

1. Commission Chambers opened at 8:00 a.m., Monday, March 19, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crotts, Bob Saueressig, Kenneth Combes and Fred Rowley present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present.
2. Combes moved to approve the minutes of Monday, March 12, 2012, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Authorize and direct the Chairman to sign eight (8) tax abatements to the Treasurer's tax roll in the amount of \$455.20.
 - B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Denice J. Yoho. Lots Eight (8), Nine (9), and Ten (10), in Block Thirty-Two (32), in the City of LeRoy, Coffey County, Kansas. Book Volume M239, Page 610 of the records of the Register of Deeds for Coffey County, Kansas.
 - C. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by James M. Black and Frances E. Black. Lots 15, 16 and 17, in Block 3 Whistlers Addition to the City of Burlington, Coffey County, Kansas. Book Volume M255, Page 261 of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Rowley moved, upon the recommendation of the Health Department Administrator and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the grant application form for funding from the State of Kansas, Department of Health & Environment, in the amount of \$87,867.00. Term is July 1, 2012 — June 30, 2013, seconded by Combes. Motion carried.
5. Landfill Supervisor Jeff Beyer presented the Weekly Report for March 19, 2012.
6. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
7. Item No. 93-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

8. Item 99-99 Landfill; Blackstone Environmental Proposal of Professional Services for 2012 and 2013: Groundwater Monitoring Services (two events per year) and an annual Leachate Monitoring. Review and sign.

8a. Combes moved, based upon the recommendation of the County Engineer and approval by the County Attorney as to form, to authorize and direct Chairman to sign the agreement with Blackstone Environmental Proposal of Professional Services for 2012 and 2013 Groundwater Monitoring Services (two events per year) and an annual Leachate Monitoring provided for the Coffey County Sanitary Landfill. Payment for said services shall be from the Landfill Operation Fund, seconded by Rowley. Motion carried.

9. Item No. 2012-05; Request – Tire Purchase: Request authorization to solicit formal quotations and purchase assorted tires. Review bids and make award.

9a. Combes moved, based upon the recommendation of the County Engineer, to find that the bid for assorted tires of March 14, 2012 from Bahr Tire for Item# 4 as the best bid and to purchase same for the sum of \$11,956.00 to be paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.

9b. Crotts moved, based upon the recommendation of the County Engineer, to find that the bid for assorted tires of March 14, 2012 from LeRoy Coop for Items# 1, 2 and 3 as the best bid and to purchase same for the sum of \$8,295.80 to be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.

9c. Robrahn moved, based upon the recommendation of the County Engineer, to find that the bid for assorted tires of March 14, 2012 from GCR Tires for Items# 5 and 6 as the best bid and to purchase same for the sum of \$1,056.16 to be paid from the Road and Bridge Fund, seconded by Combes. Motion carried.

10. Beyer also presented the Construction Zone Report for the week of March 19, 2012.

11. Economic Development Director Jon Hotaling presented the Bi-Weekly Report for March 5, 2012 through March 16, 2012.

12. Item 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting on March 7th at the Coffey County Hospital. Hotaling provided update on Southeast Kansas Tourism Committee, SEK Prosperity Foundation business coaching pilot program, Project 17 meeting in Iola, elected officials breakfast, out-of-state metal machining prospect, and SEK Regional Leadership Academy. The committee made some revisions and added two additional strategies to the Strategic Plan for Economic Development for 2012.

13. Item 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) meeting in Fredonia on March 15. The membership approved sending Jennifer Montgomery to the Sampler Festival as the official representative for SEKTR. SEKTR will be paying for the tent and assisting with Jennifer's travel costs. The SEKTR members were allowed to bring promotional materials to the March meeting for Jennifer to take to the Sampler Festival in Liberal on May 5

and May 6. This will save member cities, counties, chambers and CVB's travel expenses by coping expenses with one representative. The membership also reviewed plans for the Southeast Kansas Day Trip Guide and discussed the May 17 SEKTR legislative meeting on May 17 in Independence.

14. Item 00-1; Hotaling completed the CP-5 Coffey County position classification system salary budget impact analysis for budget year 2012. Hotaling completed the employee evaluation information.

15. Hotaling spoke with an out-of-state metal machining prospect. Hotaling gave him information on the Kansas High Performance Incentive Program (HPIP) and other financial incentives available. The company is considering several options in Kansas and out-of-state.

16. Hotaling completed a draft letter and draft easement to send to a land owner where one of the tourism signs is located. The present easement expires on April 1. Hotaling submitted drafts to the County Attorney for review.

