

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, March 23, 2015. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Kenneth Combes, Bob Saueressig, Jim Dale and Fred Rowley present. County Clerk Angie Kirchner, County Payroll Clerk Denise Humlicek, County Attorney Christopher B. Phelan and Administrative Assistant Donna Berland were also present. Coffey County Republican Editor Mark Peterson was also present.
2. Combes moved to approve the minutes of Monday, March 16, 2015 as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign five (5) tax abatements to the Treasurer's tax roll in the amount of \$539.84.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Dale. Motion carried.
4. Saueressig moved to re-appoint Brian Morray (#5) as a member of the Coffey County Planning Board to a three-year term, beginning May 1, 2015 and ending April 30, 2018, seconded by Rowley. Motion carried.
5. Dale moved to authorize the County Clerk to publish Notice for Auctioneer Services for the County Auction, seconded by Combes. Motion carried.
6. Coffey County Health Systems Representatives Jim Ochs and Tracy Campbell met with the Board to submit Ochs' letter of recommendation from the Hospital Board. Ochs stated that he was resigning for personal reasons and had enjoyed working with the Commission.
7. Sheriff Randy Rogers met with the Board to discuss purchasing one (1) 2014 Dodge Charger police package vehicle in the amount of \$34,177.00 with trade-in and discount allowance of \$28,176.00 for a net amount due of \$6,000.00 from Davis-Moore Automotive Inc.
8. Saueressig moved, upon the recommendation of the County Sheriff and approval of the County Attorney, to waive the County purchasing policy for good cause, said cause being competitive state contract bidding/pricing, and to approve the purchase of one (1) 2014 Dodge Charger police package vehicle in the amount of \$34,177.00 with trade-in and discount allowance of \$28,176.00 for a net amount due of \$6,000.00 from Davis-Moore Automotive Inc., with funds to come from the General Fund, Sheriff's Office Capital Outlay Line Item, seconded by Combes. Motion carried.
9. County Engineer Wayne Blackbourn met with the Board to present the weekly report for March 23, 2015.

10. Item No. 99-01; Road Permits: Two Road Permits were issued during the past week.
11. Item No. 99-19; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
12. Combes moved, based upon the recommendation of the County Engineer, and approval of the County Attorney, to approve Resolution No. 819; A Resolution establishing speed limit, stop signs and authorize traffic control signs within the Traffic Control Plan for the Waverly Wind Farm Project, seconded by Saueressig. Motion carried 4-yes, 0-no, 1-abstention, Rowley.
13. Dale moved, based upon the recommendation of the County Engineer, and approval of the County Attorney, to approve the County Engineer's request for the Chairman to sign the Public Works Bond, pursuant to K.S. A. 60-1111, from Blattner Energy, Inc., aka, General Contractor for EDP Renewables. The Two Million, Five Hundred Thousand dollar (\$2,500,000.00) Surety Bond is for the contractual Agreement for Road Use, Repair and Improvements within the County Right of Way for the construction of the Ad Astra Wind Farm/Waverly Wind Farm, LLC, seconded by Combes. Motion carried 4-yes, 0-no, 1-abstention, Rowley.
14. Item No. 2015-14; Disposal of Lowboy Trailer: Request authorization for disposal of One (1) 2003 LowBoy Trailer (RB-1133) Model TK110HDG-503 VIN# 1TKJO50394M125744. Dispose of with Trade-in on Motion 2015-08.
- 14a. Based upon the recommendation of the County Engineer and approval of the County Attorney, move to find that One (1) 2003 LowBoy Trailer (RB-1133) Model TK110HDG-503 VIN# 1TKJO50394M125744, is no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in to Berry Tractor and Equipment Company for \$35,500.00. Notice of the Board intention to dispose of said property was published on March 6 and March 13, 2015 in the official County newspaper. The motion was tabled.
15. Item No. 2015-08; Equipment Purchase – 55 Ton Detachable Gooseneck Trailer: Request authorization to solicit formal bids for one 55 Ton Detachable Gooseneck Trailer. Review Bids and Make Award.
- 15a. Based upon the recommendation of the county Engineer, move to accept bid from Berry Tractor and Equipment Company for (1) 2015 Trail King TK102HDG Lowboy Detachable Gooseneck Trailer, to the purchase price total of \$83,522.50 (with standard warranty) as being the best bid and to purchase same for the sum of \$48,022.50, to be paid from the General Fund Public Works Equipment Line Item. Said purchase, of the sum of \$48,022.50, reflects a trade-in value of \$35,500.00 for 2003 LowBoy Trailer (RB-1133) Model TK110HDG-503 VIN# 1TKJO50394M125744. The motion was tabled.

- 16.** Item No. 2015-15; Culvert Pipes Purchase: Request authorization to solicit and purchase various sizes of culverts. Review Bids and Make Award.

