

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 15, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Larry Crotts, Tim Sipe and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.

2. Rowley moved to approve the minutes of Monday, March 8th, 2004, as corrected, seconded by Kirchner. Motion carried, 3-yes, 0-no, 2-abstentions, Crotts and Sipe. Corrections were: Monday, March 8th, 2004, paragraph 7 a, change 'Kirchner' to "Rowley", delete 'Vice', and change 'Rowley' to "Kirchner". Add at end of paragraph 9, "Also present were Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant." Paragraph 30, add after 'completed', "and presented". Paragraph 35, change 'construction' to "contract". Add new paragraph 36, "The Board discussed electrical usage of the courthouse following installation of the lighting system. The Board asked the Clerk to check if there was a rate change between 1999 and 2003."

3. Consent Agenda:

- A. Move to authorize the Chairman to sign the Coffey County Payroll Notices for CSA Compensation for Robert Reed as Acting Department Head, in the amount of \$500.00 and for John Zuern as Zoning Administrator, in the amount of \$300.00, for the month of March 2004.
- B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Evelyn Tolocka, S.T. Temp Lake Patrol Attendant, at a classification of LE-I-a, an hourly wage of \$7.51, effective March 11, 2004.
- C. Move to authorize and direct the Chairman to sign the revised Table of Organization of the Health Department. The revision is changing the Health Officer to Dr. John Shell.
- D. Move to authorize and direct the Chairman to sign the letters to Senators Roberts and Brownback and Representatives Moran and Ryun.

3 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Merry. Motion carried.

4. Crotts moved to approve the advertisement for a position on the Coffey County Library Board, seconded by Kirchner. Motion carried.

5. Merry moved, upon the recommendation of the County Clerk, to approve the job description for County Clerk, seconded by Rowley. Motion carried.

6. Sipe moved, upon the recommendation of the County Clerk, to advertise for sealed bids to provide and install 455 sq. ft. of 2' by 2' suspended ceiling tile and grid system in the Commission Chambers, seconded by Crotts. Motion carried.
7. Bill Walker, Executive Director, Coffey County Transportation, met with the Board to request matching funds for the addition of two bays to the present building. Cost for the addition will be \$26,238.00. Walker said they are expanding the operation to fulfill all requests for public transportation. Walker said they have gone from three employees in 1999 to eight this year (some part time).
- 7 a. Crotts moved, upon the request of Coffey County Transportation, to approve a grant of \$13,000.00 as matching funds for an addition of two bays to the present building located at 520 Cross Street, with funds to come from the General Fund, Community Improvement Line, seconded by Merry. Motion carried.
8. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated March 15th, 2004. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
9. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
10. Item No. 99-13; Landfill: C&D Update – Permit Update.
- 10 a. Rowley moved to authorize and direct the Chairman to sign the letter to Charles Bowers, KDHE, regarding the Coffey County Construction and Demolition Landfill Permit Application Buffer Zone Redirection Request and Kansas Solid Waste Permit Application 297, seconded by Crotts. Motion carried.
11. KDHE – CPI Grant – Round 13. Caspar will continue working with Lake Region Authority for the landfill grinder grant.
12. Landscaping – Request for 120 trees to be added to the screening on the south side. As per Strawder, need 6 months lead time. Prior 120 trees (5'-6') cost \$10,000.00. Now 3'-4' trees are priced at \$10,000.00.
- 12 a. **The County Engineer was authorized to solicit bids for this project.**
13. Item No. 2004-05; City of Wichita – Request for Proposal No. FP400026. **Bids will be opened, Thursday, March 18, 2004 in Wichita.**
14. Item No. 2004-06; Bridge Steel: Request authorization to solicit sealed bids for B-029 (26-S.9) Structural Steel.
- 14 a. Sipe moved to approve the County Engineer's request to solicit bids for Structural Steel for Bridge No. 029 (26-S.9), seconded by Rowley. Motion carried.

15. Item No. 2004-07; Drainage – Steve Yoho.

15 a. Caspar reported that on March 10, 2004, he and Robert Reed, Road Supervisor, viewed and surveyed the drainage problem at the Yoho residence. Included with the weekly report was a detailed written report of the findings. Caspar said he would share the report with Yoho, but that the flooding was not caused by County construction work.

16. Item No. 2004-08; Dust Control Program for 2004: Approve publication.

16 a. Kirchner moved to approve the Dust Control Program, as presented for 2004, seconded by Crotts. Motion carried.

17. F.Y.I; Coalbed Methane Gas: **Attached to the report was a news article about coalbed methane gas production in southeast Kansas.**

18. Caspar also presented the Construction Zone Report for the week of March 15, 2004.

19. The Board noted that Norman Yoho's flooding complaint was within LeRoy City limits.

20. Steve Robb, Grants and Special Projects (GSP) Director, met with the Board to request a drawdown for the Osage County Rural Water District No. 4 CDBG grant funds in the amount of \$47,650.00.

20 a. Merry moved, upon the recommendation of Steve Robb, Grant Administrator, to authorize and direct the Chairman and County Clerk to sign the Request for Release of CDBG funds for drawdown #2 regarding Project No. 03-PF-314, seconded by Sipe. Motion carried.

21. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 8, 2004.

22. Item No. 95-25; Hotaling attended the Governor's Fishing Classic Steering Committee meeting. Kansas Wildscape Director, Hank Booth, will be calling Kansas City, Topeka and Wichita TV stations for coverage of the event. He has already been on several radio programs in Kansas City. The tracker boat to be raffled will be on display at the Hunters Hope Banquet, May Daze and the St. Francis Xavier Golf Tournament. Hotaling will need to get Coffey County entry forms out so participants living in Coffey County can take advantage of discounts offered on entry fees. The next meeting will be in the courthouse basement on April 8th at 3:30 p.m.

