

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 28, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Gene Merry and Larry Crotts present. Also present for a portion of the meeting were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, Denise Humlicek, Payroll Clerk, and Mark Petterson, Coffey County Republican Editor.

2. Merry moved to approve the minutes of February 22nd, 2005 as corrected, seconded by Sipe. Motion carried. Corrections were: Tuesday, February 22, 2005, Paragraph 1., delete 'Monday' replace with "Tuesday". Add new "Paragraph 19. Crotts moved to waive the C and D landfill fees for the demolition debris of the house for the St. Francis Xavier Church building project, seconded by Merry. Motion carried." Re-number all paragraphs accordingly. Paragraph 22., delete "Resnick" replace with 'Rensink'. Add new "Paragraph 27. Crotts moved to recess into Executive Session for 15 minutes at 9:57 a.m. to include each of the Commissioners and Todd Bemis to discuss personnel matters of non-elected personnel, seconded by Kirchner. Motion carried." Add new "Paragraph 28. The Board resumed regular session at 10:12 a.m.". Add new "Paragraph 29. Bemis also discussed some proposed changes in the recycling program. The Board directed Bemis to discuss accounting procedures with the auditor." Re-number all paragraphs accordingly. Paragraph 30., after 'minutes' add "to include each of the commissioners" change '9:54' to "10:54". Paragraph 31., change '10:04' to "11:04". At the end of Paragraph 38., add "and any other business that may arise".

3. Sipe moved to approve the minutes of February 25th, 2005 as corrected, seconded by Merry. Motion carried 4-yes, 0-no, 1-abstained, Crotts. Corrections were: Friday, February 25, 2005, Paragraph 1, delete 'Angie Kirchner, Coffey County Clerk' add "Mary Bloomer, Administrative Coordinator", at the end of the paragraph add "due to family health issues." Paragraph 3., after 'development' add "membership".

4. Consent Agenda:

A. Move to authorize the Chairman to sign 6 abatements to the Treasurer's tax roll in the amount of \$983.64.

4a. Merry moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

5. Bill Bauer, Information Systems Administrator, met with the Board to clear up any confusion on where the Extension office will receive phone service and internet service. Bauer explained that the Extension office will still be on the courthouse phone system and unless the Extension office was interested in having an independent internet provider, service would continue on the courthouse system. The Board asked Bauer to have the Extension office draw up a proposal on services they would like provided by the courthouse.

6. Hub Caspar, County Engineer, presented and discussed the weekly report dated February 28, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
8. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 2005-02; WATERSHED DAM BREACH INUNDATION AREA PROTECTION: Update.
10. Item No. 2005-03; SUMMER HELP: Request authorization to advertise for summer help.
 - 10a. Merry moved to approve the County Engineer's request to advertise for 10 summer help positions, seconded by Crotts. Motion carried.
11. Item No. 2005-04; DUST CONTROL PROGRAM FOR 2005: Approve for publication.
 - 11a. Crotts moved to approve the 2005 Dust Control Program for rural areas as presented, seconded by Kirchner. Motion carried.
12. Caspar also presented the Construction Zone Report for the week ending February 28, 2005.
13. Sipe moved to recess into Executive Session at 9:50 a.m. for 15 minutes, to include each of the Commissioners and County Attorney Doug Witteman, Road Supervisor Robert Reed, Engineer Hub Casper, and Landfill Supervisor Jeff Beyer, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Merry. Motion carried.
14. The Board resumed regular session at 10:05 a.m.
15. CDBG Grant Writer Steve Robb met with the Board for a public hearing for the CDBG Project 03AF314 for Osage RWD #4 and to update the Board on completed projects and the possibility of upcoming projects.
16. Merry moved to enter into a public hearing at 10:20 a.m. regarding the CDBG Project 03AF314 for Osage RWD #4, seconded by Sipe. Motion carried. No interested public citizens were present to speak for or against the CDBG Project.
 - 16a. Sipe moved to close the public hearing at 10:22 a.m., seconded by Merry. Motion carried.
 - 16b. Sipe moved to authorize payment for request No. 6 to Osage RWD #4 from the CDBG grant for the final amount due of \$52,274.66, seconded by Kirchner. Motion carried.
17. Kirchner moved to authorize and direct the Chairman to sign the close out documents for the CDBG 03AF314 program, seconded by Sipe. Motion carried.

- 18.** Merry moved to recess into Executive Session at 10:33 a.m. for 5 minutes, to include each of the Commissioners, and Economic Development Director Jon Hotaling, to discuss confidential data relating to financial affairs or trade secrets of a corporation, seconded by Crotts. Motion carried. No action was taken.
- 19.** The Board resumed regular session at 10:38 a.m.
- 20.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of February 28, 2005.
- 21.** Item No. 95-9; Hotaling completed and mailed out the agendas for the Coffey County Strategic Planning Committee meeting to be held at 12 noon, Wednesday, March 2nd, at the Coffey County Hospital.
- 22.** Item No. 95-24; Hotaling attended the quarterly safety-training program on proper lifting techniques to prevent back injuries.
- 23.** Item No. 95-25; Hotaling composed new ads on economic development resources for the professional forum in the Coffey County Republican. Hotaling also discussed advertising for the Royal Purple Pig Sale & Show with Everett Moddie and Cade Rensink.
- 24.** Item No. 00-2; Hotaling attended the 21st Century Community Learning Center Advisory Council meeting in Waverly on February 22nd. Hotaling discussed summer programs, reviewed improvement rubric for the State of Kansas, reviewed budget reports and reports to the Board of Education. The next meeting is April 26th at the Burlington Elementary School.
- 25.** Item No. 00-3; Hotaling composed an ad for KSNP to promote the 2005-2006 Flight Training Scholarship Program. Hotaling spoke to one of the guidance counselors who has a sophomore student that is very interested in the program.
- 26.** Item No. 04-4; Hotaling set up an appointment to attend the Waverly City Council meeting at 7:30 p.m. on March 9th to present information on a tax exemption policy.
- 27.** Hotaling met with a Coffey County citizen who is interested in starting a small business. Hotaling reviewed the SBA loans and provided additional information from the Kansas Department of Commerce "Guide to Starting a Business in Kansas".
- 28.** The Board requested to visit with Coffey County Appraiser Elysa Lovelady to inquire about the mailing of valuation notices and the valuation reports that will go to the newspaper.
- 29.** Kirchner moved to recess into Executive Session at 11:00 a.m. for 15 minutes to include each of the Commissioners and Emergency Preparedness Coordinator Becky Jewett to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 30.** The Board resumed regular session at 11:15 a.m.

31. City of Burlington Mayor Rick Raymer and City Clerk Dan Allen met with the Board to present the County Funding Report and to request extra funding to assist with the construction of the new water plant. Raymer described the many accomplishments the City of Burlington has completed.

32. Rowley adjourned the meeting at 11:57 a.m.

Minutes, February 28, 2005

Signed:

Attest:

Chairman

County Clerk