

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 24, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant.
2. Robrahn moved to approve the minutes of March 17, 2008 as corrected, seconded by Sipe. Motion carried 4-yes, 0-no, 1-absention, Rowley. Add new 'Paragraph 18. Paula Gosney, Chief Deputy Clerk, administered the Oath of Office for Tim Sipe as member of the Fourth Judicial District Nominating Committee.'
3. **Consent Agenda**
  - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Stacie L. Cole and Kevin J. Parks, Lots Six (6) and Seven (7), in Block One Hundred Fifty six (156), in the City of Burlington, Coffey County, Kansas. Book Volume 204, Page 347-348 at the Coffey County Register of Deeds.
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Sheriff Randy Rogers met with the Board to discuss bids for the Sheriff's office and accepted the bid of Beyer Motor Company. Fuel mileage was one of the factors in the decision.
5. Interim Emergency Manager/Sheriff Randy Rogers requested support from the Board regarding filing a grant application due by April 1<sup>st</sup> for a Hazard Mitigation Plan.
6. Robrahn moved to waive the 30-day BlueCross and BlueShield Health Insurance waiting period for new hire, Russel Stuke, Emergency Management Coordinator, seconded by Rowley. Motion carried.
7. Wayne Blackbourn, County Engineer, presented the weekly report dated March 24, 2008.
8. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
9. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
10. Item No. 99-99; Landfill: Solid Waste Management Unit Weekly Report for the week of March 17<sup>th</sup> thru March 21<sup>st</sup>, 2008:

Solid Waste:	126.92	tons
Special Waste:	0	tons
Const. Debris:	119.66	tons
Brush:	0.05	tons
Metal:	0	tons
Tire Total:	1	
Passenger:	1	
Truck:	0	
Equipment:	0	
Appliances:	0	
Processed Tires:	6.06	(out of County)

**11.** Item No. 2008-03; Hot Mix Pavement: Request authorization to solicit sealed bids for Project No. A2802-C a 2” Hot Mix Overlay on the Plant Road. Bid opening – March 26, 2008 @ 2:00 p.m.

**12.** Item No. 2008-09; Vehicle Purchase: Request authorization to solicit sealed bids for two (2) ¾ ton Extended Cab 4 x 4 Pick-ups with one (1) trade-in.

**12a.** Crotts moved, upon the recommendation of the County Engineer, to approve to solicit sealed bids for two (2) ¾ ton Extended Cab 4 x 4 Pick-ups with one (1) trade in -T-59, a 1996 Chevy Suburban, VIN: 3GNGK26R2TG138138, seconded by Rowley. Motion carried.

**13.** Blackburn also presented the Construction Zone report for the week of March 24, 2008.

**14.** Blackburn also reported that traffic counts are being recorded on all asphalt and chip sealed roads in the County to aid in a study for future road projects.

**15.** Item No. 95-24; Hotaling completed a registration for the 20<sup>th</sup> Annual Kansas Community Economic Development Conference to be held in El Dorado on April 10<sup>th</sup>. The theme for this year’s conference is “Ready, Set, Go, Community Economic Development: A Journey to Success”. Speakers include Kansas Secretary of Commerce, David Kerr; Ron Wilson, Huck Boyd Institute for Rural Development; Stan Ahlerich, President of Kansas Inc.; and Mark Drabenstott, Director for the Center for Regional Competitiveness at the University of Missouri.

**16.** Item No. 95-25; Hotaling completed radio ads to promote the Burlington May Daze event and the Midwest Chinchilla Ranchers Show & Sale being held at the 4-H building on April 19<sup>th</sup>.

**17.** Item No. 95-29; Hotaling completed and mailed out agendas for Leadership Coffey County Session #4 “Business, Industry & Agriculture” to be held Monday, March 31<sup>st</sup>. Hotaling will include tours of Countertop Trends and Charloma and presentation on agriculture in Coffey County by Coffey County Extension Agent Cade Rensink. Hotaling also sent information on the Leadership Coffey County Program to Greenwood County.

