

- 1.** The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 26, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Doug Witteman County Attorney, Denise Humlicek Payroll Clerk, and Donna Berland, Administrative Assistant. The Board recited the Pledge of Allegiance.
- 2.** Saueressig moved to approve the minutes of Tuesday, February 20, 2007, as corrected, seconded by Sipe. Motion carried. Paragraph 24., re-number as Paragraph 25 and Paragraph 25., re-number as Paragraph 24.
- 3.** Crotts moved to approve the minutes of Thursday, February 22, 2007, as corrected, seconded by Robrahn. Motion carried. Paragraph 1., replace '9:00 a.m.' with "9:45 a.m.".
- 4.** Teri Seaton, American Red Cross, informed the Board that March is American Red Cross month. Seaton presented a Proclamation to the Board for the Board's signatures.
- 4a.** Crotts moved to proclaim March as American Red Cross Month, seconded by Rowley. Motion carried.
- 5. Consent Agenda**

 - A.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Craig Metzger, Highway Department, from Mechanic to Leadman, from TP-II-f to M-IV-d, from \$15.72 to \$16.33, effective 2/26/07.
- 5a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.
- 6.** Saueressig moved, upon the recommendation of the fence viewers, and approval of the County Attorney as to form, to approve the ASSIGNMENT FOLLOWING FENCE VIEWING, seconded by Crotts. Motion carried.
- 7.** Hub Caspar, County Engineer, presented and discussed the weekly report dated February 26, 2007. Bob Strait, Road Supervisor, and Bruce Hegwald, Sign & Culvert Foreman, were also present.
- 8.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 9.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 10.** Item No. 2007-06; Freeman's South Haven Addition Plat: This property is in the City of Burlington's Zoning jurisdiction. Any Subdivision Plat for this property must meet the requirements of the City's Subdivision Regulations and their Specifications for Street Construction.

- 11.** Caspar also presented the Construction Zone Report for the week of February 26, 2007.
- 12.** The Board directed the County Engineer, upon approval of the County Attorney as to form, to prepare a letter to Freeman Contracting regarding the South Haven Addition.
- 13.** Rowley moved to recess into Executive Session for 15 minutes at 9:41 a.m. to include each of the Commissioners and the County Engineer, Bob Strait, Bruce Hegwald and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 14.** The Board resumed regular session at 9:56 a.m.
- 15.** Rowley moved, upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bids, for good cause being emergency due to pump failure, and to purchase one (1) grinder pump for \$4,888.47 from Mid-America Electric, Inc., with funds to come from the Jacob's Creek Sewer Paid Out Line Item, seconded by Crotts. Motion carried.
- 16.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of February 26, 2007.
- 17.** Item No. 95-10; On Sunday, February 18th, drove to Wichita and worked the Coffey County booth from 2 p.m. to 6 p.m. at the Kansas Sports, Boat & Travel Show. Hotaling loaded up the booth and remaining promotional materials and returned to Burlington at about 8:30 p.m. Hotaling said there was a good turnout for the show. Hotaling gave out nearly all brochures that were available for city lakes. Over 250 people registered for the drawing for a Coffey County Lake Getaway.
- 18.** Item No. 96-3; Hotaling received Mid-American Machine LLC CDBG payment. Hotaling completed a voucher for a special issue check to be sent to Kansas Department of Commerce and submitted a copy of the voucher and the check to the Coffey County Treasurer.
- 19.** Item No. 05-2; Hotaling met with Eric Ferrell, Director of the Alliance for Technology Commercialization and the Southeast Kansas Venture Alliance. Hotaling discussed possible investors from Coffey County and met with Mary Walker, Director of the Coffey County Chamber of Commerce.
- 20.** Item No. 05-4; Hotaling finalized plans to meet with the call center prospect and the State of Kansas for the "Best and Final" presentations to the state by all vendors on Thursday, March 1, 2007, in the Docking State Office building in Topeka.
- 21.** Item No. 06-1; Hotaling received additional prospects from Economic Development Marketing Inc. for the Kansas Department of Commerce Business Recruitment Grant for Linn, Anderson and Coffey County. There are two prospects from Texas; one from Missouri; one

from Pennsylvania; one from Wichita; and one from Oklahoma interested in receiving additional information on Linn, Anderson, and Coffey Counties.

