

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, March 22, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
- 2.** Robrahn moved to approve the minutes of Monday, March 15<sup>th</sup>, 2010 as written, seconded by Crotts. Motion carried, 3-yes; 0-no; 2-abstentions - Sipe, Rowley.
- 3.** Sipe moved to authorize the County Clerk to advertise for the position of Budgetary Accounting Specialist I, until Monday, April 5<sup>th</sup>, 2010, at noon as existing County employee is moving out of the County March 31<sup>st</sup>, 2010, seconded by Robrahn. Motion carried.
- 4.** The Board discussed the Emergency Management Table of Organization and tabled the motions that were submitted until later in order to have discussion with the Emergency Management Coordinator.
- 5.** Engineer Wayne Blackburn presented the weekly report for the week of March 22, 2010.
- 6.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
- 7.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 8.** Item No. 2009-51; Equipment Purchase – Tire/Service Truck. (Pending Additional information). Request authorization to solicit formal bids for one (1) Tire/Service Truck.
- 9.** Item No. 2010-09; Request Bid on 2010 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material. Make award.
- 9a.** Robrahn moved, based upon the recommendation of the County Engineer, that the bid submitted by Killough Construction in the amount of \$52.00 per ton be approved as the best bid for Cold Mix Patch and that award be made according to the terms of the bid and be paid from the Road & Bridge Fund, seconded by Rowley. Motion carried.
- 10.** Item No. 2010-10; Request Bid on 2010 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2010 Chipseal Program. Bid date: May 5, 2010.
- 11.** Item No. 2010-16; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2001-C, Hot Mix Overlay on Angus Road from 6<sup>th</sup> Road north to 14<sup>th</sup> Road. Bid date: April 7, 2010.
- 12.** Item No. 2010-17; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2002-C, leveling course on 12th Road from Emmer to Lynx Road. Bid date: April 7, 2010.

**13.** Item No. 2010-18; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2003-C, Hot Mix Overlay on Wayside Road from 12<sup>th</sup> Road to 16<sup>th</sup> Road. Bid date: April 7, 2010.

**14.** Item No. 2010-22; Request authorization to solicit rental for one (1) Skid Steer with 40” planer for a period not to exceed 2 weeks.

**14a.** Sipe moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize the County Engineer to solicit quotes and make rental of 1 skid steer and 40” planer for a period not to exceed 2 weeks, with total rental to be paid from the Road and Bridge Fund, seconded by Crotts. Motion carried.

**15.** Blackburn also presented the Construction Zone report for the week of March 22, 2010.

**16.** The Board discussed that Coffey County was not declared an Area of Local Disaster as surrounding counties had been declared. Blackburn explained that documents were submitted by the County to the Kansas Department of Emergency Management (KDEM). KDEM made the application for snow removal based on the evacuation routes. That application was declined by the Federal Emergency Management Agency (FEMA) as the routes were already to be cleared for the emergency evacuation plan for Wolf Creek Nuclear Power Plant. Blackburn also stated that KDEM has contacted the County for re-application for costs associated to the damage to the gravel roads as per the storm. Emergency Management Coordinator Russel Stukey was also present.

**17.** Rowley moved to authorize and direct the Chairman to sign the Coffey County Payroll Notices for the Highway Department, 800 hours, on the following summer-time temporary employees, effective March 23, 010:

Jim Iseman Equipment Operator Classification – M-III-c Wage \$14.54	Lyle Combs Equipment Operator Classification – M-III-c Wage \$14.54	Kenneth Woods Equipment Operator Classification – M-III-a Wage \$12.77
Doug Garrett Driver Classification – M-III-c Wage \$14.54	Walter (Stan) Snyder Driver Classification – M-III-c Wage \$14.54	Andrew Lawrence Driver Classification – M-III-a Wage \$12.77

, seconded by Sipe. Motion carried.

**18.** Blackburn also submitted the resignation of Jerry Julian from the Coffey County Planning Board effective Thursday, March 18, 2010.

