

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, February 29, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Attorney Christopher Phelan and Administrative Assistant Donna Berland were also present.
2. Dale moved to approve the minutes of Monday, February 22, 2016, and the minutes of Wednesday, February 24, 2016, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign twenty seven (27) tax abatements to the Treasurer's tax roll in the amount of \$174,904.28.
 - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Aaron Skillman, New Hire, Highway Department, Mechanic, Classification: TP-II-c, Wage: \$17.15, effective 3/1/16. This will fill a vacancy.
 - C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Gayle Giffin, New Hire, Subject to New Hire IPP, Highway Department, Section Blade, Classification: M-III-a, Wage: \$14.75, effective 3/1/16. This will fill a vacancy.
- 3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Combes. Motion carried.
4. Combes moved, upon the recommendation of the Economic Development Director and with approval of the County Attorney as to form, to approve the sign lease agreement with Raylen E. and Karen E. Phelon for a term of 5 years at a rate of \$848 per year or a total of \$4,240, with proceeds from the Economic Development Special Expenditures Fund, and to authorize and direct the Chairman to sign the lease agreement, seconded by Dale. Motion carried.
5. Combes moved to re-appoint Connie Kunkel as a member of the Coffey County Library Board to a four year term, effective May 1, 2016, and ending April 30, 2020, seconded by Rowley. Motion carried.
6. Dale moved, upon the recommendation of the Noxious Weed Director, to approve and sign the Annual Noxious Weed Eradication Progress Report 2015, seconded by Meats. Motion carried.
7. Mental Health Center of East Central Kansas CFO/Interim Director Rob Runquist met with the Board to present the 2015 Year in Review.

- 8.** County Engineer Wayne Blackbourn presented the weekly report for February 29, 2016.
- 9.** Item No. 93-01; Road Permits: One road permit was issued during the past week.
- 10.** Item No. 99-13; Zoning Permit/Applications Report: One zoning permit was issued during the past week.
- 11.** Item No. 99-99; Landfill: Spring clean-up Week - Recommend Approval to Designate April 11-16, 2016 as Spring Clean-up Week.
- 11a.** Dale moved, based upon the recommendation of the County Engineer, to designate April 11 through 16, 2016 as Spring Clean-up Week and direct the County Clerk to publish notice of same, seconded by Combes. Motion carried.
- 12.** Item No. 2016-17; Dust Control – 2016: Request approval of the 2016 Dust Control Program as presented by the County Engineer.
- 12a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to approve the Dust Control Program for 2016 as presented by the County Engineer and direct the County Clerk to publish Notice of same, seconded by Saueressig. Motion carried.
- 13.** Item No. 2016-18; Dust Control – Magnesium Chloride: Request authorization to solicit sealed bids for Magnesium Chloride for 2016 Dust Control Program.
- 13a.** Dale moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for Magnesium Chloride for 2016 Dust Control Program, seconded by Combes. Motion carried.
- 14.** Item No. 2016-19; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at: Old 50 Park and Rock Creek Cemetery.
- 14a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit sealed bids for seasonal mowing at: Old 50 Park and Rock Creek Cemetery, seconded by Combes. Motion carried.
- 15.** Item No. 2016-20; 2016 Roadway Shoulder Spraying Program – Herbicide: Request authorization for the Noxious Weed Department to recommend and purchase as per policy, herbicide chemicals for the Highway Department 2016 Roadway Shoulder Spraying Program.
- 15a.** Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request for the Noxious Weed Department to solicit quotations and purchase as to policy, herbicide chemicals for the Highway Department 2016 Roadway Shoulder Spraying Program, seconded by Dale. Motion carried.

16. Item No. 2016-21; Engineering Services for Coffey County Bridge: Request for Professional Engineering Consulting Services with Cook, Flat & Strobel Engineers, P.A. (CF&S) Design and Inspection of County Bridge #113 on Fauna Road - 8.5.
- 16a. Dale moved, based upon the recommendation of the County Engineer and approval of the County Attorney as to form, to approve and direct the Board to sign the Agreement for Professional Engineering Consulting Services with Cook, Flat & Strobel Engineers, P.A. for the Design and Inspection services for Bridge #113 on Fauna Road – 8.5 to be paid from the Special Bridge Fund. The design services of 80% funding are allowed through the KDOT – Bureau of Local Projects 2017 Off System Program, seconded by Saueressig. Motion carried.
17. Blackburn also presented the Construction Zone Report for the week of February 29, 2016.
18. Saueressig moved to give a market adjustment of 2% for all employees, seconded by Rowley. Motion carried.
19. Dale moved to authorize and direct the Chairman to sign the advisory memorandum to Department Heads regarding Forms CP-4, CP-4U, CP-5, which reflects a 2% market adjustment, and Employee Evaluations, seconded by Combes. Motion carried.
20. The Board will question and sign warrants and vouchers for the month of March 2016 on Monday, March 28th, 2016.
21. Meats adjourned the meeting at 11:17 a.m.

Correspondence

1. Senator Forrest Knox – “Straight Talk” Newsletter – February 22, 2016
2. City of Burlington – 2015 City Park and Recreation Funds Accounting – February 16, 2016
3. City of New Strawn – Council Meeting Minutes of January 14, 2016
4. Kristy Kelley – KDOT – District 4 Monthly Director for February – February 23, 2016
5. Coffey County Fire District #1 – Board Meeting Minutes of February 16, 2016
6. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – February 23, 2016
7. Brandon Hines – Coffey County Libraries March Events – February 23, 2016

8. Coffey County Council on Aging – Board Meeting Minutes of December 4, 2016
9. KAC – County Comment – February 2016
10. City of Gridley – Accounting of 2015 Park and Recreation Funds – February 22, 2016
11. City of Gridley – Accounting of 2015 Infrastructure Funds – February 22, 2016
12. Coffey Health System – “The Insider” Newsletter for Employees – February 2016
13. Joseph W. Leiser – Law suits – February 25, 2016
14. City of LeRoy – Council Meeting Minutes of December 29, 2015
15. KAC – Legislative Update No. 6 – February 12, 2016

Minutes, February 29, 2016

Signed:

Attest:

Chairman

County Clerk