

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 6, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Gene Merry was attending NACO legislative conference in Washington DC.
2. Sipe moved to approve the minutes of Monday, February 27, 2006, as corrected, seconded by Crotts. Motion carried. Paragraph 28., at the end of the paragraph add, "No further action was taken." Add new "Paragraph 29. The Board continued signing checks and vouchers." At the beginning of old paragraph 28a. before 'Rowley' add "Later in the meeting,".
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Deb Schmid, Office Assistant, Emergency Preparedness, classification C-I-a(-), \$7.78, effective 3/6/06.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brad Scheibmeir, IT Technician, Technology Dept., classification TP-III-a(-), \$15.39, effective 3/6/06.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for James Kraft, R/W Utility Coordinator, Highway Dept., classification from M-III-f to TP-III-a, from \$13.76 to \$15.64, effective 3/6/06.
 - D. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for the month of March 2006, for John Zuern as Zoning Administrator.
 - E. Move to authorize the Chairman to sign five (5) tax abatements to the Treasurer's tax roll in the amount of \$458.16.
- 3a. Kirchner moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.
4. Information Systems Administrator Bill Bauer introduced the Technology Department's new Information Technician Brad Scheibmeir to the Board.
5. The Burn Ban was lifted at 8:00 a.m. Saturday morning, March 4, 2006.
6. Crotts moved, based upon the recommendation of the County Clerk and approval of the County Attorney as to form, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier in the local area of Lee carpet and to approve the purchase and installation of carpet for the basement hallway from Edgcomb

Flooring, in the amount of \$6,419.04. Funding for the purchase will come from County General Fund – Courthouse Capital Outlay Line Item, seconded by Sipe. Motion carried.

7. Kirchner moved, upon the recommendation of the Sheriff and approval of the County Attorney, to approve the bid submitted by Commenco for Evans Console furniture, be approved as the best bid, and that two (2) Evans Consoles be purchased according to the terms of the bid, seconded by Sipe. Motion carried.

8. Emergency Preparedness Coordinator Becky Jewett introduced the Emergency Preparedness Department's new Office Assistant Deb Schmidt to the Board. Jewett also presented the monthly reports for January and February of 2006. Jewett is still addressing the siren problems in Gridley and Lebo. Jewett will be purchasing hand held transmitters to activate the sirens in Gridley and Lebo in the case of an emergency.

9. Sipe moved to approve Resolution #761; A RESOLUTION ESTABLISHING A MUTUAL POLICY OF COFFEY COUNTY, KANSAS TO PROVIDE ASSISTANCE TO GREENWOOD COUNTY AND ITS CITIES AND TOWNSHIPS DURING DISASTERS, PURSUANT TO K.S.A. 12-16, 117, seconded by Kirchner. Motion carried.

10. Hub Caspar, County Engineer, presented and discussed the weekly report dated March 6, 2006. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

11. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

12. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

13. Item No. 99-13; Landfill: Lysimeter Report. To Purchase Cargo Containers for E-scrap storage – E-scrap: 20' - \$1,600; 40' - \$2,400 (Wayne Hess). MSWL Operators Training; Great Bend – Feb 22 & 23.

14. Item No. 2005-02; Watershed Dam Breach Inundation Area Protection.

15. Item No. 2006-06; Personnel: Request authorization to advertise for (1) Equipment Operator.

15a. Crotts moved to approve the County Engineer's request to advertise for (1) Equipment Operator, seconded by Kirchner. Motion carried.

