

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 4, 2002, to individually review correspondence. Vice-Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Chairman Gene Merry was unable to attend due to another commitment. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer, County Attorney Doug Witteman and Carolyn Crooks. WCNOC Representative Jeannene Ryan was present for part of the meeting.
- 2.** Rowley moved to approve the minutes of February 25<sup>th</sup> and 26<sup>th</sup>, 2002, as written, seconded by Crotts. Motion carried.
- 3.** Commissioner Rowley reported on a meeting he attended with Lebo city officials relating to the Teichgraeber Estates located west of the city limits of Lebo city. Lebo city is proposing to use the County infrastructure grant money to build the streets in the new addition. The Board approved the request and Commissioner Rowley will report back to Lebo city at the city meeting tonight (3-4-02).
- 4.** Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly reports for the months of January and February.
- 5.** Elysa Lovelady, Coffey County Appraiser, met with the Board to discuss issues relating to several matters. Lovelady was asked to explain the payment under protest and the informal hearing process.
- 6.** The County Attorney requested an Executive Session to discuss legal issues.
- 6 a.** Rowley moved to recess into Executive Session at 9:38 a.m. for 10 minutes to include each of the Commissioners present, the County Attorney and the County Appraiser to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.
- 7.** The Board resumed regular session at 9:48 a.m.
- 8.** Rowley moved to re-enter Executive Session at 9:50 a.m. for 10 minutes with the same people for the same reasons, seconded by Sleezer. Motion carried.
- 9.** The Board resumed regular session at 10:00 a.m.
- 10.** Randy Rogers, Coffey County Sheriff, met with the Board to discuss the damages to the computer equipment in his office caused from the recent ice storm.
- 10 a.** Sleezer moved, upon the recommendation of the Sheriff and approval of the County Attorney, to waive the Purchasing Policy as to obtaining three (3) telephone bids for good cause, said cause being that Law Enforcement Associates, Inc. is a single source of a selectable power repeater to be used as an inter-linking part of the current system used by the Sheriff's Department Multi-jurisdictional Task Force, and approve the

purchase of a selectable power repeater (12 volt, w/recharge capability), at a cost not to exceed \$3,595.00, with funds to come from the Sheriff's Department, Commodities Line, seconded by Rowley. Motion carried. Seventy percent of the cost of the repeater will be reimbursed by multi-jurisdictional Task Force grant funds.

**10 b.** The Board also further discussed replacing the Dictaphone in the Dispatch office, which was damaged during the ice storm and directed the Sheriff to advertise for bids for a new recording device.

**11.** Jon Hotaling, Economic Development Director, presented the weekly report for the week of February 25<sup>th</sup> to March 4<sup>th</sup>, 2002.

**12.** Item No. 95-3; Hotaling assembled informational packets for sale of the remaining Country Critter's buildings. Hotaling spoke with the potential buyer of the equipment and inventory concerning the date that he needs to have everything out of the building. He would hope to work out a short-term lease allowing him to have access to the building through July 31, 2002. Hotaling spoke with the bidder who tied on the amount bid for the Bargain Center. The bidder recommended that the County consider flipping a coin or reopening the bidding to the tied bidders and taking the highest bid in case of tie bids in the future. Hotaling inspected the Greenlight building with the successful bidders. The company that collects recycled oil from the Coffey County Recycling Center will not remove the oil/water from the collection pit in the Greenlight building because it has water mixed with the oil.

**13.** Item No. 95-9; Hotaling completed and mailed out the agendas for the Coffey County Strategic Planning Committee meeting to be held at the Coffey County Hospital at 12 noon on Wednesday, March 6, 2002.

**14.** Item No. 95-10; Hotaling has been coordinating with Jeannene Ryan to set up a meeting of interested parties concerning the possibility of reopening the Coffey County Lake. The issues to be addressed include security, low water and possible repairs to reduce the impact of the low water on the boat ramps.

**15.** Item No. 95-29; Hotaling completed and mailed out the agendas for the Leadership Coffey County Youth Program Session #3 on "Community Services & Quality of Life". This session on March 4, 2002 will be hosted by Coffey County Hospital and will include a tour of the hospital. Presenters included will be Randy Rogers, Coffey County Sheriff; Susan Mueller, Coffey County Public Health Office; Bill Walker, Administrator of Coffey County Fire District; and Dennis George, Administrator of Coffey Health Systems.