17. Hotaling completed invitations, agendas, confirmed a date and sent out the information to state and local elected officials for the elected officials breakfast to be held on April 17, 8 a.m. - 10 a.m., at the Coffey County Hospital.

18. Hotaling attended the Lunch and Learn presented by a Blue Cross & Blue Shield representative on diabetes.

19. Hotaling completed the loan report for the period February 1 through February 29, 2012.

20. Hotaling also discussed the City of Gridley's request for matching grant funds in the amount of \$2,000 from Economic Development Special Expenditures to purchase fish to help stock the Gridley Lake.

21. Saueressig moved to allow \$2,000 from the Economic Development Special Expenditures Fund to the City of Gridley to stock their lake, seconded by Crotts. Motion carried.

22. Noxious Weed Director Todd Bemis met with the Board to request to advertise and hire for summer help for the Weed Department.

22a. Saueressig moved, upon the recommendation of the Noxious Weed Director, to advertise and employ (2) seasonal temporary Laborers. Funds to come from the Noxious Weed Fund, seconded by Crotts. Motion carried.

23. Emergency Management Coordinator Russel Stuke met with the Board to request to apply for another grant for weather radios.

23a. Crotts moved, upon the recommendation of the Emergency Management Coordinator, to authorize the Emergency Management Coordinator to obtain informal bids, in accordance with the Coffey County formal purchasing policy to purchase approximately 150 Midland HH54VP2

NOAA S.A.M.E. weather radios. The purpose of this program is to distribute radios through a State of Kansas department of Emergency Management weather radio grant which Coffey County will get reimbursed by the state \$22.50 or 75% of the purchase price per radio. The County may then charge each individual for the difference between the purchase price and the reimbursement from the state to achieve a net \$0 cost to the County for the program, seconded by Saueressig. Motion carried.

24. Treasurer Brenda Cherry met with the Board to discuss the new Motor Vehicle system. Cherry stated that May 1st to May 7th the Treasurer's office will be unable to process Motor Vehicle (process tags, sell 30-day tags, etc.) for the public while implementing the state's new Motor Vehicle system. There will be a mandatory statewide test on April 5th and will be closed to the public from 8:00 a.m. to 9:00 a.m. The state is mandating these tests for all counties. Cherry also discussed the part-time employee in her office working full time temporarily for 3 months.

25. Sheriff Randy Rogers met with the Board to request to purchase vehicles. Jerry Hugunin was also present.

25a. Robrahn moved, upon the recommendation of the Sheriff, to accept the bid of Landmark Dodge as best bid and to purchase two (2) 2012 Dodge Charger 4 door sedan patrol cars with the amount not to exceed \$46,304, with funds to come from the General Fund, Sheriff Office Capital Outlay Line Item, seconded by Combes. Motion carried.

25b. Rowley moved, upon the recommendation of the Sheriff, to accept the bid of Crow-Moddie Ford as best bid and to purchase two (2) 2012 Ford F-150 Pickups with the amount not to exceed \$59,470, with funds to come from the General Fund, Sheriff Office Capital Outlay Line Item, seconded by Combes. Motion carried.

26. Combes reported on the County Wellness Program.

27. The Board wanted to recognize County employees for their participation in the Wellness Program. Employees are using the recreation center, the exercise equipment in the basement, employees have completed blood draws and the HRA and there was good participation in the Lunch and Learn and Breakfast and Learn on Diabetes.

28. The Board will question and sign warrants and vouchers for the month of March 2012 on Tuesday, March 27, 2012, at 9:00 a.m. and hold a salary work session.

29. Robrahn adjourned the meeting at 10:44 a.m.

Correspondence

1. City of Gridley – Council Meeting Minutes of March 5, 2012
2. Hawver's Capitol Report – March 12, 13, 14, 15, 16, 18, 2012

3. KAC – Legislative Alert – House Tax Bill Passes – March 14, 2012
4. Tonya Bryant - Thank you note – March 13, 2012
5. The Kiplinger Letter – March 9, 2012
6. Lake Region RC&D – New Contact Info – March 9, 2012
7. KAC – Legislative Update No. 10, March 16, 2012
8. KAC – Legislative Alert – CDDO in State Managed Care Program – March 15, 2012
9. Lake Region Solid Waste Authority – News – March 2012
10. Whitney Damron – Legislative Update – March 17, 2012
11. Whitney Damron – Senate Update – March 17, 2012
12. COF Training Services – Minutes of February 15, 2012
13. Whitney Damron – HB 2390 – KAN-ED; Senate Version – March 16, 2012

Minutes, March 19, 2012

Signed:

Attest:

Chairman

County Clerk