**19.** Communications Supervisor/911 Coordinator Tasha Rogers met with the Board to request to purchase one (1) three phase Uninterruptible Power Supply (UPS) system.

Undersheriff Kenny Roney was also present.

**19a.** Robrahn moved, upon the recommendation of the Communications Supervisor/911 Coordinator, to find that the bid submitted by CCD, Olathe, KS in the amount of \$13,026 for a Tripp-Lite 30 KVA 208 VAC Uninterruptible Power Supply (UPS) for the emergency radio equipment as the best bid and to authorize and to authorize the purchase of the same, with funds to come from the Equipment Reserve Fund, seconded by Sipe. Motion carried.

**20.** Undersheriff Kenny Roney reported that Roney's Patrol Unit was hit by a citizen whose vehicle spun out of control on Saturday. Roney stated his vehicle is inoperable. Roney will update the Board later with more details after the citizen's insurance company is notified.

**21.** Emergency Management Coordinator Russel Stukey met with the Board to discuss the Emergency Management Table of Organization.

**22.** Saueressig moved to enter into Executive Session for 10 minutes at 11:10 a.m., to include each of the Commissioners, the County Attorney (when available) and the Emergency Management Coordinator, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.

**23.** The Board resumed regular session at 11:20 a.m.

**24.** Robrahn moved, upon the recommendation of the Emergency Management Coordinator and approval of the County Attorney as to form, to direct the Chairman to sign the Emergency management Assistant Coordinator/Planner job description dated 3/22/2010, along with the updated departmental organizational chart and to direct the Commission's Administrative Assistant to update the CP-4 Form accordingly, seconded by Rowley. Motion carried, 4-yes, 1-no - Crotts.

**25.** The Board tabled the motion for the promotion of the Planner/Office Manager to Assistant Coordinator/Planner in the Emergency Management Department for two (2) weeks.

**26.** Engineer Wayne Blackburn requested to purchase differential drive parts for the Caterpillar roller R-014.

**26a.** Rowley moved, based upon the recommendation of the County Engineer, to waive the purchasing policy for purchase of repairs on R-014, as to competitive bidding for good cause, said cause being that the vendor is a single source supplier for repairs and to approve the purchase from Foley Equipment Caterpillar for repairs to equipment R-014, Caterpillar Roller, in the amount of \$11,013.00 to be paid from the 2010 Road and Bridge Fund, seconded by Sipe. Motion carried.

**27.** Information Technology Director Bill Bauer met with the Board to update Sipe and Rowley on the meeting with Doug Vanderlinden that Bauer previously discussed at last Monday's Commission meeting that involved the County and school districts backup system.

28. The Board will question and sign warrants and vouchers for the month of March 2010 on Monday, March 29<sup>th</sup>, 2010, at 8:30 a.m., and will review the CP-4 and CP-4U at 1:00 p.m.

29. Saueressig adjourned the meeting at 12:12 p.m.

**Correspondence**

1. Mental Health Center of East Central Kansas – Minutes of December 2, 2009, January 20, and February 17, 2010

2. Hawver’s Capitol Flash – March 15, 16, 2010

3. City of Gridley – Minutes of March 1, 2010

4. KAC – March 2010 Research Report – March 22, 2010

5. Fair Board - Accounting of 2009 Funds – March 22, 2010

6. City of Burlington – Nancy Raymer, Zoning Administrator – Notice to Property Owners of a Conditional Use Requested Under the Zoning Regulations – March 22, 2010

7. Nuclear Regulatory Commission – Response to Notice of Violations and NRC Inspection Report – March 17, 2010

8. Coffey County Museum & Historical Society – 2009 Accounting of Funds – March 12, 2010

9. KDOT – Project #16 C-4382-01 – March 18, 2010

10. The Kiplinger Letter – March 12, 2010

Minutes, March 22, 2010

Signed:

Attest:

Chairman

County Clerk