

1. The Commission Chambers opened at 8:00 a.m., Monday, March 15, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts and Kimberly Skillman-Robrahn present. County Payroll Clerk Denise Humlicek and Administrative Assistant Donna Berland were also present. Fred Rowley and Tim Sipe were absent.
2. Robrahn moved to approve the minutes of Monday, March 8th, 2010 as written, seconded by Crotts. Motion carried.
3. **Consent Agenda**
 - A. Move to accept the resignation of Sharon Schurle, Technology Department, effective March 31, 2010.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Katie Akins, Sheriff's Office, Lake Gate Attendant, change from Temporary Part-time to Permanent Part-time, no changes in classification or wage, effective 3/31/2010.
 - C. Move to authorize and direct the Chairman to sign seven (7) tax abatements to the Treasurer's tax roll in the amount of \$635.16.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.
4. Crotts moved to approve the proposed allocation for the 2010 Rural Water Districts and further authorize and direct the Chairman to sign the letters to the same, seconded by Robrahn. Motion carried.
5. Crotts moved, upon the recommendation of the Health Department Administrator, to authorize and direct the Chairman to sign the grant application form for funding from the State of Kansas, Department of Health and Environment, seconded by Robrahn. Motion carried.
6. Bill Bauer, Information Technology Director, informed the Board that he would be meeting with Doug Vanderlinden to discuss the County and school district's computer back up programs.
7. Administrative Assistant Tim Austin presented the weekly report for the week of March 15, 2010.
8. Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.
9. Item No. 99-13; Zoning Permit/Applications Report: Two (2) Zoning Permits were issued during the past week.

- 10.** Item No. 2009-51; Equipment Purchase – Tire/Service Truck. (Pending Additional information). Request authorization to solicit formal bids for one (1) Tire/Service Truck.
- 11.** Item No. 2010-09; Request Bid on 2010 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material. Bid date: March 10, 2010.
- 12.** Item No. 2010-10; Request Bid on 2010 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2010 Chipseal Program. Bid date: May 5, 2010.
- 13.** Item No. 2010-16; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2001-C, Hot Mix Overlay on Angus Road from 6th Road north to 14th Road. Bid date: April 7, 2010.
- 14.** Item No. 2010-17; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2002-C, Leveling course on 12th Road from Emmer to Lynx Road. Bid date: April 7, 2010.
- 15.** Item No. 2010-18; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A2003-C, Hot Mix Overlay on Wayside Road from 12th Road to 16th Road. Bid date: April 7, 2010.
- 16.** Austin also presented the Construction Zone report for the week of March 15, 2010.
- 17.** Economic Development Director presented the Bi-Weekly Report for March 1, 2010 to March 12, 2010.
- 18.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital on March 3rd. Hotaling presented information on the Wichita Sports, Boat & Travel Show, and the SEK Prosperity Foundation Grant to Freedom’s Frontier National Heritage Area, the Athletic Event Grants, a PIO training on March 24th, the Lebo train viewing pavilion and the Home Again Program and www.HomeAgain.net website. The committee discussed the draft strategic plan for Economic Development and particular strategies that are most important. The draft plan was approved as published. Hotaling sent a copy of the plan to Foster and Associates per request from Binkley Foster.
- 19.** Item No. 95-21; Hotaling submitted an application form to attend the KDEM Public Information Officer Training to be held in the courthouse basement on March 24th.
- 20.** Item No. 95-32; Hotaling along with Kansas Department of Commerce (KDOC) Southeast Kansas Representative, Craig VanWey, met with Kara Beyer, President of Countertop Trends, LLC in Gridley. The grinder has been a very good investment, saving the company a fairly large amount previously paid landfill fees. The grindings are recycled by a company that picks them up and hauls them off at no charge. The KDOC may be able to provide training assistance for lead paint certification now required by EPA for installers of cabinets and countertops. A \$300.00 fee is required by EPA and the company is also responsible to pay for

the certification training. The KDOC representative will also send Beyer the application forms to become a certified vendor for the State of Kansas.

21. Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting on March 4th in Chanute. The committee approved a grant administration contract with the City of Cherryvale. The Economic Development Administration will be in Chanute to review SEKRPC operations and loan portfolio on March 23rd. The committee reviewed past due accounts now under legal action and collateral for a Linn County account to be sold by the Linn County Sheriff.

22. Item No. 04-3; Hotaling received original documents returned from Charloma and delivered to Donna Berland.

23. Item No. 05-3; Hotaling attended the SEK Prosperity Foundation Board of Directors meeting in Chanute on March 5th. The board approved a grant to the Southeast Kansas Tourism Region for development of a new website and printing of additional copies of the SEK Day Trip Guidebook. The board also discussed applying for a grant from USDA and reviewed loan collection efforts. A proposal for a spec building revolving loan program was also reviewed.

24. Item No. 10-1; Hotaling provided captions for website photos and a list of websites to the Home Again Program to be included on the HomeAgain.net website.

25. Hotaling completed the loan fund report for the period of February 1st – 28th.

26. Hotaling sent a letter and map of possible sites to a Tennessee commercial realtor seeking a retail business site on 75 Highway through Burlington.

27. Hotaling attended the Department Head meeting on March 2nd. Craig Stromgren presented information on safety and safety training.

28. A representative of a retail distributing company out of Nebraska stopped by the Economic Development office for information on local banks and SBA loan packager for this area. Hotaling gave him information on local banks, Wayne Symmonds of Frontier Financial Partners, and ESU Small Business Development Center.

29. Hotaling confirmed dates of April recess for State Legislature with Senator Schmidt's Office. Hotaling confirmed April 14th as the date for the Elected Officials Breakfast with Coffey County Hospital. The breakfast will be held at the Coffey County Hospital from 7:30 a.m. – 9 a.m., on Wednesday, April 14th.

30. Hotaling received a request for information on highway signs from a Burlington business. Hotaling sent them the updated information on highway signage from the Kansas Department of Transportation.

31. Hotaling discussed holding an informational seminar on services available from the Heartland Procurement Technical Assistance Center with Director Teri Bennett.

32. A LeRoy citizen inquired about loan funds for a retail business. Hotaling provided information on the Small Business Development Center Outreach office and the Small Business Administration Guaranteed Loan Program.

33. The Board will question and sign warrants and vouchers for the month of March 2010 on Monday, March 29th, 2010, at 8:30 a.m., and will review the CP-4 and CP-4U at 1:00 p.m.

34. Saueressig adjourned the meeting at 9:51 a.m.

Correspondence

1. KAC – County Comment – March 2010
2. City of Lebo – 2009 Accounting of Funds for Infrastructure & Parks and Rec – March 5, 2010
3. Kansas Department of Agriculture – National Flood Insurance Program – March 8, 2010
4. KAC – Legislative Updates – March 9, 10, 12, 2010
5. RWD #3 - Minutes of February 3, 2010 and Annual Meeting
6. Hawver’s Capitol Flash – March 8, 9, 10, 12, 2010
7. United States Nuclear Regulatory Commission – Annual Assessment Letter and Integrated Inspection Report – March 3, 2010
8. NACo e-News – March 9, 2010
9. Whitney Damron – Articles of Interest – March 8, 2010
10. The Kiplinger Letter – March 5, 2010
11. Kiplinger’s Personal Finance Adviser – March 2010
12. The Kiplinger Tax Letter – March 5, 2010
13. KAC – Legislative Bulletin No. 9 – March 12, 2010
14. League of Kansas Municipalities Publication – League News – March 12, 2010
15. Derek Schmidt - The Senate Report – March 12, 2010
16. Hawver’s Capitol Report – March 15, 2010

17. SOS - Accounting of 2009 Funds – March 11, 2010

Minutes, March 15, 2010

Signed:

Attest:

Chairman

County Clerk