

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 7, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, and Larry Crotts present. Commissioner Merry was absent attending the NACo Conference on behalf of the County. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting was Mark Petterson, Coffey County Republican Editor and Tim East, WCNO Representative.
- 2.** Sipe moved to approve the minutes of February 28th, 2005 as corrected, seconded by Crotts. Motion carried. Corrections were: Monday, February 28th, 2005, Paragraph 15., after ‘projects’ add “.”, delete ‘that could generate an additional amount of grant funds.’ Paragraph 17., after ‘CDBG’ add “03AF314”. Paragraph 18., delete ‘the County Attorney’. Paragraph 31., at the end of paragraph add “No action was taken.”
- 3.** Crotts moved to convene as a Board of Canvassers to canvass the results of the March 1, 2005 Primary Election (School Boards), seconded by Kirchner. Motion carried.
- 4.** Rowley moved to appoint Doug Witteman as a member of the Canvassing Board to canvass the March 1, 2005 Primary Election, seconded by Sipe. Motion carried.
- 5.** Angie Kirchner, County Election Officer, and Jackie Hawley, Deputy Election Officer, presented the original returns together with all other records of the election to the County Board of Canvassers for the purpose of canvassing the records.
- 5a.** The Board of canvassers canvassed the records of the March 1, 2005 Primary Election.
- 5b.** Witteman moved to certify the results of the Canvass Board, seconded by Crotts. Motion carried.
- 5c.** Sipe moved to adjourn the Canvass Board at 9:24 a.m. and reconvene as a Board of County Commissioners, seconded by Kirchner. Motion carried.
- 6.** Kirchner moved to enter into a public hearing regarding the disposal of (7) in-car video systems, seconded by Sipe. Motion carried. Undersheriff Kenny Roney was present for this hearing.
- 6a.** No one from the public attended the public hearing.
- 6b.** Crotts moved to close the public hearing regarding the disposal of (7) in-car video systems, seconded by Sipe. Motion carried.
- 7.** The Board requested that Under Sheriff Kenny Roney provide the bids for the Board to determine where the best bid was derived from.

Vendor	Description	Bid
Decatur Decatur, IL	Itrak In-Car Video System	\$34,880.00
New/Era Sales, Inc. Carmel, IN	Decatur Gemini Plus Video System	\$40,645.00
McCoy's Lawline, Inc. Chanute, KS	I-Trak In-Car video system	\$37,745.00

7b. Rowley moved, upon recommendation of the Sheriff and approval of the County Attorney, to find that 7 in-car video systems are no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Decatur Electronics, Inc. for \$1,365.00, and to further accept the bid of Decatur Electronics, Inc. as being the best bid and purchase eleven (11) in-car video systems, at a total cost of \$34,880.00 after trade-in, with funds to come from the Law Enforcement Trust Fund. Notice of disposal was published in the official County newspaper on February 25, 2005 and March 1, 2005, seconded by Sipe. Motion carried.

8. The Board questioned Roney about the status of the County-Wide Law Enforcement project. Roney informed the Board that he did not have that information.

9. Alice Archer a Coffey County citizen met with the Board and questioned the appraisal of her home and stated that she was very unhappy with her appraisal value. Recommendations were given to her by the Board to pursue the appeals process.

10. Hub Caspar, County Engineer, presented and discussed the weekly report dated March 7th, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

11. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

12. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

13. Item No. 99-13; Landfill: September 28, 2004 Inspection – Update. Spring Clean-up Week – April 11-16. No free tires.

13a. Crotts moved to approve the County Engineer's recommendation to designate April 11-16, 2005 as "Spring Clean-up Week" and direct the County Clerk to publicly advertise the same, seconded by Kirchner. Motion carried.

14. Casper also presented the Construction Zone report for the week March 7th, 2005.

15. Director Lake Region RC&D Rick Porter met with the Board to discuss the annual plan and upcoming 2005 RC&D projects.

16. The Board will be taking a tour of the Charloma plant Wednesday, March 9th, and a work session is planned for the Administrative Assistant/Administrative Coordinator position from 2:00 to 4:00 p.m.