Hotaling stated that Greenwood County appreciated the information which will greatly assist them in starting their Leadership Development Program.

- 18.** Item No. 95-32; Hotaling completed a financing proposal for consideration by a Coffey County manufacturer including Network Kansas, the Southeast Kansas Regional Planning Commission and Coffey County for the purchase of a grinder to recycle manufacturing materials.
- 19.** Item No. 97-7; Hotaling attended the Chamber After-Hours Event and ribbon cutting ceremony at Burlington Place Apartment Homes. Mary Walker hosted the event and gave tours of the units available for rent. There are presently six units rented.
- 20.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) meeting in Fort Scott with Coffey County Chamber of Commerce Executive Director Jennifer Anderson. Hotaling reviewed a proposed Strategic Plan for the organization and discussed plans for the Southeast Kansas tent at the Kansas Sampler Festival May 3<sup>rd</sup> in Concordia. The organization is ordering a new back drop for various tourism shows. Members can have a 2 ½ foot by 2 ½ foot photo or photos from their area for \$250 each. Hotaling will review possible photos for Coffey County with the Chamber and Museum directors.
- 21.** Item No. 00-1; Hotaling completed the CP-5 salary budget impact analysis for budget year 2008 wage and benefit analysis.
- 22.** Item No. 03-1; Hotaling completed a voucher for the Athletic Event Economic Incentive Grant request from Southern Coffey County Middle School for a track meet featuring 8 teams to be held April 17<sup>th</sup>.
- 23.** Item No. 05-3; Hotaling as Vice-President of the Southeast Kansas Prosperity Foundation (SEKPF), was pleased to see that SEKPF was named Resource Partner of the Month by Network Kansas. Hotaling attached an article from the Network Kansas March newsletter.
- 24.** Item No. 07-2; Hotaling attended the Freedom's Frontier National Heritage Area Management Plan Development meeting in Olathe. This National Heritage Area includes 41 counties of Eastern Kansas and Western Missouri. LeRoy is an important part of this area because of the Trail of Tears and Creek Tribe Chief Opothleyahola. LeRoy Mayor Bill Freeman supports the National Heritage Area and attends the monthly meetings.
- 25.** Hotaling completed the loan report for period February 1<sup>st</sup> to February 29<sup>th</sup>, 2008.
- 26.** District Court Clerk Debbie Poire met with the Board to request that District Court be added to the courthouse phone system. Information Technology Director Bill Bauer presented a proposal from Alexander Open Systems (AOS) with costs involved in adding District Court to the courthouse phone system. The Board agreed to purchase the 14 phones and equipment for District Court in the amount of \$3,987.20, to be paid from the Equipment Reserve Fund.

**27.** Emergency Services Group Project Construction Manager/Emergency Services Director James Higgins met with the Board to present a proposal for an Emergency Services Group Joint Operations Center Substation. A Pre-bid meeting will be held on April 9<sup>th</sup> at 1:00 p.m. at the Burlington Fire Station to address any questions and concerns. Robrahn asked if the project was necessary. Higgins stated that 40% of the call volume is in the Northern portion of the County. Higgins stated that EMS average response time is 21.3 minutes to travel to the North end of the County. The Business Plan is to occupy the building during high call volumes usually in the winter time so that EMS personnel are not sitting in a vehicle for several hours. Rogers stated that it would be a convenience under the same circumstances as for EMS. Rogers stated that Highway interdiction could be performed at that location and the building could be used on a daily basis for the Sheriff's office. Rogers also stated that it would be beneficial as a safety issue for employees in the winter time. From an Emergency Management perspective, Rogers stated the benefit would

