

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, March 2, 2015. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Kenneth Combes, Bob Saueressig, Jim Dale and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Christopher B. Phelan and Administrative Assistant Donna Berland were also present.
2. Rowley moved to approve the minutes of Monday, February 23, 2015, and Wednesday, February 25, 2015 as written, seconded by Dale. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign five (5) tax abatements to the Treasurer's tax roll in the amount of \$1,162.18.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Bill Gosney, Highway Department, From: Section Blade to Truck Driver, Classification: from M-III-f to M-III-f, Wage from \$19.38 to \$19.38, effective 3/1/2015.
4. Saueressig moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
5. Noxious Weed Director Todd Bemis met with the Board to request approval of the Annual Noxious Weed Eradication Report for 2014. Bemis also presented the Annual Recycling E-Waste Report.
- 5a. Dale moved, upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Eradication Progress Report for 2014, seconded by Combes. Motion carried.
6. Saueressig moved to enter into Executive Session for 5 minutes at 9:06 a.m., to include each of the Commissioners and Noxious Weed Director Todd Bemis, to discuss personnel matters of non-elected personnel, seconded by Dale.
7. The Board resumed regular session at 9:11 a.m.
8. Housing Authority Director Ronda Gilbert met with the Board to request waiving landfill fees for structures located at the following locations: Jim Mann & Nina Mann - 612 Hudson St, Burlington, KS; Gary Frederick - 211 Neosho St., Burlington, KS; Benjamin Taylor - 1380 23rd Rd, Waverly, KS; Cale & Ashley Wright - 719 N. 4th St., Burlington, KS; Coffey County Housing Authority - 600 S. 7th St., Burlington, KS and 1205 St. Lawrence, Burlington, KS.
- 8a. Dale moved to waive landfill fees for structures located at the following location for Jim Mann & Nina Mann - 612 Hudson St., Burlington, KS, seconded by Combes. Motion carried 4-yes, 1-no-Meats. Meats stated he was not in favor because of delinquent taxes.

- 8b.** Dale moved to waive landfill fees for structures located at the following location for Gary Frederick - 211 Neosho St., Burlington, KS, seconded by Combes. Motion carried 4-yes, 1-no-Meats. Meats stated he was not in favor because of delinquent taxes.
- 8c.** Rowley moved to waive landfill fees for structures located at the following location for Benjamin Taylor - 1380 23rd Rd, Waverly, KS, seconded by Combes. Motion carried.
- 8d.** Meats moved to waive landfill fees for structures located at the following location for Cale and Ashley Wright - 719 N. 4th St., Burlington, KS, seconded by Dale. Motion carried.
- 8e.** Dale moved to waive landfill fees for structures located at the following location for Coffey County Housing Authority - 600 S. 7th St., Burlington, KS and at 1205 St. Lawrence, Burlington, KS seconded by Meats. Motion carried.
- 9.** Coffey County Interim Economic Development Director Ronda Truelove met with the Board to present costs for new billboards for the County.
- 10.** County Engineer Wayne Blackbourn met with the Board to present the weekly report for March 2, 2015.
- 11.** Item No. 93-01; Road Permits: No Road Permits were issued during the past week.
- 12.** Item No. 99-13; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.
- 13.** Item No. 2015-03; Equipment Purchase – Mowing Tractor: Request authorization to solicit formal bids for one (1) Tractor with disposal of a 1996 John Deere, Model 6400 Tractor (TR-013) Serial # LO6400M166123 to EMC Insurance. Review Bids and Make Award.
- 13a.** Rowley moved, based upon the recommendation of the County Engineer, to accept bid from McConnell Machinery Company, Ottawa, Kansas for one (1) 2014 Case IH Maxxum 125, at the purchase price total of \$72,402.00 (with standard warranty) as being the best bid and to purchase same for the sum of \$72,402.00 to be paid from the General Fund Public Works Equipment Line Item, seconded by Dale. Motion carried.
- 14.** Item No. 2015-04; Equipment Purchase – Mowing Tractor: Request authorization to solicit formal bids for one (1) Tractor with trade-in of a 1997 John Deere, Model 6400 Tractor (TR-015) Serial # LO6400M191678. Review Bids and Make Award.