Bidders	
J & J Drainage Products Co.	Wellborn Sales Inc.
\$45,768.44	\$44,174.90
2 to 3 weeks	14 to 21 days

- 16a.** Rowley, moved based upon the recommendation of the County Engineer, to find that the bid for assorted culvert pipes on March 18, 2015 from Wellborn Sales Inc. for various sizes of Corrugated Steel Pipe, as the best bid and to purchase same for the sum of \$44,174.90 to be paid from the Road and Bridge Fund, seconded by Dale. Motion carried.
- 17.** Museum Director Shirley Gorge Logan met with the Board to discuss the ventilation at the museum. Logan presented pictures of ventilation problems with the museum. Logan discussed the need for an inspection of the museum roof for leaking.
- 18.** Coffey County Treasurer Brenda Cherry met with the Board to present the revised job description for the Deputy County Treasurer. Cherry will return with changes to the job description.
- 19.** Interim Economic Development Director Ronda Truelove met with the Board to discuss the billboards in the County. Truelove also scheduled the Elected Officials' Breakfast on Wednesday, April 15th from 8:00 a.m. to 10:00 a.m.
- 19a.** Dale moved to authorize the Interim Economic Development Director to solicit informal bids for updating billboards including any structural repairs, seconded by Combes. Motion carried.
- 20.** Road closure request at 18th and Gardner Road near Larry Truelove's property. Board asked Blackburn to contact the state about a gate and get back to them and landowner.
- 21.** Item No. 2015-26; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at: Old 50 Park and Rock Creek Cemetery.
- 21a.** Combes moved to request authorization to solicit sealed bids for seasonal mowing at: Old 50 Park and Rock Creek Cemetery, seconded by Rowley. Motion carried.

22. Item No. 2015-21; Table of Organization: Approve the revised Highway Department Table of Organization.
23. Dale moved upon the recommendation of the County Engineer, move to approve the revised Highway Department Table of Organization as presented March 23, 2015, seconded by Rowley. Motion carried.
24. Item No. 2015-22; Job Descriptions: Approve revised job description for Landfill Foreman. Approve revised job description for Office Manager.
- 24a. Combes moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Wayne Arb, Highway Department, from: Landfill Leadman to Landfill Foreman, Classification: from M-IV-d to TP-III-b, Wage from: \$19.89 to \$21.15, effective 4/1/15, seconded by Dale. Motion carried.
- 24b. Dale moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Pam Handley, Highway Department, from: Payroll/Cost Accounting Clerk to Office Manager, Classification: from C-III-c to C-IV-b, Wage from: \$16.49 to \$18.60, effective 4/1/15, seconded by Combes. Motion carried.
25. Job Description: Approve revised job description for Zoning/Subdivision Administrator and Payroll/Cost Accounting Clerk.
26. Rowley moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Heidi Harris, Highway Department, Zoning/Subdivision Administrator and Payroll/Cost Accounting Clerk, Classification: from C-III-c to C-IV-a, Wage from: \$16.49 to \$17.60, effective 4/1/15, seconded by Dale. Motion carried.
27. Coffey County Treasurer Brenda Cherry returned requesting approval of the Deputy County Treasurer's job description.
- 27a. Dale moved, upon the recommendation of the County Treasurer, to approve and direct the Chairman to sign the revised job description for the Deputy County Treasurer, seconded by Meats. Motion carried.
28. The Board held a salary workshop.
29. The Board will attend the Southeast Kansas County Officials Meeting on Wednesday, March 25th, 2015, in Crawford County, Kansas.
30. The Board will attend the County Commissioners and Highway Officials Southeast Kansas Meeting on Thursday, April 16th, in Chanute, Kansas.
31. The Board will hold budget work sessions on July 6th, 13th, 15th and 20th, 2015.

32. The Board will question and sign warrants and vouchers for the Month of March 2015, on Friday, March 27, 2015.
33. Meats recessed the meeting at 2:40 p.m., and to address any other County business that may arise.

Correspondence

1. KAC – County Comment – March 2015
2. Whitney Damron – House Elections – March 16, 2015
3. Brandon Hines – Program of Interest to Persons with Service Members in Family – March 18, 2015
4. Coffey County Extension – Board Meeting Minutes of January 6 and 28, 2015
5. City Burlington – Board Meeting Minutes of March 4, 2015
6. City of LeRoy – Accounting of 2014 Infrastructure Funds – March 20, 2015
7. KAC – Legislative Update No. 10 – March 20, 2015
8. Coffey County Historical Society – Board Meeting Minutes of January 8, 27, February 12, 2015
9. Whitney Damron – Strategic Communications of Kansas – Legislative Newsletter – March 20, 2015
10. COF – Board Meeting Minutes of February 18, 2015
11. Whitney Damron – Legislative Update – March 20, 2015
12. City of LeRoy – Accounting of 2014 Parks & Rec Funds – March 20m, 2015
13. Gene L. Merry – Letter of Resignation from Hospital Board – March 23, 2015
14. The Kiplinger Letter – March 6, 13, 2015
15. The Kiplinger Tax Letter – March 13, 2015
16. Kiplinger’s Personal Finance Adviser – March 2015
17. Coffey County Airport – Board Meeting Minutes of January 12 and February 9, 2015
18. City of Gridley – Accounting of 2014 Parks & Rec Funds – January 23, 2015
19. City of Gridley – Accounting of 2014 Infrastructure Funds – March 10, 2015
20. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – March 17, 2015
21. Forrest Knox – “Straight Talk” Newsletter – March 15, 2015

- 22. Coffey County Library – Board Meeting Minutes of February 16, 2015
- 23. James L. Ochs – Letter of Resignation from Hospital Board – March 23, 2015

Minutes, March 23, 2015

Signed:

Attest:

Chairman

County Clerk