be an enhancement for the Wolf Creek Plan because agencies are staged at the location. Rogers also stated that it would be beneficial in the event of extreme weather damage to the County (ex. Greensburg). Saueressig stated that the building square footage had decreased 25% by choosing a different building plan from the original plan. Bauer stated that the network would have a backup server at the location in the event that the courthouse was destroyed. A depository for storage and ventilation system for the network room would be separate from the rest of the building. Rowley inquired if the Road and Bridge Department would be using the building. Engineer Wayne Blackbourn stated that Road & Bridge would not be utilizing the building for any additional use. The Group used the plans from a Shawnee Heights Fire Station and created their own plans with the assistance of the County Engineer for the bidding process. The County Attorney will review the proposal and prepare a motion for Wednesday, March 26<sup>th</sup>, 2008. Also in attendance were Undersheriff Kenny Roney, Sheriff Randy Rogers, Russel Stuke, Engineer Wayne Blackbourn, Information Technology Director Bill Bauer and Burlington Police Chief Doug Jones.

**28.** Appraiser Connie Lawrence met with the Board to discuss personnel matters. Deputy Appraiser Mark Hopkins was also in attendance.

**28a.** Rowley moved to enter into Executive Session for 15 minutes at 11:47 a.m. to include each of the Commissioners, the County Attorney, Appraiser Connie Lawrence and Mark Hopkins, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.

**29.** The Board resumed regular session at 12:02 p.m.

**30.** Sipe moved, upon the recommendation of the Sheriff, to find that the bid for two (2) patrol cars submitted by Beyer Motor Company, Gridley is the best bid and to approve the purchase of two (2) 2008 Dodge Chargers, in the amount of \$43,176.00 payable in cash and trade-in, with funds to come from the sheriff's budget, General Fund, Capital Outlay Line Item, seconded by Saueressig. Motion carried.

**31.** Saueressig moved, upon the recommendation of the Sheriff, to find that one (1) 2004 Ford Crown Victoria Police Interceptor, VIN: 2FAFP71W84X149529, with approximately 122,000 miles and one (1) 2004 Ford Crown Victoria Police Interceptor, VIN: 2FAFP71W84X149528, with approximately 149,000 miles are no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Beyer Motor Company, Gridley for \$3,000 each (\$6,000 total). Notice of the Board's intention to dispose of said property was published on March 11<sup>th</sup> and 18<sup>th</sup>, 2008, in the official County newspaper, seconded by Robrahn. Motion carried.

**32.** Crotts moved, based upon the recommendation of the Interim Emergency Manager and approval of the County Attorney as to form, to approve the grant application for the Kansas Department of Emergency Management Hazard Mitigation Grant Program, seconded by Saueressig. Motion carried.

**33.** The Board will sign warrants and vouchers for the month of March 2008, on Thursday, March 27, 2008, at 8:30 a.m.

**34.** Sipe recessed the meeting at 12:28 p.m., until 9:00 a.m. on Wednesday, March 26<sup>th</sup>, 2008, for a CP-5 salary work session and address any other County business that may arise.

### **Correspondence**

1. KAC - March 21, 2008 Legislative Bulletin
2. Hawver's Capitol Flash - March 14, 17, 18, 19, 20, 21, 2008
3. Hawver's Capitol Report - March 17, 24, 2008
4. Whitney Damron - Legislative Update - March 15, 2008
5. Anne Thomas - Planning Board - March 20, 2008
6. Center for Rural Affairs Newsletter - March 2008
7. Lebo High School - After Prom Funds thank you note - March 24, 2008
8. League of KS Municipalities - League News - March 21, 2008
9. City of New Strawn - Accounting of 2007 Park & Rec and Infrastructure Funds - March 24, 2008
10. KDHE - Kansas Water Pollution Control Permit - Jacobs Creek - March 20, 2008
11. Burlington City Council Regular Session - February 20, 2008

12. The Kiplinger Letter - March 14, 2008
13. NACo - Newsletter - March 18, 2008
14. City of Gridley Minutes of March 3, 2008 Council Meeting - March 20, 2008
15. Senator Derek Schmidt - The Senate Report - March 20, 2008

Minutes, March 24, 2008

Signed:

Attest:

Chairman

County Clerk