

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 19, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant. WCNOC Representative Tim East was also present.

2. Crotts moved to approve the minutes of Monday, March 12, 2007, as corrected, seconded by Rowley. Motion carried. Paragraph 4., after 'Burlington High School' delete '\$500.00' replace with "\$267.11". After 'Recreation' add "\$232.89 Special Alcohol Program"

3. Consent Agenda

A. Upon the recommendation of the Health Department Administrator, move to approve the revised Table of Organization.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Andrew Hedges, New Hire, Summer Temp, Laborer, Landfill, LE-I-b, \$9.08, effective 5/01/07.

3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

4. Rowley moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads regarding Forms CP-4, CP-4U, CP-5, and Employee Evaluations, seconded by Robrahn. Motion carried.

5. Robrahn moved to authorize and direct the Chairman to sign the Capital Improvement Plan, seconded by Sipe. Motion carried.

6. Information Technology Director Bill Bauer met with the Board to request the purchase of Laserfiche annual software support from R & D Computer Systems of Shawnee Mission, Kansas. Bauer also requested to purchase One year Spectra Logic Tape Backup Library Advanced Exchange Service, ARCserver backup service support, and ARCserver Client Agent for Windows server maintenance from EAGLE Software, Inc. of Salina, Kansas.

6a. Rowley moved, upon the recommendation of Bill Bauer, Information Technology Director and the approval of the County Attorney as to form, to purchase Laserfiche annual software support in the amount of \$9,500.00, Laserfiche Standard Audit-Trail Module in the amount of \$4,770, and LF Audit-Trail Module Annual Software Maintenance in the amount of \$999.00 from R&D Computer Systems, Shawnee Mission, Kansas, in the amount not to exceed \$15,329.00, to be paid from the General Fund Technology Training and Equipment Capital Outlay Line Item, seconded by Robrahn. Motion carried.

6b. Robrahn moved upon the recommendation of Bill Bauer, Information Technology Director and the approval of the County Attorney as to form, to purchase One year Spectra Logic Tape Backup Library Advanced Exchange Service in the amount of \$2,700.00, One year ARCserver backup service support in the amount of \$2,046.00, and Two additional ARCserver

Client Agent for Windows server maintenance in the amount of \$528.00 from EAGLE Software, Inc., Salina, Kansas, in the amount not to exceed \$5,274.00, to be paid from the General Fund Technology Training and Equipment Capital Outlay Line Item, seconded by Crofts. Motion carried.

7. WCNOC Representative Tim East reported that Wolf Creek Nuclear Operating Corporation is preparing for their Comprehensive Review to be held on April 3rd, 4th, and 5th.

8. Bob Strait, Road Supervisor, presented and discussed the weekly report dated March 19, 2007.

9. Item No. 93-01; Road Permits Report: Three Road Permits were issued during the past week.

10. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

11. Strait also presented the Construction Zone Report for the week of March 19, 2007.

12. Rowley informed the Board that citizens had inquired about placing guard rails on the reconstructed bridge south of Lebo at the intersection of Fauna Road and 23rd Road near the rock quarry. The Board discussed other roads in the County that are in need of repair. Strait stated that Road and Bridge will be placing black and yellow object markers at the intersection of 20th and Wayside to warn drivers of a drainage structure. Strait expressed that the State follows a Grid in determining right of ways. Strait discussed creating an inventory of right of ways and sign inspections to keep track of all of the signage in the County. Strait said that there were signs that have been placed correctly and that there is some inconsistency in sign placement. Strait will address the inquiries with the new Engineer to determine guard rail installation and proper sign placement.

13. Item No. 95-9; Hotaling invited Craig VanWey, Kansas Department of Commerce Representative for Southeast Kansas, to speak to the Strategic Planning Committee about state resources available for Economic Development projects. Hotaling also discussed the Business Appreciation month activities coming up in June. Hotaling met with VanWey after the meeting to discuss possible funding for job training costs for the call center project.

14. Item No. 03-1; Hotaling received an application from Southern Coffey County for an Athletic Event Economic Incentive Grant for a middle school track meet involving (8) eight schools. Even though the County has expended more funds than anticipated, Coffey County Economic Development would recommend funding this grant request. This would be only the 2nd grant application from USD 245. USD 244 and 243 each received (7) seven grants.

15. Item No. 04-3; Hotaling spoke with a representative from Charloma about the Annual Property Tax Exemption Renewal. Hotaling faxed Charloma a copy of the Board of Tax Appeals original order specifying the renewal procedure. Charloma will work with the City of Burlington and the County Appraiser's Office to complete the renewal as soon as possible.

16. Item No. 05-4; Hotaling attended the call center prospects “Best & Final” Presentation to the State of Kansas on March 1st. The state requested all vendors to submit a final bid by March 8th. The call center prospect submitted a final bid and the state’s review of all bids should be completed by April 15th. Hotaling participated in a conference call with a representative of the City of Burlington and the call center prospect a day before the call center submitted their final bid.
17. Hotaling met with a representative of the Nuclear Regulatory Commission and Earth Tech, a NRC contracted company, to provide information on Coffey County for WCNOC’s License Renewal. Hotaling provided information on demographics, outdoor recreation facilities and lakes, housing, business development, transportation, etc.
18. Hotaling completed the Loan Report for February 1st – 28th, 2007.
19. Hotaling mailed out invitations and agendas for the Elected Officials’ Breakfast meeting on Wednesday, April 11th.
20. Hotaling mailed out a packet of demographic information, a traffic count map, and retail sales information to a retail business prospect.
21. Hotaling attended the South East Kansas Tourism Region meeting; the Yates Center Prison Taskforce meeting; the South East Kansas Prosperity Foundation meeting; and the Department Head meeting concerning Salary Structure Review.
22. Hotaling provided the following handouts to the Board: www.davescountry.com; an ad campaign for Newton; rural gas stations fighting to survive; a report on Kansas and surrounding states Economic Index; and a Southern Coffey County Grant Application.
23. The Board will canvass the results of the 2007 City/School General Election on Monday, April 9th, 2007.
24. The Board will sign checks and vouchers on Wednesday, March 28th, 2007, at 8:30 a.m. and scheduled a salary workshop for Wednesday afternoon.
25. Sipe adjourned the meeting at 10:44 a.m., until 7:30 a.m. on Thursday March 22nd, 2007, to attend the Southeast Kansas District meeting at Howard, Kansas in Elk County.

Correspondence

No Response Required

1. City of Gridley - Minutes of March 5, 2007 Meeting
2. Whitney Damron - The Senate Report - March 15, 2007
3. Whitney Damron - Shop Keeps Growing - March 14, 2007

4. Whitney Damron - Legislative Update - March 12, 2007
5. Kansas Association of Counties - Fundamentals of Leadership Workshop - March 15, 2007
6. League News - League of KS Municipalities Publication - March 16, 2007
7. Kansas Department of Health and Environment - Permit Renewal - March 5, 2007
8. Kansas Department of Health and Environment - Solid Waste Update - February 2007
9. Coffey County Historical Museum Newsletter - March 2007
10. Rural Water District #2 - Application for Funding Assistance - March 14, 2007
11. The Kiplinger Letter - March 9, 2007
12. The Kiplinger Tax Letter - March 9, 2007

Minutes, March 19, 2007

Signed:

Attest:

Chairman

County Clerk