

- 1.** The Commission Chambers opened at 8:00 a.m., Monday, February 27, 2012. Chairman Kimberly Skillman-Robrahn called the meeting to order at 9:00 a.m. with members Larry Crofts, Bob Saueressig and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman, and Administrative Assistant Donna Berland were also present. Kenneth Combes was absent from the meeting attending a funeral.
- 2.** Rowley moved to approve the minutes of Tuesday, February 21, 2012, as written, seconded by Robrahn. Motion carried.
- 3.** Consent Agenda

 - A.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Marianne McCoy. The N 1/2 of Lots 1, 2, 3, 4, 5, 6, and 7 in block 13 of Shea's Addition to the City of Burlington, Coffey County, Kansas. Book Volume M242, Page 720 of the records of the Register of Deeds for Coffey County, Kansas.
 - B.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by William L. Townsend. Lot 1, Lot 2, and 3, in block 31, City of Burlington, Kansas. Book Volume M239, Page 111 of the records of the Register of Deeds for Coffey County, Kansas.
 - C.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Belva Powell. A tract of land commencing 22 feet S of the NW corner of Lot (7) of block (38), in the City of Burlington, Kansas, thence E 92 feet, thence S 38 feet, thence W 92 feet, thence N 38 feet to the Place of beginning, begin located upon a part of the W half of the NW quarter of section (26), in township (21) S, of Range (15), East of the Sixth principal meridian in Coffey County, Kansas. Book Volume M239, Page 339 of the records of the Register of Deeds for Coffey County, Kansas.
 - D.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Mari Drago. Beginning 404 feet E from the SW corner of the W. half W 1/2 of the SW quarter SW 1/4 of section 31 Township 22 range 16 E of the 6th PM in Coffey County Kansas thence E 468.5 feet thence N 465 feet thence W 468.5 feet thence S 465 feet to the place of beginning containing 5 acres more or less. Book Volume M239, Page 341 of the records of the Register of Deeds for Coffey County, Kansas.

- E.** Move to authorize and direct the Chairman to sign thirteen (13) tax abatements to the Treasurer's tax roll in the amount of \$1,103.08.
- 3a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Saueressig. Motion carried.
- 4.** Saueressig moved, upon the recommendation of the Project Engineer, to approve Change Order No. (5), in the amount of \$520.00 for Modern Air Conditioning, Inc. for removing two vents on the roof and connecting them to another vent 10' to the southwest on the Coffey Co. Jail HVAC & Elec. Upgrades Project and to authorize and direct the Chairman to sign the Change Order, seconded by Rowley. Motion carried.
- 5.** Engineer Wayne Blackburn presented the Weekly Report for February 27, 2012.
- 6.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 7.** Item No. 93-13; Zoning Permits/Applications Report: Three Zoning Permits were issued during the past week.
- 8.** Item 99-99; Landfill: Equipment Purchase – Skid Steer: Request authorization to solicit formal bids for One (1) skid steer with trade-in of One (1) #763878 1990 New Holland L-785 (Recycling/Noxious Weed Department). Bids Due: February 15, 2012. Review bids and make award.
- 8a.** Saueressig moved, based upon the recommendation of the County Engineer, to find that 1990 New Holland L-785 (Recycling/Noxious Weed Department) Skid Steer #763878, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to White Star Machinery for \$7,000.00. Notice of the Board's intention to dispose of said property was published on Jan. 6, 13 and 20, 2012 in the official County Newspaper, seconded by Rowley. Motion carried.
- 8b.** Robrahn moved, based upon the recommendation of the County Engineer, to approve the bid of White Star Machinery for one (1) 2012 Bobcat Compact Track Loader T770 as being the best bid and to purchase same with pallet forks for the sum of \$55,509.00 to be paid with \$48,509.00 from the Equipment Reserve Fund and said purchase price also reflects a trade-in value of \$7,000.00 for 1990 New Holland L-785 (Recycling/Noxious Weed Department) Skid Steer #763878, seconded by Rowley. Motion carried.
- 9.** Item 99-99; Landfill: Spring Clean Up: Recommend approval to designate April 16-21 as Spring Clean-Up week.
- 9a.** Crotts moved, based upon the recommendation of the County Engineer, to designate April 16 through 21, 2012, as Spring Clean-Up week and direct the County Clerk to publish Notice of same, seconded by Saueressig. Motion carried.

