

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 27, 2006, to allow commissioners to individually review correspondence. Chairman Fred Rowley, Jr. called the meeting to order at 9:00 a.m. with members R. Kraig Kirchner, Tim Sipe, Gene Merry and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Donna Berland, Administrative Assistant. Mark Petterson, Editor of the Coffey County Republican, was present for a portion of the meeting.
2. Merry moved to approve the minutes of Tuesday, February 21, 2006, as written, seconded by Kirchner. Motion carried.
3. Merry moved to authorize the Chairman to sign 1 tax abatement to the Treasurer's tax roll in the amount of \$133.36, seconded by Crotts. Motion carried.
4. Merry moved to authorize and direct the Chairman to sign the Kansas Emergency Management 2006 Cooperative Agreement Program Submission, seconded by Sipe. Motion carried.
5. Crotts moved to authorize and direct the Chairman to sign the payroll notice for Marilyn Storrer, Cartographer I, Appraiser's Office, TP-II-b, \$12.13 per hour, effective 3-6-06, seconded by Kirchner. Motion carried.
6. Bill Parmely of LeRoy and Coffey County Fire Administrator Bill Walker met with the Board to discuss prescribed burning. Parmely expressed that the County should be requesting more information from residents applying for a burn permit or burn license and meet certain criteria. Parmely also volunteered to train citizens on prescribed burning.
7. Merry moved, upon the recommendation of Coffey County Fire Administrator Bill Walker, to extend the burn ban for an additional seven days or until moisture is received, seconded by Crotts. Motion carried. The Chairman has the authority to lift the burn ban and will notify Coffey County Fire Administrator Bill Walker once enough moisture is received.
8. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of February 27, 2006.
9. Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning meeting to be held at the Coffey County Hospital on Wednesday, March 1<sup>st</sup>, at 12 noon.
10. Item No. 95-29; Hotaling completed and mailed out agendas for the Leadership Coffey County Youth Class session #3 'County & State Government' to be held Monday, March 6<sup>th</sup>, in the EOC kitchen in the courthouse basement. Hotaling provided copies of the agenda to presenters including Senator Derek Schmidt who will speak to the class, 7 p.m. to 8 p.m.
11. Hotaling mailed out draft agendas for class session #4, 'Business, Industry & Agriculture', to presenters and manufacturers that will host tours of their facilities. This session will be held on March 27<sup>th</sup> and will begin at 2 p.m.

- 12.** Item No. 00-3; Hotaling met with Danny Dewald, flight training instructor at the Coffey County Airport, to review progress of flight training scholarship recipients and to review costs through February 14<sup>th</sup>, 2006. Six scholarship recipients have received their pilot's license and five have soloed and passed the written test. These five should be able to obtain their pilots license within the next 6 to 12 months. Applications for 2006 flight training scholarships are available at guidance counselor offices. Applications must be completed and returned to counselors by April 13<sup>th</sup>.
- 13.** Item No. 04-3; Hotaling received information from Charloma to complete their application for tax abatement from the City of Burlington. Hotaling included in the information the completed application to the Board of Tax Appeals that will be filed with the County Appraiser once the City has completed their tax abatement process.
- 14.** Item No. 05-4; Hotaling received requested information from the Department of Revenue for sales tax exemption for the call center project. There are two application forms. One for the County to receive sales tax exemption on construction of the building and one for the company to receive sales tax exemption for the equipment and furnishings for the facility.
- 15.** Hotaling attended the Department Head meeting – finalized menu and other items for the SEK Elected Officials Meeting & Luncheon on April 27<sup>th</sup> in Burlington. Hotaling confirmed Ron Wilson, "Poet Lariat", for the luncheon program.
- 16.** Hotaling drew up a draft sign rental agreement for the County Attorney to review and revise as needed. The agreement is for the large sign located on I-35 one mile east of BETO Junction.
- 16a.** Merry moved to authorize and direct Economic Development Director Jon Hotaling to have the sign rental agreement contract signed and authorized and directed the Chairman to sign same, seconded by Sipe. Motion carried.
- 17.** Burlington City Mayor Rick Raymer and City Clerk Dan Allen met with the Board to give an update on the 2005 Park and Recreational Grant Funds and an Accounting of 2006 County Infrastructure Grant Funds.
- 18.** Hub Caspar, County Engineer, presented and discussed the weekly report dated February 27, 2006. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 19.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 20.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

21. Item No. 2006-04; Vehicle Purchase: Request authorization to solicit sealed bids for two (2) 1 Ton Crew Cab Trucks for the Bridge and Box Crews; Bid opening March 8, 2006 @ 2:00 p.m.
22. Item No. 2006-05; Equipment Purchase: Request authorization to solicit sealed bids for one (1) Tractor, two (2) Mowers, and (3) Trucks; Bid opening March 15, 2006 @ 1:45 p.m.
23. Caspar also presented the Construction Zone Report for the week of February 27, 2006.
24. Emergency Preparedness Coordinator Becky Jewett met with the Board to give an update on the possibility of sub-zone changes and the length of time that it would take to make the changes. Jewett had spoken with the Federal Emergency Management Association (FEMA) and the Nuclear Regulatory Commission (NRC) regarding the changes.
25. Crotts moved to recess into Executive Session for 15 minutes at 10:33 a.m. to include each of the Commissioners and Donna Berland, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
26. The Board resumed regular session at 10:48 a.m.
27. Brad Elder and Janet Payne of Elliot Insurance met with the Board to give a report on the reduction of County insurance claims in 2005.
28. Paula German and Cheryl Muench met with the Board to request funds toward the purchase of the old movie theater to start up a children's theater. German explained that the Holtz Foundation had donated \$30,000 toward the project. Crotts requested more information. Sipe requested a business plan to show the future plans of the theater. Merry offered a letter of commitment stating that the County would donate up to \$100,000 toward the project and that would also assist in requesting money from the Jones Foundation.
- 28a. Rowley moved to donate \$30,000, to match funds that had been pledged by the Holtz Foundation, toward the purchase of a children's theater, seconded by Kirchner. After discussion, Chairman Rowley withdrew his motion.
29. Rowley adjourned the meeting at 12:30 p.m.

## **Correspondence**

### No Response Required

1. The Kiplinger Letter - Jan. 27, Feb. 10, 17, 2006
2. The Kiplinger Tax Letter - Jan. 27, Feb. 10, 2006

3. A Kiplinger Special Report - Jan. 27, 2006
4. Hawver's Capitol Flash - Feb. 10, 13, 14, 15, 16, 2006
5. EMC - Nelson Quarries - Bond Notice of Cancellation
6. Waverly High School - Request for After Prom activities donation
7. City of LeRoy - Accounting of 2005 Infrastructure & Culture and Recreation Fund
8. League News - February 10, 2006
9. Kansas Dept. of Transportation - Request for five year plan project list
10. Kansas Department of Transportation - Preparation of 2005 County Engineer's/Road
11. Supervisor's Annual Report
12. Whitney Damron - Legislative Directories/Lebislative Updates
13. City of New Strawn - Accounting of 2005 Park and Recreation Funds
14. Burlington City Council Regular Session - February 1, 2006
15. City of Gridley - Accounting of 2005 Park and Recreation Funds
16. City of Gridley - Accounting of 2005 Infrastructure Funds
17. Kansas Preservation - January/February 2006
18. K-State Research and Extension - Public Meeting on Water Resource
19. City of Gridley - Minutes of the February 6, 2006 Council Meeting

**Minutes, February 21, 2006**

**Signed:**

**Attest:**

**Chairman**

**County Clerk**