

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, March 3, 2003, to individually review correspondence. Vice Chairman Fred Rowley, Jr. called the meeting to order at 8:30 a.m. with members Tim Sipe, R. Kraig Kirchner, and Larry Crotts present to convene as a Canvass Board for the purpose of canvassing the results of the February 25, 2003 City/School Primary Election. Also present were Vernon Birk, Coffey County Clerk, Deputy Election Officer Jackie Hawley, Doug Witteman, County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Mark Petterson, The Coffey County Republican, and Sam Robinson, The Gleam & KSNP. Chairman Gene Merry was attending other County business.
- 2.** Sipe moved to appoint Mary Bloomer, Administrative Coordinator, as a member of the Board of Canvassers to canvass the results of the February 25, 2003 Primary Election, seconded by Crotts. Motion carried.
- 3.** Coffey County Election Officer Vernon Birk and Deputy Election Officer Jackie Hawley presented the original returns together with all other records of the election to the County Board of Canvassers for the purpose of canvassing the records.
- 4.** The County Election Officer gave a brief overview of the election.
- 5.** Birk presented seven provisional ballots for the Board to review. Birk recommended, with the concurrence of the County Attorney, four ballots to be counted and three ballots not counted.
- 6.** Kirchner moved, upon the recommendation of the County Election Officer and concurrence of the County Attorney, to accept four provisional ballots and to reject three provisional ballots, consistent with state statutes and to add the accepted ballots to the appropriate vote totals for the February 25, 2003 City/School Primary Election, seconded by Sipe. Motion carried.
- 7.** Crotts moved, upon the recommendation of the County Election Officer, to sign the official record book listing the results of the March 3, 2003 canvass of the February 25, 2003 City/School Primary Election, seconded by Kirchner. Motion carried.
- 8.** Sipe moved to adjourn as a Board of Canvassers at 9:04 a.m., seconded by Crotts. Motion carried.
- 9.** Vice Chairman Fred Rowley, Jr. called the meeting to order as a Board of County Commissioners at 9:05 a.m.
- 10.** Crotts moved to approve the minutes of February 24, 2003 as amended, seconded by Sipe. Motion carried. Amendments were: Monday, February 24, 2003, paragraph 3, first sentence, replace ‘Saturday’ with “Friday”, replace ‘22<sup>nd</sup>’ with “21<sup>st</sup>”. Correspondence #1, delete ‘Nature’, replace with “Notice”.

**11.** Sipe moved to approve the minutes of February 26, 2003 as amended, seconded by Crotts. Motion carried 3-yes, 0-no, 1-abstention-Kirchner. Amendments were: Wednesday, February 26, 2003, paragraph 1, delete ‘due to another appointment’, add paragraph “1a. Kirchner signed the vouchers at another time.”.

**12. Consent Agenda:**

- a. Move to approve payment of 2003 Kansas County Commissioners Association membership dues, at a cost of \$180.00, with funds to come from the General Fund, Commissioner, Contract Services line.
- b. Upon the recommendation of the Sheriff, move to authorize and direct the Vice Chairman to sign the revised job description for Dispatch Supervisor and Jail Supervisor. The change is merely a change in the position names, i.e., from Head Dispatcher and Head Jailer to Dispatch Supervisor and Jail Supervisor.
- c. Upon the recommendation of the Sheriff, move to authorize and direct the Vice Chairman to sign the revised Table of Organization for the Sheriff Department.
- d. Upon the recommendation of the Sheriff, move to authorize and direct the Vice Chairman to sign the Coffey County Payroll Notice for Jim Hugunin, with a change in classification from LE-IV to LE-II-f and a change in wages from \$14.38 to \$12.27/hour, effective March 1, 2003. This change is at the request of the employee.
- e. Upon the recommendation of the Sheriff, move to authorize and direct the Vice Chairman to sign the Coffey County Payroll Notice for Jan Miles, with a change in classification from LE-II-f to LE-IV and a change in wages from \$12.27 to \$13.77/hour, effective March 1, 2003. This is a promotion for the employee.
- f. Move to authorize and direct the Vice Chairman to sign 6 abatements to the Treasurer’s tax roll in the amount of \$296.10.
- g. Upon the recommendation of the Health Department Administrator, move to authorize and direct the Vice Chairman to sign the KDHE Application for Grant Funds for the period of July 1, 2003 – June 30, 2004. The application is the same as last year.

**12a.** Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

**13.** Becky Jewett, Emergency Preparedness Coordinator, presented her monthly report for the month of February 2003. Jewett also discussed an upcoming Wolf Creek E-Plan drill on March 6, 2003. Coffey County will be participating on an optional basis for the players. Jewett reported on a storm spotter meeting to be held in the courthouse basement on March 19, 2003 at 7:00 p.m.