16. Item No. 2006-08; Vehicle Purchase: Request authorization to solicit sealed bids for one (1) 3/4 ton pick-up truck.

- 16a.** Sipe moved to approve the County Engineer's request to solicit bids for one (1) $\frac{3}{4}$ ton pick-up truck, specifications to be prepared by the vehicle committee, seconded by Rowley. Motion carried.
- 17.** Caspar also presented the Construction Zone Report for the week of March 6, 2006.
- 18.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of March 6, 2006.
- 19.** Item No. 95-9; Hotaling attended the Coffey County Strategic Planning Committee meeting held at the Coffey County Hospital on Wednesday, March 1st. Hotaling reported on the Kansas Sports, Boat & Travel Show; call center project; SEK elected officials meeting on April 27th; flight training scholarships; athletic economic incentive grants; and elected officials breakfast to be held in April.
- 20.** Item No. 95-29; Hotaling gathered information on 2006 budgets and appointed board members for a presentation to the Leadership Coffey County youth class #3 on Monday, March 6th.
- 21.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute. The Commission discussed upcoming conferences and decided to send the director and one employee to the Kansas Rural Water Association Conference in Wichita, March 28th – 30th; and to also send two to the EDA Peer Learning Conference in Kansas City, May 2nd – 5th. Two staffers will also be sent to Lenexa for lead based paint testing and assessment training.
- 22.** Item No. 00-2; Hotaling attended the 21st Century Advisory Council meeting at Lebo on Tuesday, February 28th. Site reports show Lebo serving 70 kids per day; Waverly about 60 per day; Burlington about 110 per day; and LeRoy & Gridley each serving about 20 per day. Next advisory council meeting will be held in Gridley on April 25th.
- 23.** Item No. 02-2; Hotaling gave Larry Hendricks some information he requested relating to the possible Kansas Assemblies trial.
- 24.** Item No. 04-3; Hotaling reviewed information for Charloma Tax Abatement Application to the City of Burlington. Hotaling added a description of the improvements (building) as specified in the Board of Tax Appeals Application and provided it to the City Clerk.
- 25.** Item No. 05-4; Hotaling spoke with Earl Devore, Architect, about the status of the call center prospect. Hotaling will update him every week to 10 days so he can be ready to complete the bid specs as soon as a bid is awarded.
- 26.** Hotaling mailed out a Sign Rental Agreement for review by a land owner.

- 27.** Hotaling mailed information to AST on the Kansas Industrial Training Program. The company will be training a few workers on a new computer program. AST also has several customers training at the Burlington facility.
- 28.** Hotaling completed the Loan Report for the period from February 1st to February 28th.
- 29.** County Fire Administrator Bill Walker, Owen Thero, and Terry Emmons were present when Rowley addressed an issue from a fireman that the Jacob's Creek Fire Station is inadequate and more room is needed to store equipment and vehicles. The Board will wait for a recommendation from the Fire Board regarding the Jacob's Creek Fire Station to consider for the 2007 budget year.
- 30.** Dan Mueller, Dave Sleed, and Chris Withers were present to present the Rural Water District #3 Application for funding assistance for year 2006.
- 31.** The Board agreed that the Position and Wage Classification Schedule will be reviewed this year and changes applied to the Schedule for 2007.
- 31a.** Kirchner moved to amend Section 2.9 of the staffing and compensation policy to delete the following language: "A single adjustment shall not exceed \$1.50 hourly or hourly equivalent." seconded by Rowley. Motion carried.
- 31b.** Sipe moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads regarding Forms CP-4, CP-4U, CP-5 and Employee Evaluations, with salaried officials receiving a 3% increase, clerical and mechanical positions a \$0.50 increase and technical professional positions a \$0.55 increase, seconded by Crofts. Motion carried.
- 32.** Crofts moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Brenda Cherry, Deputy Clerk, Treasurer's Office, from Classification C-II-f to C-IV-a, from \$11.47 to \$13.77, effective 3/1/06, seconded by Kirchner. Motion carried.
- 33.** The Board scheduled a payroll work session for Monday, March 27, 2006, at 1:00 p.m.
- 34.** The Board will sign checks and vouchers Wednesday, March 29, 2006, at 8:30 a.m.
- 35.** Rowley adjourned the meeting at 1:05 a.m.

Correspondence

No Response Required

1. Burlington USD #244 - Coffey County 21st CCLC

No Response Required

2. Hawver's Capitol Flash - Feb. 16, 17, 20, 21, 22, 23, 24, 28, March 1, 2006
3. Hawver's Capitol Report - Feb. 20, 2006
4. League News - Feb. 17, March 1, 2006
5. SOS Signals - Winter 2006
6. Vitality - March 2006
7. Coffey County Library - March Calendar of Events
8. The Kiplinger Letter - Feb. 24, 2006
9. The Kiplinger Tax Letter - Feb. 24, 2006
10. League of Kansas Municipalities - Legislative Activities, GIS Outreach Workshop Information
11. Hawver's News - Delivery
12. NACO Legislative Bulletin - Feb. 17, 2006
13. Lake Region Solid Waste Authority - Management Committee, Feb. 28 Board Meeting Agenda
14. Kansas Environmental News - Winter 2006
15. Legislative Alert - 2-21-06 - Unilateral Annexation Bill Moving, Public Funds Bill
16. Minutes of Lake Region SWA Board of Directors Meeting
Minutes, March 06, 2006

Signed:

Attest:

Chairman

County Clerk

