

1. The Commission Chambers opened at 8:00 a.m., Monday, March 5, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crofts, Bob Saueressig, Kenneth Combes and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.

2. Saueressig moved to approve the minutes of Monday, February 27, 2012, as written, seconded by Rowley. Motion carried.

3. Crofts moved, upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Eradication Progress Report 2011, seconded by Combes. Motion carried.

4. Saueressig moved to approve the Classification change in the Clerical III position and wage classification schedule effective April 1, 2012, seconded by Combes. Motion carried.

5. Combes moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads regarding Forms CP-4, CP-4U, CP5, and Employee Evaluations effective April 1, 2012, seconded by Robrahn. Motion carried.

6. Engineer Wayne Blackburn presented the Weekly Report for March 5, 2012.

7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

8. Item No. 93-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

9. Item 99-99; Landfill: February Tonnage Report

Solid Waste	364.99 tons
Construction Debris	260.46 tons
Special Waste	12.93 tons
Tree Limbs	84.29 tons
Metal	.72 tons
Appliances	0
Car Tires	161
Truck Tires	5
Equip. Tires	2
Total Tires	168

10. Request – Tire Purchase: Request authorization to solicit formal quotations and purchase assorted tires. Bids due: March 14, 2012

11. Item 2012-13; Request Bid on 2012 Liquid Asphalt: Request authorization to solicit sealed bids for Liquid Asphalt for 2012 Chipseal Program.

**11a.** Crotts moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit bids for Liquid Asphalt for the 2012 Chipseal Program. Paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.

**12.** Item 2012-14; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery.

**12a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for Seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek Cemetery and Hope Cemetery, seconded by Combes. Motion carried.

**13.** Item 2012-15; Dust Control – Magnesium Chloride: Request authorization to solicit sealed bids for Magnesium Chloride for 2012 Dust Control Program.

**13a.** Saueressig moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for Magnesium Chloride for 2012 Dust Control Program. Paid from the Road and Bridge Fund, seconded by Combes. Motion carried.

**14.** Item 2012-16; 2012 Roadway Shoulder Spraying Program – Herbicide: Request authorization for the Noxious Weed Department to recommend and purchase as per policy, herbicide chemicals for the Highway Department 2012 Roadway Shoulder Spraying Program - map attached.

**14a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request for the Noxious Weed Department to solicit quotations and purchase as to policy, Herbicide chemicals for the Highway Department 2012 Roadway Shoulder Spraying Program. Paid from the Road and Bridge Fund, seconded by Crotts. Motion carried.

**15.** Item 2012-17; Request Bid on 2012 Asphalt Cold Mix Patching Material: Request authorization to solicit sealed bids for Asphalt Cold Mix Patching Material.

**15a.** Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit bids for Cold Mix Patching Material for the 2012 Road Maintenance. Paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.

**16.** Item 2012-18; Equipment Purchase – Scarifier Blades for Road Graders: Request authorization to solicit informal bids to purchase two scarifier blades.

**16a.** Robrahn moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids to purchase two scarifier blades. Paid from the Road and Bridge Fund, seconded by Combes. Motion carried.

**17.** Chairman Robrahn called Agenda Item # Resolution 386C. A Resolution amending the Zoning Regulations of Coffey County, Kansas, originally adopted by Resolution No. 386B and incorporating as a part thereof an amendment to. Add Section 108 to Article 4 for the FRD –

Floodwater Retarding Dam Impact Overlay District. Rick and Carolyn Crooks, Long Scott Creek Watershed District #93, were also present.

**17a.** Combes moved to adopt the recommendation of the Planning Board on Resolution No. 386C a resolution amending the zoning regulations of Coffey County, Kansas, originally adopted by Resolution No. 386B and incorporating as a part thereof an amendment to and to approve Resolution No. 386C, seconded by Saueressig. Motion carried.

**18.** Item 2012-19; Payment for Right-of-Way: Review and approve County Engineer's recommendation.

**19.** The Board resumed the meeting with the Engineer's report.

**19a.** Based upon the recommendation of the County Engineer, move to approve the payment for Road Right-of-Way as follows: Pasture/Meadow Land - \$ \_\_\_/acre; Upland Cultivated - \$ \_\_\_/acre; and Bottom Land - \$ \_\_\_/acre. These rates to be effective March 5, 2012. The Board tabled the motion for further research.

**20.** The Engineer also presented the Construction Zone Report for the week of March 5, 2012.

**21.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for February 21, 2012 through March 2, 2012.

**22.** Item 95-9; Hotaling completed and emailed out agendas to committee members for the Coffey County Strategic Planning Committee meeting to be held March 7 at 12 noon at the Coffey County Hospital. The committee will be reviewing last year's plan and finalizing the 2012 plan.

**23.** Item 95-25; Hotaling gathered promotional materials for the Chamber of Commerce Executive Director to take to the Flint Hills Mall Annual Hunting and Fishing Expo to be held March 3 and 4. Hotaling is also working with the Chamber on a possible fishing tournament at Coffey County Lake for a region student angler organization.

**24.** Item 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission Executive Committee meeting in Chanute on Thursday, March 1. The committee reviewed the new employee handbook for final approval and discussed loan accounts and pending grants for some Southeast Kansas communities.

