

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 24, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Mark Petterson, The Coffey County Republican, Jeannene Ryan, WCNOC Representative, and Sam Robinson, The Gleam/KSNP.

2. Rowley moved to approve the minutes of Monday morning, March 17, 2003, as corrected, seconded by Sipe. Motion carried, 4-yes, 0-no, 1 abstained, Crotts. Corrections were: Monday, March 17, 2003, paragraph 2, replace 'Rowley' with "Sipe", and replace 'Crotts' with "Rowley". Paragraph 8, add "s" to 'description'. Paragraph 9, change 'person' to "citizen". Paragraph 11, add "Fund" after 'reserve'. Add new paragraph "12, The County Attorney reported on his discussion with Dottie Riley regarding her analysis of County indebtedness". Old paragraph 27, new paragraph 28, add at end of paragraph, "The Board asked Caspar to check into lease arrangements for a grinder as well."

2 a. Merry moved to approve the minutes of Monday evening, March 17, 2003, as written, seconded by Kirchner. Motion carried, 4-yes, 0-no, 1 abstained, Crotts.

3. Consent Agenda:

- A. Move to approve the insertion of the quarterly brochure from The Consortium in the March payroll envelopes.
- B. Move to authorize the Chairman to sign 1 abatement to the Treasurer's tax roll in the amount of \$23.58.
- B. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Notices for the following S.T. Temps, effective April 1, 2003, as follows:

<u>Employee</u>	<u>Position</u>	<u>Classification</u>	<u>Wage</u>
Victor Dyerson	Equip. Operator	M-III-a	\$10.80/hr.
Clinton Sowder	Equip. Operator	M-III-a	\$10.80/hr.
Walter Synder	Driver	M-III-a(-)	\$10.55/hr.
Roburt Ruby	Light Equipment Operator	M-II-a	\$8.32/hr.
George Hayes	Driver	M-III-c	\$11.69/hr.
Doug Garrett	Driver	M-III-b	\$11.25/hr.
Troy Barrett	Driver	M-III-a(-)	\$10.55/hr.

3 a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Crotts moved, upon the recommendation of the Kansas Department of Commerce and Housing, to approve the Proclamation proclaiming the month of April as Fair Housing Month, seconded by Sipe. Motion carried.

5. Kirchner moved to authorize and direct the Chairman to sign the Proclamation proclaiming the month of April as Child Abuse Prevention and Awareness Month; Sexual Assault Awareness Month; and the week of April 6 as Crime Victims' Rights Week, seconded by Sipe. Motion carried.
6. The Board and County Attorney discussed the status of the Strawn Cemetery and the matter of acquiring additional land. The Board suggested getting the Strawn Cemetery Board involved in the discussion to see how they would like to proceed.
7. Becky Jewett met with the Board and requested a 5-minute Executive Session.
- 7 a. Rowley moved to recess into Executive Session at 9:26 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney, the Emergency Preparedness Coordinator, and the Administrative Coordinator, to discuss personnel matters of non-elected personnel, seconded by Kirchner. Motion carried.
8. The Board resumed regular session at 9:31 a.m.
9. The Board will canvass the results of the Tuesday, April 1, 2003, City/School General Election at 8:30 a.m. Monday, April 7, 2003.
10. Crotts moved to recess into Executive Session at 9:45 a.m. for 10 minutes, to include each of the Commissioners and the County Attorney to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
11. The Board resumed regular session at 9:55 a.m.
12. Paul Ingle, Project Coordinator, Melvern Water Quality Office, met with the Board to update them on how to improve the water quality in Coffey County. Ingle presented a Power Point presentation on how to improve water quality. He said a portion of Lincoln Township is the only area in Coffey County included in the Melvern Lake Watershed area. Coffey County Sanitarian, Marilyn Eccles, was present for part of the discussion and was introduced to Ingle.
13. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 17, 2003.
14. Item No. 95-24; Hotaling attended a 'Video Success Seminar' in Topeka on Friday, March 21st. This was a free seminar for organizations that want to learn how to market, promote and communicate more effectively with a professionally produced video. **Hotaling was directed to contact the video production company for more information.**
15. Item No. 95-29; Hotaling finalized agendas for Leadership Class #VI, 'Building Attitudes & Goals for Success', featuring Phil Coleman of Champion Seminars in Salina. Hotaling finalized graduation ceremony invitations and programs. Invitations and agendas will be mailed out on Monday, March 24th. Businesses and organizations that sponsored students will also be

sent invitations. The final class and graduation will be held at the Coffey County Museum on Thursday, April 3rd.