23. Item No. 95-29; Hotaling supervised the Leadership Coffey County Youth Class session held at the Coffey County Hospital on March 9th from 4:00 p.m. to 8:00 p.m. The presenters included Sheriff Randy Rogers, Fire Administrator Bill Walker, Public Health Administrator Susan Mueller, KSU Extension Program Assistant Bobbiann Daugherty, and Coffey Health System Administrator Dennis George, who hosted the dinner and provided a tour of the hospital.

The next session on 'County & State Government' will be held Monday, March 29th in the courthouse basement. Senator Derek Schmidt will be one of the presenters.

24. Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting at Luther's Restaurant in LeRoy. The membership reviewed CCMA promotional flyers and brochures and discussed possible tours for the next meeting scheduled for April 14th. Hotaling reviewed the flyer for the health insurance seminar sponsored by SEK, Inc.

25. Item No. 97-7; Hotaling attended the Chamber of Commerce Ag Appreciation Dinner held at the Burlington High School on Wednesday, March 10th. About 220 people were in attendance.

26. Item No. 02-3; Hotaling was notified by a representative of Oldcastle that they have sold the former 'spec building' to a group of local investors planning to start a bowling alley/family fun center & grill in the 14,400 sq. ft. building.

27. Item No. 04-1; Hotaling wrote radio ads to promote the Hunter's Hope Celebrity Turkey Hunt & Banquet, May Daze, and Artrain. Hotaling printed additional Artrain flyers for Arnold's to distribute at the Kansas City Lawn & Garden Show next weekend.

28. Rowley moved to recess into Executive Session at 10:37 a.m. for 10 minutes, to include each of the Commissioners, the County Attorney, and the Economic Development Director, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Merry. Motion carried.

29. The Board resumed regular session at 10:47 a.m.

30. At approximately 11:00 a.m., the Board recessed to the courthouse lobby to present an award to the Burlington Wildcats 3-A Basketball State Champions. Chairman Merry read a proclamation congratulating the players and coaches and proclaiming March 15th through March 20th as Burlington Wildcat's Basketball Week. Twelve players, two coaches and many parents and friends were on hand for the presentation.

31. Chairman Merry left the Board meeting for a water quality meeting sponsored by the Coffey County Soil Conservation District.

32. Vice Chairman Rowley chaired the meeting.

33. Kirchner moved to adjourn for lunch at 11:42 a.m., seconded by Crotts. Motion carried.

34. Vice Chairman Rowley called the meeting back to order at 1:00 p.m.

35. Chairman Merry returned to the meeting at approximately 1:10 p.m.

36. Crotts moved to recess into Executive Session at 1:30 p.m. for 10 minutes, to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

37. The Board resumed regular session at 1:40 p.m.

38. Kirchner moved to recess into Executive Session at 1:43 p.m. for 10 minutes, to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.

39. The Board resumed regular session at 1:53 p.m.

40. The Board held a work session to review non-contract Department Head salaries. The following salaries were approved:

Position	2004 Salaries effective 4/1/2004	Board of County Commissioners Vote (vote against)
Commissioner	\$22,389.40	3-2 (Crotts/Kirchner)
Clerk	\$39,179.80	5-0
Treasurer	\$39,179.80	5-0
Sheriff	\$41,549.41	3-2 (Crotts/Kirchner)
Register of Deeds	\$35,359.45	5-0
Attorney	\$39,179.80	5-0
Health Director	\$38,870.56	4-1 (Kirchner)
Emergency Preparedness Director	\$35,359.45	4-1 (Rowley)
Noxious Weed Director	\$35,359.45	5-0

41. Sipe moved to recess into Executive Session at 3:05 p.m. for 5 minutes, to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.

42. The Board resumed regular session at 3:10 p.m.

43. The Board recessed at 3:22 p.m. to the Coffey County Fire District No. 1 Board meeting at the Burlington station at 7:00 p.m.

44. The Board of Commissioners reconvened at 7:00 p.m. at the Coffey County Fire District No. 1 Board meeting, held at the Burlington station, with Vice-Chairman Fred Rowley, Jr., members Tim Sipe, Larry Crotts and R. Kraig Kirchner present. Chairman Merry was attending other County business.

45. The Fire District and the Commissioners discussed capital expenditures.

46. Kirchner moved to adjourn the Commissioners portion of the meeting at 7:35 p.m., seconded by Crotts. Motion carried.

CORRESPONDENCE:

Response Required

1. Lebo High School – Request for After-Prom funds
2. KDHE – Letter regarding HHW Permit Renewal for Permit No. 0764
3. RWD #4 – Application for Assistance

Response Optional

4. City of Burlington Planning Commissioner – Notice of Hearing

Response Optional

5. Hawver’s Capitol Report – Misc. dates
6. NACo – Legislative Bulletin
7. City of Burlington – Minutes of 2-18-04
8. City of Gridley – Minutes of 3-1-04
9. KAC – Legislative Bulletin and report or 2004 Compensation Survey
10. Coffey County Fire District No. 1 – Minutes of 2-23-04
11. City of Gridley – Accounting of 2003 Park & Recreation Funds
12. KDOC – Notice of Approval for Request for Release of Funds

Minutes, March 15, 2004

Signed:

Attest:

Chairman

County Clerk