- 14a.** Dale moved, based upon the recommendation of the County Engineer, to approve the County Engineer request to find that T-15 1997 John Deere, Model 6400 Tractor Serial # LO6400M191678 (RB-1155) is no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in sale to McConnell Machinery Company for \$7,000. Notice of the Board intention to dispose of said property was published on January 16th, and January 20<sup>th</sup>, 2015 in the official County newspaper, seconded by Rowley. Motion carried.
- 14b.** Dale moved, based upon the recommendation of the County Engineer, to accept bid from McConnell Machinery Company for one (1) 2014 Case IH Maxxum 125, to the purchase price total of \$72,402.00 (with standard warranty) as being the best bid and to purchase same for the sum of \$65,402.00 to be paid from the General Fund Public Works Equipment Line Item. Said purchase, of the sum of \$65,402.00, reflects a trade-in value of \$7,000 for 1997 John Deere, Model 6400 Tractor (T-15) Serial # LO6400M191678, seconded by Combes. Motion carried.
- 15.** Item No. 2015-07; Rental/Lease Equipment – Windfarm Project: Request authorization to solicit informal bid to rent/lease one (1) Motor Grader, ~~and two (2) pick-up trucks~~ for Wind Farm Project Road as allowed per Use Agreement. Review Bid Rental Agreement and Make Award.
- 15a.** Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to approve and direct the County Engineer to sign all documents related to the Rental Agreement for one (1) 2012 Caterpillar, Model 12M2 for a monthly rate of \$5,475 per month with option of purchase value of \$207,950.00 to be used on Wind Farm Project roads. Reimbursement for this request would be allowed through the Wind Farm Project Road Use Agreement, seconded by Dale. Motion carried 4-yes, 0-no, 1-abstention-Rowley. Rowley abstained due to the reimbursement agreement between the County and the Wind Farm.
- 16.** Item No. 2015-16; Employment – One Section Blade and/or Equipment Operator: Request authorization to advertise and hire (1) one full-time Section Blade and/or Equipment Operator employee. (This request will fill a current vacant position, due to transfer within the Department.)
- 16a.** Combes moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one full-time Section Blade and/or Equipment Operator, seconded by Dale. Motion carried. (No new positions are being added. This request will only fill current vacant position within the department due to a transfer within the Department.)
- 17.** Sheriff Randy Rogers met with the Board regarding a modification to the Jail HVAC in the amount of approximately \$2,000.00.
- 18.** Rogers also discussed providing Defensive Driving Training through the Sheriff’s office. Rogers checked with the National Safety Council and they offer 3 levels of Defensive Driving

courses - an 8/6 hour course, a 4 hour course and an on-line course. Rogers has someone that could be certified as an instructor. Rogers will return later with more information.

19. Blackburn presented the Construction Zoning Report for the week of March 2, 2015.
20. Blackburn discussed an organizational chart change by adding an Administrative Assistant to be over the cost accounting clerks. Blackburn also discussed adding a Landfill operator foreman to oversee the landfill employees and to comply with state regulations. No action was taken.
21. Combes moved to enter into Executive Session for 10 minutes at 11:27 a.m., to include each of the Commissioners, the County Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Dale. Motion carried.
22. The Board resumed regular session at 11:37 a.m.
23. Combes moved to enter into Executive Session for 10 minutes at 11:38 a.m., to include each of the Commissioners, the County Engineer and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
24. The Board resumed regular session at 11:48 a.m.
25. Saueressig moved to enter into Executive Session for 10 minutes at 11:51 a.m., to include each of the Commissioners, the County Engineer, the County Clerk and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Dale. Motion carried.
26. The Board resumed regular session at 12:01 p.m.
27. Saueressig moved to enter into Executive Session for 5 minutes at 12:44 a.m., to include each of the Commissioners and the County Counselor, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
28. The Board resumed regular session at 12:49 p.m.
29. The Board will attend the SEK District meeting on Wednesday, March 25, 2015 in Crawford County, Kansas.
30. The Board will question and sign warrants and vouchers for the month of March 2015 on Friday, March 27, 2015, at 9:00 a.m.
31. Meats adjourned the meeting at 1:00 p.m.

### **Correspondence**

1. John Redmond – Public Workshop on March 12 – February 24, 2015

2. Coffey County Fire District #1 – Board Meeting Minutes of February 17, 2015
3. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – February 24, 2015
4. Coffey County Conservation District – Board Meeting Minutes of January 15, 2015
5. Coffey County Transportation – Board Meeting Minutes of October 2014
6. Family of Jordan Ecton and Esther Osborn – Thank you – February 23, 2015
7. City of Lebo – 2014 Accounting of County Park & Recreation Funds – February 23, 2015
8. City of Lebo – 2014 Accounting of County Infrastructure Funds – February 23, 2015
9. City of Burlington – 2014 Accounting of County Park & Recreation Funds – February 24, 2015
10. City of Burlington – 2014 Accounting of County Infrastructure Funds – February 24, 2015
11. Forrest Knox – Straight Talk – February 23, 2015
12. Heather Morgan – Project 17 – February 25, 2015
13. Roman Humlicek Family – Thank you – February 23, 2015
14. Coffey County Transportation Authority – Financial Statements for Year End 2013
15. City of Waverly – 2014 Accounting of County Park & Recreation Funds – February 24, 2015
16. City of Waverly – 2014 Accounting of County Infrastructure Funds – February 24, 2015
17. Coffey County Fair Board – Thank you – February 26, 2015
18. Coffey County Historical Society & Museum – Timelines – February 2015
19. Heather Morgan – Project 17 Kansas Leadership Center Training Locations – February 27, 2015
20. KAC – Legislative Update No. 7 – February 27, 2015

Minutes, March 2, 2015

Signed:

Attest:

Chairman

County Clerk