

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 12, 2001, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, County Attorney Doug Witteman and Administrative Coordinator Mary Bloomer. WCNOC Representative Cassie Burgio and Coffey County Republican Editor Mark Petterson were present for part of the meeting.

2. Sleezer moved to approve the minutes of February 26, 2001 as written, seconded by Sipe. Motion carried, 4-yes, 0-no, 1-abstained, Merry. Merry was absent from the February 26, 2001 meeting.

3. Rowley moved to adopt a proclamation on behalf of the citizens of Coffey County, hereby congratulating the players and coaches of the Lebo Lady Wolves basketball team, and proclaim the week of March 12<sup>th</sup> through March 18<sup>th</sup>, 2001 as Lebo Lady Wolves Basketball Week, and to publish said proclamation, seconded by Crotts. Motion carried.

4. **CONSENT AGENDA:**

A. Move to reappoint Commissioner Johnnie Sleezer as a member of the Advisory Board for the Fourth Judicial District, Community Corrections, for a term of two years, beginning April 17, 2001; and authorize and direct the Chairman to send a letter of confirmation of the appointment of Commissioner Sleezer to the Director of the Advisory Board.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA compensation for Robert Reed as acting Department Head and John Zuern as Zoning Administrator for the month of March 2001.

C. Upon the recommendation of the County Engineer, move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for New Hire Carl W. Lee, Landfill Supervisor, at a classification of TPIIIa(-) and an hourly wage of \$13.74, effective March 19, 2001.

D. Move to authorize and direct the Chairman to sign one Order for Refund of Taxes.  
No. 4481 payable to Imaging Financial Services in the amount of \$29.80 for the year 1999.  
Reason: The economic life of the equipment was changed from 7 years to 3 years.

4 a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

5. Chairman Merry updated the Board on his six busy days in Washington D.C.

attending the NACo Legislative Session. The Conference was held from February 28<sup>th</sup> to March 6<sup>th</sup>, 2001. Merry commented he spent approximately 80 hours in meetings during the six days.

**6.** Susan Mueller, County Health Administrator, submitted a grant application for Board approval.

**6 a.** Crotts moved, upon the recommendation of the Health Department Administrator, to authorize and direct the Chairman to sign the KDHE Application for Grant Funds for the period of July 1, 2001 – June 30, 2002, seconded by Sleezer. Motion carried.

**7.** Mueller advised the Board, the Sanitarian will be out on medical leave and Mueller has made arrangements with Lyon County's Sanitarian to fill in as needed up to 4 hours every 2 weeks. The County Attorney will review the contract to accomplish the arrangement.

**8.** Becky Jewett, Emergency Preparedness Coordinator, presented and discussed her monthly report for February 2001. The Board discussed the color weather radar and a new tower scheduled for the New Strawn Fire Station. The Board asked Jewett to get estimates for a new color weather radar and also for the tower and present them to the Board next week. Jewett also reported that a tabletop exercise would be held at New Strawn City Hall at 7:00 p.m. tomorrow, Tuesday, March 13, 2001. Jewett provided the Board with a copy of an e-mail regarding a US Senate bill to promote new nuclear power plants.

**9.** Rick Porter, Lake Region RC&D Coordinator, presented the Board the year 2000 annual report and updated the Board on projects that were done this past year. Mr. Porter also presented a booklet with information about all eight RC&D's in the state.

**10.** The Chairman presented a proclamation to the Lebo High School girl's basketball team and Coach Bill Nienstedt in recognition of completion of an undefeated 27-0 season and winning the class 1A Girls State Basketball Championship. The proclamation proclaimed March 12 through March 18, 2001 as Lebo Lady Wolves Basketball Week.

**11.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of March 5<sup>th</sup> to March 9<sup>th</sup>, 2001.

**12.** Item No. 95-4; Hotaling met with representatives from AMPRO to review employment and discuss equipment release and equipment appraisals.

**13.** Item No. 95-9; Hotaling attended Coffey County Strategic Planning Committee Meeting at the hospital on Wednesday, March 7<sup>th</sup>. The organization adopted the Strategic Plan for Economic Development for 2001.

**14.** Item No. 95-10; Hotaling was informed by Leonard Jirak that the state approved the County's previous grant application to install some concrete stairs and railings along

the shoreline fishing area at Coffey County Lake. The project would cost approximately \$5,000.00 with the state paying for \$2,500.00 of the cost and the County paying \$2,500.00. Leonard is working with WCNOC and the state on applying for a grant to deepen the boat ramp area and build a breakwater dike to protect the boat dock, courtesy dock and ramps while also providing additional area for bank fisherman. Numbers have declined due in part to low water at the boat ramps. Cost share of the approximately \$140,000.00 project would be 50% WCNOC, 25% State and 25% County.

**15.** Item No. 95-25; Hotaling reviewed possible tourism advertising campaigns with the Coffey County Republican and the Mid-American Ag Network. Both campaigns would have some costs shared with private businesses and the Chamber of Commerce and Museum.

**16.** Item No. 98-10; Hotaling attended Southeast Kansas, Inc. Executive Committee Meeting in Neodesha on Thursday, March 8<sup>th</sup>, 2001. The Committee reviewed the agenda for the spring quarterly meeting to be held in Independence on Friday, March 16<sup>th</sup>, 2001. Representative Todd Tiahrt is planning to attend.

**17.** Hotaling completed the loan report for February.

**18.** Hotaling received written quotes from two plumbing contractors to install water and sewer lines up to the spec building.

**19.** Hotaling presented bids for installing water services to the east side of the spec building. Bids presented:

Freeman Plumbing, Heating, and Air Conditioning - \$902.00

Burlington Comfort Center, Inc. - \$1,671.16.