- 17.** Becky Jewett, Emergency Preparedness Coordinator, met with the Board to discuss the monthly report for February 2005.
- 18.** Jewett explained that the sirens are maintained by testing them every two weeks. The emergency generator was tested on January 31st. It ran for approximately 10 minutes and then lost power and shutdown. Cummins, a contractor used in the past, was contacted for repair. A Cummins repairman arrived the next day and removed, rebuilt and replaced the fuel pumps. Jewett made arrangements with the Road and Bridge department to change out the diesel fuel in the emergency diesel tank at the Courthouse for fresh fuel.
- 19.** Jewett informed the Board that April 4th at 7:00 p.m. is the scheduled date and time for the storm spotter training.
- 20.** Crofts moved to approve publishing a \$300 ad in the Appraised Values insert wording the ad as: The publishing of this information is provided in part by the Coffey County Commissioners as a public service to the citizens of Coffey County, seconded by Rowley. Motion carried.
- 21.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of March 7, 2005.
- 22.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting on March 2nd at the Coffey County Hospital. Hotaling discussed upcoming events, a publication of a Coffey County summer events booklet, the Kansas Sampler Festival, the Hunter's Hope event, and a meeting with Cable One to discuss promoting the fair, museum, Visitor's Center, other attractions and events on cable TV during May, June & July.
- 23.** Item No. 95-29; Hotaling mailed out agendas for the Leadership Coffey County Class V "Leadership Theory & Techniques" featuring Toni Boyles of the Creative Training Institute in Topeka. The class will be held in the courthouse basement on Thursday, March 10th, from 2:00 p.m. – 7:30 p.m.
- 24.** Item No. 96-3; Hotaling received a building appraisal from Mid-American Machine in LeRoy. This will allow the County to move forward on other documents required by the Kansas Department of Commerce for the Community Development Block Grant Economic Development Loan to Mid-American Machine.
- 25.** Item No. 97-6; Hotaling mailed out minutes from the February meeting and agendas for the March 9th meeting to members of the Coffey County Manufacturer's Association. The March 9th meeting will include a tour of Charloma's Burlington plant from 12:30 p.m. – 1:30 p.m.
- 26.** Item No. 98-6; Hotaling reviewed the SEKRPC Comprehensive Economic Development Strategy (CEDS) for 2003-2008, which will be submitted to the Economic Development Administration office in Denver. Hotaling reviewed the loan application for funding from the SEKRPC loan fund. Hotaling attended the SEKRPC Executive Committee meeting in Chanute. The committee approved a loan to a Crawford County manufacturer as recommended by the

Regional Loan Committee. SEKRPC received 5 CDBG infrastructure grants out of the 10 CDBG applications submitted.

27. Item No. 00-1; Hotaling completed an employee review and CP-5 salary budget impact analysis for budget year 2005.

28. Item No. 02-2; Hotaling confirmed the time for the deposition in LeRoy with Larry Hendricks. Hendricks and Hotaling will meet before driving to LeRoy for the deposition at 1:00 p.m. on March 17th.

29. Item No. 03-2; Hotaling contacted Jeff Berkenmeier to get a confirmation and firm date from Jim Kelly for the Hunter's Hope Benefit Turkey Hunt. Hotaling contacted volunteers from last year's event to set up a meeting the week of 3-14-05 to start working on this year's event.

30. Hotaling completed the loan report for the month of February.

31. Hotaling sent information on the Value Added Processing Center to a citizen interested in growing & marketing a food product.

32. Rowley provided an update regarding the Jacobs Creek logjam matter.

33. Bill Bauer, Information Systems Administrator, met with the Board to request the purchase of a building wide/network wide paging system that will work with the new CISCO IP telephones. Bauer also suggested that the County purchase five more phones to have on hand when a phone goes out within the courthouse. The Board suggested only 2 additional phones be purchased.

34. Kirchner moved to approve the purchase of a Berbee Paging Software system from AOS at a cost of \$9,613.03 and two additional phones and an annual maintenance at a cost of \$611.20 with funds to come from the General Fund, Technology Training and Equipment line, seconded by Rowley. Motion carried.

34. Coffey County Museum Director Deborah Kennamore met with the Board to report that there were approximately 1200 people that attended Pioneer Days. Kennamore requested the Board approve extra funds to help in taking out the 3 trees in front of the museum and the resurfacing of the parking lot.

34a. The Board requested the County Engineer inspect the museum parking lot and return to the Board with his suggestions on how to handle the project.

35. Rowley adjourned the meeting at 11:36 a.m.

CORRESPONDENCE:

Response Not Required

1. Response not required
2. Hawver's Capitol Report - Misc dates
3. League of Kansas Municipalities - Legislative Updates
4. KAC - Legislative Updates
5. Coffey County fire District No. 1 - Minutes of January 24, 2005
6. Center for Rural Affairs - Newsletter
7. City of Gridley - Accounting of 2004 Park and Recreation Funds
8. City of New Strawn - Accounting of 2004 Park and Recreation Funds and 2004 City Infrastructure Funds
9. Whitney Damron - Legislative Update
10. Corps of Engineers - Public Notice
11. Brian Landis - Letter regarding services of Appraiser's office

Response Optional

12. Rural Business Symposium - Notice of Training
13. University of Kansas - Notice of Training

Response Required

14. KDOT - letter regarding request for the County to prioritize it's 5-year road plan

Minutes, March 7, 2005

Signed:

Attest:

Chairman

County Clerk