

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, March 4, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Arlin Meats, Kimberly Skillman-Robrahn, Bob Saueressig, and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.
2. Saueressig moved to approve the minutes of Monday, February 25, 2013, as written, seconded by Meats. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign twenty-two (22) tax abatements to the Treasurer's tax roll in the amount of \$10,711.70.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Robrahn moved, upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Eradication Progress Report 2012, seconded by Rowley. Motion carried.
5. Saueressig moved to approve the proclamation proclaiming March 12 - March 19, 2013, as Kansas Agriculture Week in Coffey County, seconded by Combes. Motion carried.
6. County Engineer Wayne Blackbourn presented the weekly report for March 4, 2013.
7. Item No. 93-01; Road Permits: No road permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
9. The Board discussed zoning for campgrounds and asked the Engineer if campgrounds are in compliance.
10. Item No. 99-99; Landfill – February Total Tonnage Report:

Solid Waste	358.90 tons
Construction Debris	260.27 tons
Special Waste	162.31 tons
Tree Limbs	1.63 tons
Metal	1.18 tons
Appliances	2
Car Tires	153
Truck Tires	6
Equip. Tires	0
Total Tires	159

- 11.** Item No. 2013-16; Employment – Section Blade Operator: Request authorization to advertise and hire a full-time Section Blade Operator. (This request is to fill a vacant position as a full-time employee, due to a transfer and promotion with the Right of Way Coordinator position.)
- 12.** Saueressig moved to enter into Executive Session for 5 minutes at 9:31 a.m., to include each of the Commissioners and the County Engineer, to discuss matters of non-elected personnel, seconded by Rowley. Motion carried.
- 13.** The Board resumed regular session at 9:36 a.m.
- 13a.** Rowley moved, based upon the request of the County Engineer, to advertise and hire a full-time Section Blade Operator, seconded by Combes. Motion carried.
- 14.** Item No. 2013-17; Employment – Parts Person II: Request authorization to advertise and hire a full-time employee for the Parts Person II position. (This request is to fill a vacant position as a full-time employee, due to a transfer and promotion with the Shop Foreman position.)
- 14a.** Robrahn moved, based upon the recommendation of the County Engineer, to advertise and hire one full-time employee for the Parts Person II position, seconded by Meats. Motion carried.
- 15.** Item No. 2013-19; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery.
- 15a.** Combes moved, based upon the recommendation of the County Engineer, to solicit sealed bids for Seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek Cemetery and Hope Cemetery, seconded by Rowley. Motion carried.
- 16.** Item No. 2013-20; 2013 Roadway Shoulder Spraying Program – Herbicide: Request authorization for the Noxious Weed Department to recommend and purchase as per policy, Herbicide chemicals for the Highway Department 2013 Roadway Shoulder Spraying Program - map attached.
- 16a.** Saueressig moved, based upon the recommendation of the County Engineer, the Noxious Weed Department solicit quotations and purchase as to policy, Herbicide chemicals for the Highway Department 2013 Roadway Shoulder Spraying Program, seconded by Robrahn. Motion carried.
- 17.** Blackburn also presented the Construction Zone Report for the week of March 4, 2013.
- 18.** General Manager Wyatt Earp Motel Jim Star met with the Board to discuss the possibility of adding an RV park to the motel area and possibly another business.
- 19.** Commissioner Meats updated the Board on research of the Economic Development position. Meats provided a spreadsheet listing the pros and cons of the position being

tied to other organizations or remaining as a position under the County. Coffey County Chamber of Commerce Director Kelli Higgins was also present.

20. Emergency Management Coordinator Russel Stuke met with the Board to discuss the Notice of Unusual Event at the plant that happened Friday night. The Notice was terminated 28 minutes later on Friday night.
21. Engineer Wayne Blackburn returned to discuss receiving the building materials for the addition to the office at the Road and Bridge Department.
22. Saueressig moved to enter into Executive Session for 10 minutes at 11:34 a.m., to include each of the Commissioners and the County Engineer, to discuss matters of non-elected personnel, seconded by Meats. Motion carried.
23. The Board resumed regular session at 11:44 a.m.
24. Rowley moved to enter into Executive Session for 10 minutes at 11:46 a.m., to include each of the Commissioners and the County Engineer, to discuss matters of non-elected personnel, seconded by Robrahn. Motion carried.
25. The Board resumed regular session at 11:56 a.m.
26. Robrahn moved to enter into Executive Session for 10 minutes at 11:59 a.m., to include each of the Commissioners and the County Engineer, to discuss matters of non-elected personnel, seconded by Rowley. Motion carried.
27. The Board resumed regular session at 12:09 a.m.
28. Item No. 2013-18; Table of Organization: Approve revised Highway Department Table of Organization.
- 28a. Combes moved, based upon the recommendation of the County Engineer, to approve the revised Highway Department Table of Organization as presented March 4, 2013, seconded by Robrahn. Motion carried.
29. Combes moved, based upon the County Engineer and approval of the County Attorney as to Fair Labor Standards Act (FLSA) compliance, to authorize and direct the Chairman to sign the Coffey County payroll notice for Jeff Beyer, Highway Department, classification from Landfill Supervisor hourly to Landfill/Road and Bridge Supervisor exempt from \$24.16 per hourly rate to \$5,581.80 per month, effective March 1, 2013, seconded by Meats. Motion carried 4-yes, 1-no, Saueressig. This reorganization resulted in a reduction in supervision in the Highway Department and reduction in salary within the department.
30. Rowley moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads regarding forms CP-4, CP-4U, CP-5, which reflect a 2% market adjustment, and Employee Evaluations, seconded by Combes. Motion carried.

31. Combes moved to approve correspondence to the Coffey County Hospital Board of Trustees related to Sunset Manor, seconded by Rowley. Motion carried.
32. The Board will canvass the results of the April 2, 2013 General Election on Monday, April 8, 2013 at 10:00 a.m.
33. Robrahn reported on legislative issues.
34. The Board will question and sign warrants and vouchers for March 2013 on Wednesday, March 27, 2013.
35. Combes adjourned the meeting at 1:20 p.m.

Correspondence

1. Whitney Damron – Kansas Legislative Guide – February 27, 2013
2. Jerry Moran – Kansas Common Sense – February 25, 2013
3. Forrest Knox – Straight Talk – February 27, 2013
4. Whitney Damron – Mandy’s Report on House Taxation Committee – February 27, 2013
5. KAC – County Comment – February 2013
6. City of Burlington – 2012 City Park and Recreation Grant Funds Accounting – February 20, 2013
7. City of Burlington – 2012 City Infrastructure Grant Funds Accounting – February 20, 2013
8. The Kiplinger Letter – February 22, 2013
9. Dale Rodman and Sam Brownback – Kansas Agriculture Week – February 27, 2013
10. SOS Happenings – February edition – March 1, 2013
11. KEMA – Congressional Issues for FY 2013-14 – March 1, 2013
12. Jeff King – Kansas Senate Newsletter – March 1, 2013
13. KAC – Legislative Update No. 7 – March 1, 2013
14. Whitney Damron – Tax Shift – March 4, 2013
15. Whitney Damron – Kansas Legislators’ Decisions so Far in the Session – March 3, 2013
16. Whitney Damron – A Taxing Fixture – March 3, 2013
17. Whitney Damron – Legislative Update, Week 7 – March 1, 2013

Minutes, March 4, 2013

Signed:

Attest:

Chairman

County Clerk