**16.** Item No. 97-6; Hotaling completed and mailed out the agendas for the Coffey County Manufacturer's Association meeting on Wednesday, March 13, 2002. The meeting will begin with a tour of the ABZ Manufacturing plant in Madison. Hotaling also met with Vicki Vineyard, of the Coffey County Academy of Learning (CCAL), to

review the training programs now in place at CCAL. These programs can benefit local businesses and manufacturers by providing training for new or existing employees.

17. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce ribbon cutting for BPR Incorporated, Public Relations, Advertising and Marketing.

18. Item No. 02-1; Hotaling met with Monique Burns, 21<sup>st</sup> Century Community Learning Center; Sid Meeker, Coffey County Chamber of Commerce; and Gene Merry, Coffey County Commission, to discuss Small Business Facilitation Educational Seminars. Possible subjects for the seminars could be: Basic E-Commerce and Digital Cameras; Advanced E-Commerce; Developing a Business Plan/Marketing Plan; Small Business Financing; and Small Business Accounting.

19. Hotaling spoke to Fred Walrod about Andrew Corporation's plan to erect a new fence. Walrod has contacted Larry Crutchfield and they will meet to review plans in the next week or two. Hotaling also viewed a possible tourism sign location with Walrod. Walrod will draw up a legal description for the sign easement. Hotaling contacted the KDOT Administrator of Billboards and discussed the sign and its location. There are no problems with KDOT. Hotaling sent color copies of the new sign design and re-facing design for older signs on I-35 to the KDOT Administrator for their files.

20. Hotaling also presented a time line record of events, while Richard Bell owned County Critters, for the Board's information.

21. Hub Caspar, Coffey County Engineer, presented his weekly report dated March 4, 2002. Also present were Robert Reed, Road Supervisor, John Zuern, Administrative Assistant, Fred Walrod, Field Surveyor and Right-of-Way Coordinator, and Carl Lee, Coffey County Landfill.

22. Item No. 93-01; Road Permit Report: Two Road Permits were issued during the past week.

23. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.

24. Item No. 99-13; Landfill: Load summary for storm debris. Report on alternate cover for vertical expansion closure. Request Chairman to sign application for Waste Tire Processing Facility Certification.

24 a. Rowley moved, on the request of the County Engineer, to authorize and direct the Vice-Chairman to sign the application to KDHE for the Waste Tire Processing Facility Certification for Coffey County, seconded by Crotts. Motion carried.

25. Item No. 2002-02; Security Measures – West Patio Area: Planters and Bollards arrived February 25. **Zuern said the planters and bollards will be placed next week.**

**26.** Item No. 2002-10; Lyon-Coffey REC: **Ken Bazil, Ray Hutson and Alan Barrett, Lyon-Coffey Electric Cooperative, Inc. presented a proposal to the Board regarding costs for relocation of equipment. The proposed agreement is similar to what has been used in the past. Bazil said the ice storm was really devastating and costly for REC who provide services to the areas in nine counties. Bazil said the longest anyone was without power from Lyon-Coffey Electric Cooperative, Inc. was 14 days. Following discussion, the Board requested time for the County Engineer and County Attorney to review the proposal.**

**27.** Carl Lee, Coffey County Landfill, presented and explained an “operational plan for waste tire processing and tire monofill”, which he said will be included in our solid waste plan and forwarded to KDHE.

**28.** Lee also presented an overview of the daily activities that must be conducted daily at the Coffey County Landfill. He said he drafted the document for use by the newly appointed Landfill Operator.

**29. CONSENT AGENDA:**

A. Upon the recommendation of the Sheriff and approval of the County Attorney as to form, move to approve the Cooperative Agreement with the United States of America for providing law enforcement services at John Redmond Reservoir for the period from March 1, 2002 through September 30, 2002.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Tommy L. Watson and Tamara J. Watson, regarding the West Half (W1/2) of the Northwest Quarter (NW1/4) of Section Twenty-four (24), in Township Twenty-two (22), of Range Thirteen (13), East of the Sixth Principal meridian.

C. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marjorie M. Allen, regarding Lots Eight (8), Nine (9) and Ten (10), all in Block One Hundred Fifteen (115), in the City of Burlington.

D. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Ina Mae Finical, regarding the West Fifty-five (55) feet of Lots Nine (9) and Ten (10), and the South Two (2) feet of the West Fifty-five (55) feet of Lot Eight (8), in Block Eleven (11), Wilson’s Addition to the City of Burlington.

