

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, March 21, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Kimberly Skillman-Robrahn and Fred Rowley present. County Payroll Clerk Denise Humlicek and Administrative Assistant Donna Berland were also present.
- 2.** Combes moved to approve the minutes of Monday, March 14, 2011, as written, seconded by Crotts. Motion carried.
- 3.** Robrahn moved, upon the recommendation of the Technology Director, to approve payment of the Century Link invoice in the amount of \$15,012.72 for annual maintenance on the CISCO 6500 Series Router and two CISCO 3550 Routers for period July 1, 2010 to June 30, 2011. Funds to come from Courthouse General, Fiber Optic Annual Maintenance Line Item, seconded by Rowley. Motion carried.
- 4.** County Engineer Wayne Blackbourn presented the weekly report for the week of March 21, 2011.
- 5.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 6.** Item No. 99-13; Zoning Permit/Applications Report: Three Zoning Permits were issued during the past week.
- 7.** Item No. 2011-07; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1101-C, 1" Hot Mix Leveling Course on 12th Road from Angus Road to Lynx Road, 3" Hot Mix Asphalt on 10th Road from Kafir Road to Lynx Road, and 2" Hot Mix Asphalt on 16th Road from Kafir Road to Kafir Lane. Bid date: April 6, 2011
- 8.** Item No. 2011-08; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1102-C, 1" Hot Mix Overlay, with 1" Milling on Shetland Road from 12th to 16th Road. Bid date: April 6, 2011.
- 9.** Item No. 2011-09; Request Bid on 2011 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material. Bid date: March 23, 2011.
- 10.** Item No. 2011-10; Request Bid on 2011 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2011 Chipseal Program. Bid date: June 8, 2011.
- 11.** Item No. 2011-13; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery. Bid date: April 6, 2011.
- 12.** Item No. 2011- 19; Temporary Traffic Control Signing-Request to Purchase: Request authorization to solicit and purchase various traffic control signs for construction and

maintenance.

12a. Rowley moved to approve the County Engineer's request to solicit and purchase various traffic control signs for construction and maintenance to be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.

13. Blackburn presented the Construction Zone report for the week of March 21, 2011.

14. Administrative Assistant Donna Berland presented the Board with information on Espy Services; a company that recoups overcharges and payments from telecom billings.

15. The questionnaire for employees regarding their supervisor was reviewed.

16. Economic Development Director presented the Bi-Weekly Report for March 7, 2011 to March 18, 2011.

17. Item 95-10; Hotaling met with Department of Wildlife & Parks Fishery Biologist, Leonard Jirak. Hotaling discussed creel and length limit changes recommended for Coffey County Lake in 2012. Hotaling obtained additional information on fish feeder for Coffey County Lake from Leonard. Hotaling discussed renovations needed at Gridley City Lake including some dirt work on the west side of the lake to reduce mud and soil intrusion. Muddy water is damaging the fishery and catch rates are decreasing. It has been over 15 years since the lake was drained and restocked. It may be time to drain the lake again to complete dirt work and restock. Wildlife & Parks would supply the fish and some grant funding may be available. Coffey County Economic Development possibly could share some of the costs with the city out of the 2012 economic development budget.

18. Item 95-24; Hotaling discussed "Exit Planning" for family owned business with Tom Byler, Small Business Development Center Consultant. Hotaling discussed establishing a packet of information, contacts, web sites, etc., to have available for small business owners in Coffey County. Hotaling registered for the "How to Transition or Sell Your Business Seminar" to be held in Topeka on April 27th. This seminar will provide an excellent opportunity to gather information that can be included in the informational packet to be available from the Coffey County Economic Development office.

19. Item 98-6; On March 7th, Hotaling attended a meeting at the Southeast Kansas Regional Planning Commission (SEKRPC) office in Chanute to review applications for the Executive Director's position. The Committee narrowed the list down to four applicants. Hotaling attended the March 18th meeting of the SEKRPC in Chanute. The March Executive Committee meeting was held from 9 a.m. - 10 a.m. After the meeting, candidates for the SEKRPC Executive Director's position were interviewed from 10 a.m. - 3 p.m.

20. Item 98-7; Hotaling completed revisions for Coffey County on a proposed map and informational page to be printed by the Southeast Kansas Tourism Region (SEKTR). Hotaling added Opothelayahola Memorial, Coffey County Museum, WCNOE Environmental Education Area & Walking Trails and Coffey County Lake. Hotaling attended the March 17th SEKTR

meeting in Franklin, Kansas. Hotaling discussed a new map & informational brochure, the Kansas Sampler Festival, and Madden Coop Advertising Program. Hotaling agreed to participate in the Madden Program at a cost of \$200.00. Leads generated from the ads will be emailed to participating counties and communities.