**25.** Item 05-1; Hotaling attended the SEK Inc. Economic Development Council meeting in Chanute on Friday, March 2. The council reviewed the Project 17 Economic Development Initiatives "Business Expansion and Hiring Survey". John Watson, Kansas Department of Commerce Trade Development Division Director, gave an overview of the State's International Trade Development programs.

- 26.** Item 05-3; Hotaling attended the Southeast Kansas Prosperity Foundation Board of Directors meeting held in Yates Center after the Regional Leadership Academy Graduation luncheon at Courtney's Place in Toronto. The board discussed the Business Coaching Pilot Program and requested a list of potential business participants for the March meeting. The board also approved the 2012 budget and reviewed present loan accounts.
- 27.** Hotaling attended a planning meeting for the Southeast Kansas Project 17 Economic Development Initiative in Iola on Tuesday, February 28. An overview of the Project 17 Initiative was presented by Senator Pat Apple and Senator Jeff King. A presentation on the Kansas Opportunity Innovation Network and its Growing Rural Innovation-Based Economies was also included. Attendees were given surveys to complete at the end of the meeting.
- 28.** Hotaling spoke with a representative of Charloma on business conditions. Hotaling provided information to the City of Burlington Tax Abatement Review Committee. Charloma's business is up and they are hiring some additional workers. Additional production may be added soon to the Burlington Plant. Based on positive trends, the review committee approved the Charloma property tax abatement of 30% for 2012. The company will pay 70% of its property tax bill in 2012.
- 29.** Hotaling attended a retirement reception for LeRoy Mayor Bill Freeman. Reminisced on past projects like new gas line for American Metals; Art Train; rural water expansion; Yahola Memorial; ECKAN housing; Governor's Home Town signs; and mural that Coffey County Economic Development worked with the Mayor and City of LeRoy to complete.
- 30.** Bob Burenheide, Modern Air, met with the Board to request an extension, on the Jail HVAC and courthouse roof remodel project, until April 6<sup>th</sup>, 2012. The Board will wait on the Change Order request to make approval.
- 31.** Coffey County Sheriff Randy Rogers met with the Board to discuss the purchase of vehicles.
- 32a.** Crotts moved, upon the recommendation of the Sheriff, to request authorization to solicit bids for two (2) 2012 half ton 4 door 4WD trucks and two (2) 2012 - 4 door sedan patrol cars, seconded by Combes. Motion carried. Jerry Hugunin was also present and complimented the Sheriff's office on patrolling the back roads and requested more of it.
- 32.** Engineer Wayne Blackbourn returned to finish the Engineer's report.
- 33.** Robrahn moved to enter in to Executive Session for 10 minutes at 10:25 a.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 34.** The Board resumed regular session at 10:35 a.m.

- 35.** Rowley moved to enter into Executive Session for 15 minutes at 10:56 a.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 36.** The Board resumed regular session at 11:11 a.m.
- 37.** Information Technology Director Bill Bauer met with the Board to request purchasing two radio units in the amount of \$2,749 each to have backup units in the event of a storm. The Board did not feel that at this time it would be a necessity. The Board preferred to wait until the Engineer's office moves out to the Road and Bridge Department.
- 38.** Saueressig moved to enter into Executive Session for 15 minutes at 11:29 a.m., to include each of the Commissioners and the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 39.** The Board resumed regular session at 11:44 a.m.
- 40.** Robrahn moved to enter into Executive Session for 10 minutes at 11:48 a.m., to include each of the Commissioners and the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 41.** The Board resumed regular session at 11:58 a.m.
- 42.** Item 2012-02; Table of Organization: Approve the revised Highway Department Table of Organization.
- 42a.** Based upon the recommendation of the County Engineer, move to approve the revised Highway Department Table of Organization as presented March 5, 2012. The Engineer will make changes to the Table of Organization and return with the motion next week.
- 43. Consent Agenda**
- A.** Move to authorize and direct the Chairman to sign thirty one (31) tax abatements to the Treasurer's tax roll in the amount of \$2,942.66.
- 43a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
- 44.** The Board will question and sign warrants and vouchers for the month of March on Tuesday, March 27, 2012, at 9:00 a.m.
- 45.** Robrahn adjourned the meeting at 12:18 p.m.

## **Correspondence**

1. Whitney Damron – Legislative Update – March 2, 2012
2. Hawver’s Capitol Report – February 28, 29, March 1, 2, 2012
3. Coffey County Housing Authority – Board Meeting Minutes of January 10, 2012
4. Coffey County Housing Authority – Annual Board Meeting Minutes of January 10, 2012
5. Coffey County Airport – Board Meeting Minutes of January 9, 2012
6. Mayor Mark Petterson - City of New Strawn – Accounting of 2012 Infrastructure/Parks and Recreation Grants
7. The Kiplinger Letter – February 24, 2012
8. KAC – Legislative Update No. 8, March 2, 2012
9. Kansas Development Finance Authority – Bond Project Number: 000833 – February 23, 2012

Minutes, March 5, 2012

Signed:

Attest:

Chairman

County Clerk