

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 19, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Cassie Burgio and Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sipe moved to approve the minutes of March 12, 2001 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, March 12, 2001, add at beginning of paragraph 27, "Sleezer moved, upon the recommendation of the County Engineer and approval". Paragraph 45 add, "as amended" after 'CP-4'.

3. **CONSENT AGENDA:**

- A. Move to authorize and direct the Chairman to sign the revised Table of Organization for the County Clerk's office.
- B. Move to authorize and direct the Chairman to sign the revised Job Description for Budgetary Accounting Specialist I (a level CIII position).
- C. Move to authorize and direct the Chairman to sign the new Job Description for Budgetary Accounting Specialist II (a level CIV position).
- D. Upon the recommendation of the County Attorney, approve the contribution of \$250.00 to the Gridley After-Prom Committee, with funds to come from the County Attorney Diversion Fund.
- E. Upon the recommendation of the County Sheriff, approve the contribution of \$250.00 to the Lebo After-Prom Committee, with funds to come from the Special Law Enforcement Fund.
- F. Move to authorize and direct the Chairman to sign one Order for Refund of Taxes.
No. 4482 payable to Bret Edwards in the amount of \$88.54 for the year 2000.
Reason: Sold 1981 travel trailer (Nuway) to Terry Winsky in November 1999.

3 a. Crotts moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.

4. Sleezer moved, upon the recommendation of the County Clerk, to make the following appointments as Township Trustees and Township Treasurers, seconded by Rowley. Motion carried. Appointments are:

Delbert Gleue

Avon Township Trustee

Gary Stohs	Avon Township Treasurer
Marvin Withers	Hampden Township Trustee
James Krueger	Hampden Township Treasurer
Harlan Davies	Key West Township Treasurer
Harvey Lingenfelter	Liberty Township Treasurer
Dorothy M. Wehkamp	Neosho Township Trustee
Lyle Fischer	Neosho Township Treasurer
Roy Skillman	Ottumwa Township Trustee
Michael Skillman	Ottumwa Township Treasurer
M.O. Beard	Spring Creek Township Treasurer
Steven L. Allen	Star Township Trustee
Arden Payer	Star Township Treasurer

5. Sleezer moved, upon the recommendation of Debbie Poire, Clerk of the District Court, and approval of the County Attorney, to find that ten (10) pieces of roller shelves are no longer required or cannot prudently be used for public purposes of the County and to dispose of same to Lockwood Company, Inc. for \$250.00, seconded by Sipe. Motion carried.

6. Merry moved to authorize and direct the Chairman to sign the Amendment to Lease Agreement related to the Coffey County Spec Building (commonly known as the Palmetto Holdings, L.L.C. building), seconded by Sleezer. Motion carried.

7. Becky Jewett, Emergency Preparedness Coordinator, presented information and cost on a color weather radar as requested by the Board last week.

7 a. Sleezer moved, upon the recommendation of the Emergency Preparedness Coordinator and approval of the County Attorney, to find that the E-250 Weather Radar System is no longer required or cannot prudently be used for public purposes of the County and to dispose of same by trade-in sale to Ellason Weather Radar for \$1,000.00, seconded by Rowley. Motion carried.

7 b. Crotts moved, upon the recommendation of the Emergency Preparedness Coordinator and final approval of the County Attorney as to form, to waive the Purchasing Policy as to advertisement and bidding process due to single source vendor and to approve the purchase of an Ellason Model E-430 Color Weather Radar System for a total price of \$63,800.00, after trade-in. Funds to come from Equipment Reserve Fund, seconded by Sipe. Motion carried.

8. Sleezer moved to accept the resignation of Dennis Hatch from the Coffey County Airport Board, seconded by Crotts. Motion carried.

8 a. Rowley moved to approve the advertisement for a volunteer position on the Coffey County Airport Board, seconded by Sleezer. Motion carried.