- 21.** Hotaling completed the Coffey County promotional ad for the Midland Champion excursion train in Baldwin City. Train riders are interested in other day trip adventures in the area and our ad will be in the 2011 Souvenir Directory that is given to all passengers.
- 22.** Hotaling provided information on the economic impact to Coffey County from WCNOG to a reporter with the Pueblo, Colorado "Chieftan" newspaper. Pueblo is a potential site for a new nuclear plant. The story ran in the Sunday, March 13th edition.
- 23.** Hotaling attended a department head meeting on March 14th. The Insurance Committee discussed possible health insurance changes due to increasing costs. Department Heads also met with a liability insurance representative to discuss web based training programs designed to limit losses and therefore keep insurance rates lower.
- 24.** Hotaling confirmed Wednesday, April 13th for the Coffey County Elected Officials Networking Breakfast. Invitations and meeting agendas were mailed out on March 16th.
- 25.** Hotaling completed the CP-5 salary review.
- 26.** Housing Authority Director Steve Lightle met with the Board to request waiving landfill fees for a demolition of a house and a mobile home in Gridley.
- 26a.** Saueressig moved to waive landfill fees for demolition of a house and mobile home in Gridley, seconded by Crotts. Motion carried.
- 27.** Rowley moved that the Board recognize by letter any significant accomplishment by residents of Coffey County, seconded by Combes. Motion carried.
- 28.** The Board discussed allowing departments to close their offices if employees were going to be gone for an employee funeral on Wednesday, March 23rd from 9:00 a.m. to 12:00 p.m.
- 29.** Rowley moved to recess into Executive Session for 15 minutes at 10:29 a.m., to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried
- 30.** The Board resumed regular session at 10:44 a.m.
- 31.** The Board will question and sign warrants and vouchers for the month of March 2011 on Monday, March 28th, 2011, proceed with a salary workshop and address any other County business that may arise.
- 32.** Saueressig adjourned the meeting at 10:46 a.m.

Correspondence

1. The Kiplinger Letter – March 11, 2011
2. KAC – Legislative Bulletin No. 10 – March 18, 2011
3. Hawver’s Capitol Flash – March 14, 15, 16, 17, 2011
4. City of Burlington – Council Meeting Minutes of February 16, 2011
5. Whitney Damron – News Release – Governor: Office of the Repealer Now Taking Public Recommendations Online – March 18, 2011
6. KAC – Legislative Updates – 911 Passes Out of Committee – March 18, 2011
7. Mental Health Center of East Central Kansas – Board Meeting Minutes of February 16, 2011
8. Coffey County Historical Society & Museum – Accounting of 2010 Funds – March 18, 2011
9. Coffey County Resource Council – Accounting of 2010 Funds – March 14, 2011
10. Whitney Damron – Legislative Update – March 19, 2011
11. Whitney Damron – Legislature Approves Rural Opportunity Zones – March 18, 2011
12. Coffey County Airport – Board Meeting Minutes of February 14, 2011
13. Doug Vander Linden – HB 2390 – Elimination of Kan-ed – March 15, 2011
14. Coffey County Rural Water District #3 – Board Meeting Minutes of March 2, 2011
15. Whitney Damron – Wolf Creek Nuclear Power Plant Officials Monitoring Situation in Japan – March 14, 2011
16. City of LeRoy – Council Meeting Minutes of February 7, 2011
17. Coffey County Library – Employee Benefits – Accounting of 2010 Funds – March 15, 2011
18. City of LeRoy – Accounting of 2010 Infrastructure Funds – March 18, 2011
19. City of LeRoy – Accounting of 2010 Park & Rec Funds – March 18, 2011

- 20. Lake Region RC&D – Accounting of 2010 Funds – March 18, 2011
- 21. Coffey County Fair Board – Accounting of 2010 Funds – March 17, 2011
- 22. KAC – Legislative Updates – 911 Update – March 17, 2011
- 23. KAC – Legislative Updates – HB 2277 – Community Corrections for DUIs – March 15, 2011
- 24. Coffey County Library – Accounting of 2010 Funds – March 15, 2011
- 25. KAC – County Comment – March 2011

March 21, 2011

Signed:

Attest:

Chairman

County Clerk