16. Item No. 97-6; Hotaling completed minutes for the Coffey County Manufacturer's Association (CCMA) meeting held in Gridley on Wednesday, March 12th. Hotaling invited Nancy Jesse, Coffey County Employment Program Coordinator, to attend the next meeting on Wednesday, April 9th.

17. Item No. 98-10; Hotaling attended the SEK, Inc. Legislative Council meeting in Chanute. Items discussed: SEK, Inc.'s meeting with Lieutenant Governor John Moore, legislative issues, County membership luncheons, etc. Commission Chairman, Gene Merry, gave a report on issues being discussed in Washington, D.C. Hotaling also sent out reminders for the SEK, Inc. membership luncheon to be held at the Coffey County Hospital on Wednesday, March 26th.

18. Item No. 03-2; Hotaling finalized flyers, picked up raffle tickets, and started signing up business sponsors and ticket outlets for the Hunter's Hope Foundation Benefit Event to be held at the BHS Commons area on Thursday, April 24th.

19. Hotaling viewed possible tourism sign locations just west of the Anderson County line along Hwy. 57. Hotaling will be contacting several landowners in the area.

20. Hotaling sent information on Coffey County's investment in infrastructure improvements to a consulting firm in Wichita.

21. Jeannene Ryan, WCNOC Representative, reported the Coffey County Sheriff has provided Wolf Creek with the Coffey County Lake Security Plan and requested the lake be open for fishing on June 6th, 2003 for the Governor's Classic. The Coffey County Lake is currently closed due to the orange alert status. Ryan said the security plan will need final approval from Wolf Creek officials.

22. Robert Reed, Road Supervisor, presented the weekly report dated March 24, 2003.

23. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

25. Item No. 2003-13; Dust Control: Review and approve attached Dust Control Program for 2003.

25 a. Sipe moved, based upon the recommendation of the County Engineer, to approve the Dust Control Program for 2003, seconded by Crofts. Motion carried.

26. Item No. 2003-14; Section Blademan Replacement: Request authorization to advertise in-house and to the public for one Section Blademan. Vacancy is due to an employee retiring.

Reed said James Hoyt is retiring April 30, 2003.

26 a. Rowley moved, due to an employee retiring, to approve the County Engineers request to advertise and fill one Section Blademan position, seconded by Merry. Motion carried.

27. Reed also submitted the Construction Zone report for the week of March 24, 2003.

28. Reed and the Board also discussed other Road and Bridge Matters.

29. Mark Petterson, Coffey County Republican met with the Board about printing an insert for the paper regarding Coffey County 2003 appraisal values.

30. Merry moved to waive the cost of a CD from the Appraiser's office containing the 2003 Coffey County Appraisal Values for publication as a special section to the Coffey County Republican, seconded by Crotts. Motion carried.

30a. The Board authorized the County Clerk to run an advertisement in conjunction with the special section of the appraised values.

31. Rowley moved to adjourn the meeting at 11:27 a.m. until Friday, March 28, 2003, to sign Warrants and Vouchers and attend to other County matters that may arise, seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capitol Report – 03-17-03; 03-18-03; 03-19-03; 03-20-03; 03-21-03
2. Mental Health Center – Letter responding to COF concerns
3. Fourth Judicial District – Newsletter
4. K-State University – Fiscal Conditions & Funds for Coffey County
5. Corps of Engineers – Public Notice
6. League of Kansas Municipalities
7. KAC – Legislative Bulletin
8. Senator Barnett – Letter regarding school funding
9. City of Burlington – Minutes 3-5-03

Response Optional

10. S.O.S. – Proclamation materials

Minutes, March 4, 2003

Signed:

Attest:

Chairman

County Clerk