

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 10, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant.

2. Robrahn moved to approve the minutes of March 3, 2008 as corrected, seconded by Sipe. Motion carried. Paragraph 2., delete, “4-yes, 0-no, 1-abstention – Robrahn.” Paragraph 7., delete “survey” replace with ‘Institute’, delete “being mailed out” replace with ‘surveying’. Paragraph 19., delete “combining departments” replace with ‘sharing an office building’.

3. Consent Agenda

A. Move to authorize and direct the Chairman to sign the payroll notice for Russel Stukey, New Hire, Emergency Management Coordinator, \$3,750.00 per month, effective 4/1/08.

3a. Sipe moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

4. Crotts moved, upon the recommendation of Mark Hopkins, AS400 Administrator, and approval of the County Attorney as to form, to approve the purchase of (1) one-year hardware service and maintenance contract on 4 IBM printers from Signature Technology Group, Inc., in the amount of \$2,440.80, with funds to come from the General Fund, Technology Training and Equipment Line Item, seconded by Robrahn. Motion carried.

5. Saueressig moved, upon the recommendation and approval of the County Attorney, to correct a typographical error concerning the date of the public hearing contained in Resolution No. 582c; A RESOLUTION COMMENCING PROCEEDINGS TO LAY OUT AND ESTABLISH A ROAD IN COFFEY COUNTY, KANSAS, BETWEEN 13TH ROAD AND 13TH LANE TO BE NAMED LYNX PLACE, and to mail a copy to the affected landowners and publish same in the official County newspaper, seconded by Rowley. Motion carried.

6. Rowley moved, upon the recommendation of the Health Department Administrator, to authorize and direct the chairman to sign the grant application form for funding from the State of Kansas, Department of Health and Environment, seconded by Robrahn. Motion carried.

7. Sipe moved, upon the recommendation of the Sheriff, to request authorization to solicit sealed bids for two (2) patrol cars from the 2008 Sheriff’s office budget, seconded by Crotts. Motion carried.

8. Saueressig moved to authorize and direct the Chairman to sign the proclamation declaring April 2008 as Fair Housing Month, seconded by Rowley. Motion carried.
9. Interim Emergency Management Coordinator/Sheriff Randy Rogers met with the Board to discuss procedure for the state wide Tornado Drill. Rogers stated that in the past the courthouse employees participated in the Tornado Drill. Rogers preferred to present instruction in writing to department heads the procedure to follow in the event of a tornado drill.
10. Wayne Blackburn, County Engineer, presented the weekly report dated March 10, 2008.
11. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
12. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
13. Item No. 99-99; Landfill: Solid Waste Management Unit Weekly Report for the week of March 3rd thru March 7th, 2008:

Solid Waste:	119.85	tons
Special Waste:	363.26	tons
Const. Debris:	107.12	tons
Brush:	0.11	tons
Metal:	0.85	tons
Tire Total:	4	
Passenger:	4	
Truck:	0	
Equipment:	0	
Appliances:	1	
Processed Tires:	6.97	

14. Item No. 2008-02; Equipment Purchase: Request authorization to solicit sealed bids for one (1) Bush Hog 3715 Flex Wing Rotary Cutter with trade-in. Bid opening – March 12, 2008 @ 2:00 p.m.
15. Item No. 2008-03; Hot Mix Pavement: Request authorization to solicit sealed bids for Project No. A2802-C a 2” Hot Mix Overlay on the Plant Road. Bid opening – March 26, 2008 @ 2:00 p.m.
16. Item No. 2008-07; Precast Concrete Box: Request authorization to solicit sealed bids for a Precast Concrete Box to be installed at 11-N.5. No action was taken.

- 17.** Blackbourn also presented the Construction Zone report for the week of March 10, 2008.
- 18.** Saueressig moved, upon the recommendation of the County Engineer, to approve the informal bid for attachments to the Pug Mill brackets and equipment for calcium chloride application, seconded by Rowley. Motion carried.
- 19.** Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting held Wednesday, March 5th. Hotaling updated the committee on the Wichita Sports, Boat & Travel Show. There were nearly 200 applicants for the Coffey County Lake Getaway Drawing. Hotaling also updated the committee on the Charloma Tax Exemption review, business contacts and Leadership Class.
- 20.** Item No. 95-21; Hotaling attended the Wolf Creek ERO drill in Topeka. Hotaling assisted Donna Berland and new PIO trainee Steve Lightle. Donna Berland served as Coffey County PIO for all three news conferences and did a good job handling all the information on County activities.
- 21.** Item No. 95-25; Hotaling attended the Wichita Sports, Boat & Travel Show. There was a good turnout on Friday, Saturday and Sunday. Hotaling set up Friday and worked the booth from noon to 5 p.m. Hotaling worked Sunday afternoon and loaded up display materials after the show ended at 5 p.m. Hotaling mailed out information to the Coffey County Lake Getaway winner.
- 22.** Item No. 95-29; Hotaling reserved a vehicle for the Leadership Class Industry Tours on March 31st with Coffey County Transportation. Leadership agendas for the March 3rd class were mailed out. The March 3rd session on County & state government featured Commissioner Tim Sipe, County Clerk Angie Kirchner, Senator Derek Schmidt and included a tour of the Meadows and a delicious dinner at the Meadows. Hotaling mailed thank you letters to all presenters.
- 23.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting on Thursday, March 6th. The committee reviewed an audit of the organization for the year ended on June 30, 2007. The commission approved an Economic Development Loan for an Electronics Manufacturer in Crawford County and revised the revolving loan fund maximum funding per job from \$20,000 to \$25,000.
- 24.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center Advisory Council meeting in Lebo. Hotaling provided information on the Tyson Job Fair and the Coffey County manufacturers that participated. The council discussed future funding possibilities for the 21st Century Program.
- 25.** Item No. 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting held at the SEKRPC office after the SEKRPC Executive Committee meeting. Hotaling approved two small community downtown retail building renovation

