaling also is finalizing arrangements for Session #5 and graduation dinner to be held April 29, 2002, at the Coffey County Museum.
- 22.** Item No. 02-1; Hotaling met with Sid Meeker and Commissioner Gene Merry to finalize plans for a small business seminar on E-Commerce to be held April 18, 2002. This course will be one of several courses to be offered to small and home-based businesses in Coffey County.
- 23.** Hotaling attended a Department Head meeting on marketing, public relations, and advertising for county agencies.
- 24.** Hotaling also presented an article from Sunday's Capital Journal by Jim Ramberg regarding the proposed Coffey County Lake opening.
- 25.** Sleezer moved to open a public hearing regarding a road vacation, seconded by Sipe. Motion carried.
- 25 a.** No public persons were in attendance to comment on or object to the proposed road vacation.
- 25 b.** Rowley moved to close the public hearing, seconded by Sleezer. Motion carried.

**26.** Sleezer moved to adopt Resolution No. 618-w, A RESOLUTION TO VACATE CERTAIN PORTIONS OF 5<sup>TH</sup> ROAD FROM CONTOUR ROAD THENCE NORTHWESTERLY APPROXIMATELY ONE-HALF MILE TO BLACKBIRD LANE THENCE SOUTH APPROXIMATELY ONE-FOURTH MILE TO 5<sup>TH</sup> ROAD, seconded by Rowley. Motion carried.

**27.** Hub Caspar, Coffey County Engineer, presented the weekly report dated March 25, 2002. Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, and Fred Walrod, Right-of-Way Coordinator were also present.

**28.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

**29.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

**30.** Item No. 99-13; Landfill: Review and approve Terracon proposal for Groundwater Sampling and Reporting for April, 2002.

**30 a.** Sleezer moved, upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Notice to Proceed with Terracon to perform the April 2002 Groundwater Sampling Event at the Coffey County Sanitary Landfill for the lump sum of \$7,600.00, with funds to come from the General Fund, Landfill Capital Outlay Line, seconded by Sipe. Motion carried.

**31.** Zoning: Planning Board members Lyle Fischer, Karen Skillman and Anne Thomas, whose terms expire April 30, 2002, wish to serve another term.

**32.** The Board discussed the proposal from Lyon Coffey Electric Cooperative, Inc. for assistance for removal of equipment from County right-of-way. The County Attorney is revising the agreement for the Board to review.

**33.** The Board also discussed the cost of right-of-way acquisition. Fred Walrod, Right-of-Way Coordinator, feels it is time for an adjustment to the price paid to purchase additional right-of-way for the County. The Board directed Caspar, Walrod and Reed to draft a proposal and make a recommendation as soon as possible.

**34.** Merry moved, on the recommendation of the County Attorney, to authorize and direct the Chairman to sign all forms necessary to pay under protest the 2001 ad valorem taxes on the Greenlight, Bargain Center and Country Critters properties, seconded by Rowley. Motion carried.

**35.** The Board discussed past and current types of participation in the development of roads in a new or proposed subdivision.

**36.** The County Clerk reported having been contacted by Norman Zlab concerning the removal of a waterway along the Woodson Coffey County line road between Iris Road and Juneberry Road. Robert Reed will look into it.

**37.** Sipe moved to adjourn the meeting at 12:30 p.m. until 8:30 a.m. Wednesday, March 27, 2002, to sign warrants and vouchers and to attend to other County business that may arise.

**CORRESPONDENCE:**

Response Required

1. Karen Skillman – Letter regarding position on Planning Board
2. Lyle Fischer – Letter regarding position on Planning Board
3. Anne Thomas – Letter regarding position on Planning Board

Response Not Required

4. League of Kansas Municipalities – Newsletter
5. Army Corps of Engineers – Public Notice
6. City of Burlington – Minutes of March 6, 2002
7. City of Gridley – Minutes of March 4, 2002
8. General Transportation Committee – Minutes of February 15, 2002
9. Coffey County Airport Board – Minutes of February 13, 2002
10. KAC – Minutes of February 12, 2002
11. Hawver’s Capital Report Bulletin – 3-18-02; 3-19-02; 3-20-02; 3-21-02; 3-22-02

Minutes, March 25, 2002

Signed:

Attest:

Chairman

County Clerk