9. Bill Bauer, Information Systems Administrator, presented bids for Document

Imaging Software, support and hardware. Bids presented:

	Automated Business Systems: Onbase	Computec: Laser Fiche	CIC: Keyword Indexing	Delta Systems: Delta View	Word Tech: Docuware
Total Cost for Imaging	\$85,996.00	\$74,655.00	\$59,278.00	\$98,975.00	\$143,266.00
2002 Yearly Maintenance Cost	\$11,400.00	\$11,580.00	\$5,714.00	\$10,262.00	\$12,569.00

CIC, Delta Systems, and Word Tech did not meet specs.

10. Following a lengthy discussion, Chairman Merry thanked Bauer for all the time and effort he has put in on this project which he has been ongoing for approximately two years.

10 a. Merry moved, upon the recommendation of the Technology Committee and Bill Bauer, Information Systems Administrator, and the approval of the County Attorney as to form, that the bid submitted by Computech for Laser Fiche document imaging software, support and hardware for 10 scanning units and 50 users licenses, be approved as being the best bid, that award be made to Computech, and that Laser Fiche document imaging software, support and hardware for 10 scanning units and 50 users licenses, be purchased according to the terms of the bid at a cost not to exceed \$74,655.00, with funds to come from the General Fund, Technology Training and Equipment Line, seconded by Sipe. Motion carried.

11. Rowley moved, upon the recommendation of Bill Bauer, Information Systems Administrator, and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Master License Agreement with ESRI to upgrade an existing map objects program to ArcIMS, seconded by Crofts. Motion carried.

12. Sipe moved to authorize and direct the Chairman to sign the Memorandum to all employees regarding Payroll Change, seconded by Rowley. Motion carried.

13. Hub Caspar, County Engineer, presented the weekly reported dated March 19, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

14. Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

15. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

16. Item No. 2001-04; Neosho River Bridge on US 75 Posting Discussion:

Mr. Michael Stringer, P.E. – Area Engineer
Kansas Department of Transportation
PO Box 325
Garnett, KS 66032-1081
785-448-5446

17. Caspar presented a news article from the Topeka Daily Capital Journal reporting the Kansas Department of Transportation (KDOT) is in the process of posting weight limits on the Neosho River Bridge on US 75 north of Burlington. The bridge is scheduled for replacement in September 2004. Allowing 1 year for construction, this bridge would not be open for traffic until September 2005. This has caused concern for the Board, especially if the bridge is posted soon, which would put increased heavy truck traffic on County roads. The County Attorney will draft a letter for the Board to KDOT regarding its concerns.

18. Sleezer moved, upon the recommendation of the County Engineer, to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Arza Hammond, upon completion of IPP, at a classification of MIIIa, and an hourly wage of \$10.13, seconded by Crotts. Motion carried.

19. Sleezer moved to recess into Executive Session at 11:25 a.m. for 5 minutes to include the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.

20. The Board returned to regular session at 11:30 a.m.

21. County Attorney Doug Witteman reported on the process for petitioning a portion of Lyon County No. 5 Fire District (which is in Coffey County) to become a part of Coffey County Fire District No. 1. Witteman is getting the paperwork together (for the petition) and will talk with the Lyon County Attorney about drafting a resolution.

22. The Board briefly discussed adding dental insurance coverage to our insurance plan and are expecting more information from Blue Cross Blue Shield this week.

23. Chairman Merry briefly reported on 911 Legislation, the SEK County Officials meeting last Thursday in Greenwood County and a SEK, Inc. meeting on Friday.

24. Cassie Burgio, WCNOC Representative, reported Wolf Creek is in the process of filling the Coolant Lake, which should be finished around the first part of April. Burgio also reported the unit auxiliary transformer, that was damaged last September when a squirrel got between two electrical cables, is back in operation.

25. Sipe moved to adjourn the meeting at 12:00 noon, seconded by Rowley. Motion

carried.

CORRESPONDENCE:

Response Not Required

1. City of Burlington – Minutes – 2/21/01
2. Whitney Damron – Noxious Weed Update
3. KAC Legislative Update 3/16/01

Response Optional

4. KDOT – Notice of Training (Roundabout Design)
5. KDOT – Notice of Training (Work Zone Signing)
6. KDOCH – Letter regarding application for Economic Development Tax Abatements

Minutes, March 19, 2001

Signed:

Attest:

Chairman

County Clerk