- 14.** Coffey County Sheriff Randy Rogers met with the Board in reference to a certain county voucher. Rogers also updated the Board on the re-opening of the Coffey County Lake.
- 15.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of February 24, 2003.
- 16.** Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting to be held at the Coffey County Hospital at noon on Wednesday, March 5<sup>th</sup>.
- 17.** Item No. 95-10; Hotaling received notification that Coffey County Lake would be re-opening March 1<sup>st</sup>. Vince Stadel, Burlington Building Materials, will be working on the boat ramp docks on Sunday, March 2<sup>nd</sup>.
- 18.** Item No. 95-29; Hotaling completed and mailed out agendas for the Leadership Coffey County Class #5, "Leadership Theory & Techniques", to be held Thursday, March 6<sup>th</sup>, in the courthouse basement. Toni Boyles with the Creative Training Institute will be the presenter.
- 19.** Item No. 97-6; Hotaling completed and mailed out Coffey County Manufacturer's Association agendas for March 12<sup>th</sup> meeting in Gridley. The meeting will feature tours of Countertop Trends and Overland Tool.
- 20.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 meeting at Western National Bank. Robert Hyde presented information on mortgage interest rates, Steve Lightle presented information on the Coffey County Housing Authority and its projects for the past 18 months, Bryan Joy presented information on wage garnishments, and Sid Meeker, Executive Director of the Coffey County Chamber of Commerce, presented information on the Chamber budget and program of work for 2003.
- 21.** Item No. 98-6; Hotaling met with Linda Weldon, Executive Director of the Southeast Kansas Regional Planning Commission. The SEKRPC has not written any grants for Coffey County in the past 3 years. They have talked with several communities about funding possibilities for various sewer, water, and etc. projects. Coffey County businesses are eligible for loans from the SEKRPC revolving loan fund. Several Coffey County residents serve on the regional loan fund review committee. Hotaling also requested a loan application to be sent to a local business. Cities of Coffey County can become members of SEKRPC for a low fee of \$35.00 since the county is a member.
- 22.** Item No. 98-10; Hotaling attended SEK, Inc. Legislative Council meeting. SEK, Inc. has a meeting with Lieutenant Governor Moore set up at his Department of Commerce office for Tuesday, March 11<sup>th</sup>, at 11:00 a.m. Several representatives will discuss challenges of rural SEK and discuss problems with some of the KDOC programs like housing. Hotaling wrote an article on the Coffey County Flight Training Scholarship Program for the next SEK, Inc. newsletter.
- 23.** Item No. 01-5; Hotaling participated in the Kansas Leadership Forum Executive Committee conference call. The committee finalized plans for the Community Leadership Day in Manhattan on March 28<sup>th</sup>. Hotaling also finalized dates and location for annual conference to

be held September 16<sup>th</sup> & 17<sup>th</sup> in Colby. A regional KLF meeting will be held in Sedan on April 29<sup>th</sup>.

24. Hub Caspar, Coffey County Engineer, presented the weekly report dated March 3, 2003. John Zuern, Administrative Assistant was also present.

25. Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.

26. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

27. Caspar presented the 2003 bridge & box report, construction zone report, a 2003 road projects summary list, and gave a brief report on alternative cover for vertical expansion at the landfill.

28. Commissioner Sipe asked Caspar to include a weekly update of the construction and demolition (C&D) area of the landfill and also the proposed landfill grinder, on his report.

29. Birk asked the Board for input on the Kids Voting Kansas program that is being promoted by Ron Thornburgh, Kansas Secretary of State.

30. Sipe moved to adjourn the meeting at 11:30 a.m., seconded by Kirchner. Motion carried.

#### **CORRESPONDENCE:**

##### Response Optional

1. League of Kansas Municipalities – Notice of Training; Alert regarding 9-1-1 Bill; Alert regarding Limit to Annexation Authority
2. New Life Industries – Brochure
3. KDHE – Notice of Public Hearing
4. Lohrman Education Services – Notice of Training

##### Response Not Required

5. Hawver's Capitol Report – 2-25-03; 2-26-03; 2-27-03; 2-28-03; 3-3-03
6. City of Gridley – 2002 Accounting of Park & Recreation Funds; 2002 Accounting of City Infrastructure Funds
7. Coffey County Library – Calendar of Events
8. Housing Authority – Letter regarding Home Rehabilitation / New Home Construction

9. Kansas Emergency Management - Newsletter
10. City of Lebo – Letter regarding 2002 City Infrastructure Funds
11. League of Kansas Municipalities – Legislative Update
12. KAC Legislative Update
13. City of Waverly – 2002 Accounting of Park & Recreation Funds; 2002 Accounting of City Infrastructure Funds

Minutes, March 3, 2003

Signed:

Attest:

Chairman

County Clerk