- 10.** Rowley moved to enter into Executive Session for 15 minutes at 9:35 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 11.** The Board resumed regular session at 9:50 a.m.
- 12.** Rowley moved to enter into Executive Session for 10 minutes at 9:51 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
- 13.** The Board resumed regular session at 10:01 a.m.
- 14.** Saueressig moved to enter into Executive Session for 5 minutes at 10:02 a.m., to include each of the Commissioners, the County Engineer and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 15.** The Board resumed regular session at 10:07 a.m.
- 16.** Item 2012-09; Dust Control 2012: Request approval of the 2012 Dust Control Program as presented by the County Engineer.
- 16a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to approve the Dust Control Program for 2012 as presented by the County Engineer and direct the County Clerk to publish Notice of same, seconded by Crotts. Motion carried.
- 17.** Item 2012-11; Equipment Repair – SC-003 Scraper: Request authorization to solicit informal bids and purchase said parts and service for repairs on SC-003 Scraper.
- 17a.** Saueressig moved, on the recommendation of the County Engineer, to approve the County Engineer's request to solicit informal bids and purchase said parts and service for repairs on SC-003. To be paid from the Road and Bridge Fund, seconded by Robrahn. Motion carried.
- 18.** Item 2012-02; Table of Organization: Approve the revised Highway Department Table of Organization.
- 18a.** Based upon the recommendation of the County Engineer, move to approve the revised Highway Department Table of Organization as presented February 21, 2012. The Board tabled the motion for Monday, March, 5, 2012.
- 19.** Item 2012-10; Office Manager: Request authorization to advertise in-house only and hire one Office Manager.
- 19a.** Based upon the recommendation of the County Engineer, move to approve the County Engineer's request to advertise in-house only and hire one Office Manager. The Board tabled the

motion for Monday, March, 5, 2012.

20. Item No. 2012-12; Employment – Civil Engineering Technician: Request to sign the Payroll Notice for Civil Engineering Technician.

20a. Move to authorize and direct the Chairman to sign the Coffey County Payroll notice for Kenny Roney, II, Highway Department Classification from Survey Technician II to Civil Engineering Technician, from \$14.62 to \$18.10. Effective 03/01/2012. The Board tabled the motion for Monday, March, 5, 2012.

21. Saueressig moved to enter into Executive Session for 10 minutes at 10:20 a.m., to include each of the Commissioners, the County Engineer and the County Counselor, to discuss matters which would be deemed privileged in the attorney-client relationship, seconded by Robrahn. Motion carried.

22. The Board resumed regular session at 10:30 a.m.

23. The Engineer also presented the Construction Zone Report for the week of February 27, 2012.

24. Crotts left the meeting at 11:08 a.m.

25. Combes joined the meeting at 11:30 a.m.

26. The Board will question and sign warrants and vouchers for the month of March on Tuesday, March 27, 2012, at 9:00 a.m.

27. Robrahn adjourned the meeting at 12:36 p.m.

Correspondence

1. Hawver's Capitol Report – February 21, 22, 23, 24, 25, 2012
2. KAC – Tax Lid Bill – February 23, 2012
3. Coffey County Transportation – Board Meeting Minutes of November 28, 2011
4. Whitney Damron – HB 2212 – An Act Relating to Property Taxes – February 23, 2012
5. NRC – Public Meeting on March 6, 2012
6. Whitney Damron – HB 2212 Speaker's Message – February 23, 2012
7. Whitney Damron – SB 317 – February 23, 2012
8. KAC – HB 2624 - Oil & Gas Valuation Depletion Trust Fund – February 22, 2012
9. Whitney Damron – Tax Update – February 22, 2012
10. KAC – Legislative Alert – February 22, 2012

11. COF – Board Meeting Minutes of January 18, 2012
12. KCCA News – Winter 2012
13. Plains Guardian – January 2012
14. City of Gridley – Council Meeting Minutes of February 6, 2012
15. City of LeRoy – Bill Freeman Reception on February 24
16. Coffey County Hospital – Board Meeting Minutes of January 16, 2012
17. Coffey County Library – Board Meeting Minutes of January 16, 2012
18. Whitney Damron – Carlson Decries “Trickery” on Property Tax Bill – February 23, 2012
19. The Kiplinger Letter – February 17, 2012
20. The Kiplinger Tax Letter – February 17, 2012
21. Mandy Miller – Legislative Update – February 27, 2012
22. Whitney Damron – Kansas Legislative Update; House of Origin Deadline – February 24, 2012
23. Whitney Damron – General Legislative Update – February 24, 2012

Minutes, February 27, 2012

Signed:

Attest:

Chairman

County Clerk