- 22.** Hotaling discussed small business financing programs available through the Small Business Administration (SBA) with an out of county citizen interested in a Coffey County business opportunity.
- 23.** Hotaling contacted representatives of Westar Energy, Rural Water District #3, and Southern Star Gas Pipeline concerning infrastructure required by a business prospect for the Lebo area. Most infrastructure needs can be met for the site that is being considered southwest of Lebo. The prospect is also looking at a site in south central Kansas.
- 24.** Saueressig moved to recess into Executive Session for 10 minutes at 10:35 a.m. to include each of the Commissioners and Lindsay Payer, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 25.** The Board resumed regular session at 10:45 a.m.
- 26.** Health Department Administrator Lindsay Payer informed the Board that the NACo Prescription card will be available to Coffey County citizens beginning Thursday, March 1, 2007.
- 27.** Robrahn moved to recess into Executive Session for 15 minutes at 11:01 a.m. to include each of the Commissioners and Donna Berland, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
- 28.** The Board resumed regular session at 11:16 a.m.
- 29.** Saueressig moved to recess into Executive Session for 15 minutes at 11:35 a.m. to include each of the Commissioners and Bill Bauer, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 30.** The Board resumed regular session at 11:50 a.m.
- 31.** The Board recessed until 1:00 p.m.
- 32.** Sipe called the meeting to order at 1:00 p.m. Robrahn did not return to the meeting due to a family emergency.
- 33.** Saueressig moved to recess into Executive Session for 30 minutes at 1:30 p.m. to include each of the Commissioners and Wayne Blackburn, candidate for County Engineer, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 34.** The Board resumed regular session at 2:00 p.m.

35. Rowley moved to recess into Executive Session for 15 minutes at 2:01 p.m. to include each of the Commissioners and Wayne Blackburn, candidate for County Engineer, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
36. The Board resumed regular session at 2:16 p.m.
37. Sipe moved to recess into Executive Session for 10 minutes at 2:27 p.m. to include each of the Commissioners, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
38. The Board resumed regular session at 2:37 p.m.
39. Sipe moved to recess into Executive Session for 10 minutes at 2:44 p.m. to include each of the Commissioners and the County Attorney, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
40. The Board resumed regular session at 2:54 p.m.
41. The Board will canvass the 2007 City/School Primary Election on Monday, March 5th, 2007.
42. The Board scheduled a meeting to be held with all department heads on March 5th, 2007 at 1:00 p.m. to discuss a salary study.
43. Sipe adjourned the meeting at 3:07 p.m.

Correspondence

No Response Required

1. Focal Point - Fourth Judicial District Newsletter - January 2007
2. Whitney Damron - Ad campaign aims to attract young families to Newton - Feb. 23, 2007
3. Whitney Damron - The Senate Report - February 23, 2007
4. League of Kansas Municipalities - Legislative Alert - February 22, 2007
5. League of Kansas Municipalities - League News - February 23, 2007
6. City of Lebo - Cost for water line - February 23, 2007
7. Coffey County Fire District #1 - January 22, 2007 minutes
8. Kansas Association of Counties - Legislative Bulletin - Feb. 23, 2007

9. Kansas Association of Counties - Special 2007 Legislative Bulletin - February 20, 2007
10. Kansas Preservation magazine - Kansas State Historical Society - January-February 2007
11. The Kiplinger Letter - February 9, 16, 2007
12. The Kiplinger Tax Letter - February 9, 2007
13. Kansas Department of Transportation - Ronald Seitz - February 19, 2007
14. Lebo High School Class of 2007 - After Prom Activities - February 20, 2007

Minutes, February 26, 2007

Signed:

Attest:

Chairman

County Clerk