**20.** Hotaling also presented the loan fund reports for February.

**21.** Sleezer moved to recess into Executive Session at 10:46 a.m. for 15 minutes to include each of the Commissioners, the County Attorney, and the Economic Development Director to discuss matters which would be considered privileged in the attorney/client relationship, seconded by Sipe. Motion carried.

**22.** The Board resumed regular session at 11:01 a.m.

**23.** Hub Caspar, County Engineer, presented the weekly report dated March 12, 2001. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

**24.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

**25.** Item No. 99-99; Zoning Permit/Application Report: One Zoning Permit was issued during the past week.

**26.** Item No. 99-13; Landfill: Review and approve Groundwater Sampling Proposal from Terracon for April 2001 Sampling Event.

**27.** Sleezer moved, upon the recommendation of the County Engineer and approval of the County Attorney as to form, to authorize and direct the Chairman to sign the Notice to Proceed for Terracon to perform the April 2001 Groundwater Sampling Event at the Coffey County Sanitary Landfill for the lump sum fee of \$7,200.00, with funds to come from the Geological Assessment Reserve Fund, seconded by Sipe. Motion carried.

**28.** Item No. 2001-08; Summer Help: Request authorization to advertise for summer help.

- 3 – Truck Drivers
- 1 – Dirt Crew
- 3 – Asphalt Crew
- 3 – Mower Crew
- 4 – GPS Crew

**28 a.** Crotts moved, upon the recommendation of the County Engineer, to advertise for summer help for the Highway Department including 3 for Truck Drivers Crew; 1 for Dirt Crew; 3 for Asphalt Crew; 3 for Mowing Crew; and 4 for GPS Crew for a total of 14 for summer help, seconded by Rowley. Motion carried.

**29.** Sleezer moved, upon the recommendation of the Vehicle Committee, to approve the vehicle specifications for a ¾ ton, extended cab, 4x4 pickup, and authorize the Road Supervisor to solicit bids for the same, seconded by Merry. Motion carried.

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**30.** Dan Andrews, Executive Director, COF Training Services, presented a COF Training Services contract for 2001.

**30 a.** Sleezer moved to approve the agreement for services with COF Training Services Inc. for the year 2001, seconded by Merry. Motion carried.

**31.** Merry moved to adopt Resolution No. 426-A, A RESOLUTION AUTHORIZING AND DIRECTING THE COUNTY ATTORNEY TO PROCEED TO SELL CERTAIN PROPERTIES DUE TO DELINQUENT TAXES, seconded by Crotts. Motion carried.

**32.** Sipe moved, upon the recommendation of the Technology Committee and Bill Bauer, Information Systems Administrator, to approve the purchase of the upgrade of software from Office 97 Pro to Office 2000 from Insight Enterprises, Inc., Tempe, Arizona, to include 80 licenses, 2 media, and 30 manuals at a cost of \$5,766.00 plus shipping, with funds to come from the General Fund, Technology Training and Equipment Line, seconded by Rowley. Motion carried.

- 33.** Crotts moved, upon the recommendation of the Technology Committee and Bill Bauer, Information Systems Administrator, to accept the bid of Quality PC, Burlington, Kansas, for upgrading computer equipment and operating system software, as being the best bid and approve the purchase to upgrade computer equipment and operating software, at a cost of \$59,782.00, with funds to come from the Equipment Reserve Fund, seconded by Sleezer. Motion carried.
- 34.** Sleezer moved to recess into Executive Session at 11:47 a.m. for 5 minutes to include each of the Commissioners, Tim Austin and the County Attorney to discuss matters, which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.
- 35.** The Board resumed regular session at 11:52 a.m.
- 36.** The Board discussed several current legislative issues.
- 37.** The Board will sign warrants and vouchers on Thursday, March 29<sup>th</sup>, 2001, starting at 8:30 a.m.
- 38.** The Board recessed for lunch at 12:03 p.m.
- 39.** Chairman Merry called the meeting back to order at 1:00 p.m.
- 40.** The Board held a salary workshop during the afternoon.
- 41.** Sleezer moved to recess into Executive Session at 1:32 p.m. for 10 minutes to include each of the Commissioners, the County Attorney, and the Administrative Coordinator to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.
- 42.** The Board resumed regular session at 1:42 p.m.
- 43.** Sleezer moved to authorize and direct the Chairman to sign Form CP-4U for 2001 salaries, seconded by Crotts. Motion carried.
- 44.** Crotts moved to approve the annual salary of \$46,645.00 for the County Appraiser, effective July 1, 2001 and ending June 30, 2002, seconded by Sleezer. Motion carried.
- 45.** Sipe moved to adopt Form CP-4 as amended, the Coffey County Position and Wage Classification grid, effective April 1, 2001, seconded by Merry. Motion carried.
- 46.** Sleezer moved to authorize and direct the Chairman to sign the Advisory Memorandum to Department Heads regarding Forms CP-4, CP-4U, CP-5, and employee evaluations, seconded by Crotts. Motion carried.

47. Sleezer moved to adjourn the meeting at 4:41 p.m., seconded by Crotts. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Theresa Cummings – Letter regarding appointment of Board Member.
2. KDOT – Letter regarding Five Year Plan Project List.

Response Optional

3. Coffey County Museum – Letter regarding Chamber After Five function.

Response Not Required

4. Kansas Health Foundation Poster
5. Coffey County FSA Ag Report – Newsletter, February 2001.
6. U.S. Dept. of Commerce – Letter regarding release of result of census 2000.
7. KTECnology – Newsletter, March/April 2001
8. KAC – Legislative Update – March 9, 2001
9. City of Burlington – Notice of Public Hearing

Minutes, March 12, 2001

Signed:

Attest:

Chairman

County Clerk