loan/grant applications. The projects are in LaCygne and Neodesha. The Board also approved a proposal from the Business & Technology Institute at Pittsburg State to administer the Southeast Kansas Regional Leadership Academy.

26. Hotaling sent information on Coffey County to a retail business considering an expansion into Coffey County.

27. Hotaling attended the Department Head meeting.

28. Hotaling attended the Burlington Promotions May Daze meeting to obtain information for promoting the event.

29. Robrahn moved, upon the recommendation of the County Health Administrator, to waive the purchasing policy as to formal bid requirements for good cause, said cause being that the equipment that is compatible with Coffey Health Systems' equipment comes from a single source vendor, and to approve the purchase of twelve (12) ZOLL Automated External Defibrulators (AEDs) in the total amount of \$15,468 from Coffey Health Systems, with funds to come from the General Fund, Community Improvement Line Item, seconded by Crofts. Motion carried.

30. Coffey County Red Cross Coordinator of Services Yvonne Ryan met with the Board to request support for an American Red Cross Month 2008 Proclamation. The County Attorney will create the Proclamation for next week's meeting.

31. Sipe moved to approve the letter agreement dated February 25th, 2008, regarding the Coffey County Courthouse HVAC Study - PEC Project No. 08G00 between Professional Engineering Consultants, P.A. and Coffey County, and authorize and direct the County Clerk to sign same, seconded by Robrahn. Motion carried.

32. Sipe moved to enter into Executive Session for 5 minutes at 11:52 a.m., to include each of the Commissioners and the County Attorney, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.

33. The Board resumed 11:57 a.m.

34. The Board will sign warrants and vouchers for the month of March 2008, on Thursday, March 27, 2008, 8:30 a.m.

35. Sipe adjourned the meeting at 12:00 p.m.

Correspondence

1. Whitney Damron - The Senate Report - February 29, 2008
2. Whitney Damron - Coffey County Report - March 4, 2008
3. Whitney Damron - Articles of Interest - March 2, 2008

4. Whitney Damron - Nuclear Power Article - March 3, 2008
5. Coffey County Housing Authority - Letter to Abendroth - March 6, 2008
6. Coffey County Housing Authority - February 7, 2008 Regular Board Meeting Minutes
7. City of Waverly - Accounting of 2007 Park and Rec Funds - March 7, 2008
8. Hawver's Capitol Flash - February 28, 29, March 1, 3, 4, 5, 6, 7, 2008
9. Hawver's Capitol Report - March 10, 2008
10. EMSAK - Nominations for Awards - March 6, 2008
11. Lloyd Lewis - Army Corps of Engineers - March 6, 2008
12. League of Kansas Municipalities - League News - February 29, March 7, 2008
13. KAC - 2008 Legislative Bulletin - March 7, 2008
14. City of Lebo - Accounting of 2007 City Infrastructure Funds - March 6, 2008
15. City of Lebo - Accounting of 2007 Park and Rec Funds - March 6, 2008
16. KDHE - Waste Tire Products Grant Program - March 7, 2008
17. City of Burlington - Accounting of 2007 Park and Rec Funds - March 6, 2008
18. City of Burlington - Accounting of 2007 City Infrastructure Funds - March 6, 2008
19. KDHE - Permit Renewal for Permit No: 0764 Household Hazardous Waste - March 6, 2008
20. KDHE - Kansas Permit No. M-NE40-OO01 - City of Lebo Wastewater Treatment Facility - March 6, 2008
21. KDHE - Kansas Permit No. M-NE42-OO01 - City of LeRoy Wastewater Treatment Facility - March 4, 2008
22. Mental Health Center of East Central Kansas - Open House - March 4, 2008
23. The Kiplinger Letter - February 29, 2008

Minutes, March 10, 2008

Signed:

Attest:

Chairman

County Clerk