- E. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Betty Bartlett, regarding Lot Five (5), in Block Seventy-seven (77), in the City of Burlington, Kansas.
- F. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Anna L. Hess Trustee of the Anna L. Hess Trust, regarding Lot One (1) of Scott's Subdivision, County of Coffey, City of Burlington, State of Kansas, commonly known at 511 Garrettson Street, Burlington, Kansas.
- G. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Eric L. Hatch and Kim L. Hatch, regarding Lot Five (5) in Block Fifty-eight (58), in the City of Burlington, Kansas.
- H. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Loretta Lee Moerer, regarding Lot Nine (9) in Block Forty-three (43), in the City of Burlington, Kansas.
- I. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marlene Wagner, regarding the North Fifteen (15) feet of Lot Fifteen (15), and all of Lot Sixteen (16), in Block One (1), of Kent's Addition to the City of Waverly, Kansas.
- J. Move to authorize and direct the Vice-Chairman to sign 15 Orders for Refund of taxes in the amount of \$1,262.46.

No. 4571 payable to Lawrence Gutsch in the amount of \$125.90 for the year 2001.

Reason: Recent sale price changed value.

No. 4572 payable to Jearl D. Pierce in the amount of \$156.84 for the year 2001.

Reason: Recent sale and appraisal of property changed value.

No. 4573 payable to Phillip Fromme in the amount of \$182.50 for the year 2001.

Reason: Condition and recent sale of property reduced value.

No. 4574 payable to Dorothy Taylor in the amount of \$25.16 for the year 2001.

Reason: Change made to land value.

No. 4575 payable to Paul Abendroth in the amount of \$188.14 for the year 2001.

Reason: Recent sale of property changed value.

No. 4576 payable to Brian Dale Isch in the amount of \$88.44 for the year 2001.

Reason: Additional income or expense submitted justified value change.

No. 4577 payable to Raymond Klaus c/o Hilda Klaus in the amount of \$22.04 for the year 2001.

Reason: Change Ag. Land use.

No. 4578 payable to Clark D. Sloan in the amount of \$38.60 for the year 2001.

Reason: Classification error.

No. 4579 payable to Clark D. Sloan in the amount of \$40.36 for the year 2001.

Reason: Classification error.

No. 4580 payable to Mark Williams in the amount of \$265.60 for the year 2001.

Reason: Correct property classification.

No. 4581 payable to Clark D. Sloan in the amount of \$7.62 for the year 2001.

Reason: Classification error.

No. 4582 payable to Clark D. Sloan in the amount of \$29.12 for the year 2001.

Reason: Classification error.

No. 4583 payable to Clark D. Sloan in the amount of \$34.30 for the year 2001.

Reason: Classification error.

No. 4584 payable to Clark D. Sloan in the amount of \$40.66 for the year 2001.

Reason: Classification error.

No. 4585 payable to Karen S. (Eitel) Medcalf in the amount of \$17.18 for the year 2001.

Reason: Sold 1985 Mercury Topaz to Herman Salvage 6/3/00.

**29 a.** Sleezer moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

**30.** Crotts moved to recess into Executive Session at 12:14 p.m. for 10 minutes to include each of the Commissioners present and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

**31.** The Board resumed regular session at 12:24 p.m.

**32.** Commissioner Rowley will be attending a Lebo City Council meeting tonight.

**33.** Sipe moved to adjourn the meeting at 12:30 p.m., seconded by Rowley. Motion carried.

## **CORRESPONDENCE:**

### Response Optional

1. University of Kansas – Notice of Seminar

### Response Not Required

2. City of LeRoy – Thank you
3. City of Lebo – Accounting of 2001 Park & Recreation Funds
4. The Coffey Shop – Informational brochure
5. NACo – Letter regarding membership benefits
6. League of Kansas Municipalities – Newsletter, March 1, 2002 and Legislative Alert
7. Hawvers Capitol Report – 2-25-02; 2-27-02; 2-26-02; 2-28-02
8. KAC Legislative Bulletins – 2-27-02 and 2-28-02; and 2002 Kansas County Officials Directory
9. City of Burlington – Minutes, 2-6-2002

10. City of New Strawn – Accounting of 2001 Culture & Recreation Funds and Accounting of 2001 City Infrastructure Funds
11. Blue Cross Blue Shield of Kansas – Letter regarding appeal of insurance commissioner’s decision
12. Coffey County Housing Authority – Minutes, January 3, 2002 & February 7, 2002
13. Kansas State Historical Society – Newsletter, February 2002

Minutes, March 4, 2002

Signed:

Attest:

Chairman

County Clerk