

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 25, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, Fred Rowley, Jr., Johnnie Sleezer and Larry Crotts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOC Representative Jeannene Ryan was present for part of the meeting.
2. Sleezer moved to approve the minutes of Tuesday, February 19, 2002, as written, seconded by Sipe. Motion carried, 4-yes, 1-abstained, Merry.
3. Rowley moved to authorize and direct the Chairman to sign the Kansas Underground Storage Tank Liability Plan Insurance Renewal Application, seconded by Sleezer. Motion carried.
4. The County Attorney reported on the progress of attaching a portion of Lyon County Fire District #5 (located in Coffey County) to Coffey County Fire District #1. Witteman said, due to the time involved in the annexation, they are working on a contract with Lyon County Fire District #5 for the interim period. Bill Walker, Fire District No. 1 Administrator, was present for this discussion.
5. Bill Bauer, Information Systems Administrator, met with the Board, representing Sheriff Rogers who was called out on an emergency, to discuss upgrading the Sheriff's office computer system.
  - 5 a. Sleezer moved, upon the recommendation of the Technology Committee, Bill Bauer, Information Systems Administrator, and the Sheriff, to approve the cost of conversion of the Sheriff's department from Apple Macintosh to a PC based system plus appropriate training, as outlined on the attached sheet, at a total cost of \$63,148.31, with \$24,000.00 to come from the Sheriff's department budget and \$39,148.31 to come from the Equipment Reserve Fund, seconded by Rowley. Motion carried.
6. **Consent Agenda:**
  - A. Upon the recommendation of the County Appraiser and County Attorney as to form, move to authorize and direct the Chairman to sign the agreement with Luke Kimble Mapping for technical consulting services for ongoing GIS projects during the year 2002, with funds to come from the GIS Reserve Fund.
  - B. Upon the recommendation of the Administrative Coordinator, approve the purchase of a lithium battery and charger used for the portable breath analyzer machine for the County's drug and alcohol program, at a cost of \$51.00 plus shipping, with costs to come from Courthouse General, Commodities Line.
  - C. Move to authorize and direct the Chairman to sign two Orders of Refund for Taxes in the amount of \$75.69.

No. 4568 payable to Albert and Cecil Jenks in the amount of \$8.46 for the year 2001.

Reason: 1965 Crestwood travel trailer was moved out of the County.

No. 4569 payable to William R. Gosney the amount of \$67.23 for the year 2001.

Reason: Exempted 2000 Honda ATV, Doc#2001-9484-TX.

**6 a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

**7.** Burlington Mayor Ron Stump and City Clerk Dan Allen updated the Board on the Infrastructure Grant Funds and the Culture and Recreation Grant Funds. They elaborated on what a big help the County grant funds have been to the city and how much they appreciated it. Discussion then turned to the proposed new water plant, which the city hopes to start construction in June this year. They said construction will take approximately 1 year. Mayor Stump said the City of Burlington furnishes water to approximately 2/3 of Coffey County.

**8.** Crotts moved to recess into Executive Session at 10:08 a.m. for 10 minutes to include each of the Commissioners, the County Attorney and the Economic Development Director to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sleezer. Motion carried.

**9.** The Board resumed regular session at 10:18 a.m.

**10.** Sleezer moved to re-enter Executive Session at 10:21 a.m. for 5 minutes to include each of the Commissioners and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.

**11.** The Board resumed regular session at 10:26 a.m.

**12.** Jon Hotaling, Economic Development Director, opened discussion and time for questions for the bids from last week on the Country Critters buildings. Present for the discussion were Mark Hegg, Kent Hoyt, Steve and Terri Strawder and Martha Newkirk. Hotaling explained there was a tie bid on the Bargain Center and recommended Kent Hoyt as the best bid.

**12 a.** Sleezer moved, upon the approval of the County Attorney as to form, to accept the bid of Kent Hoyt, in the amount of \$3,500.00 opened and considered at the Board of County Commissioners' meeting held February 19, 2002, and to dispose of the property commonly known as the Bargain Center, seconded by Crotts. Motion carried.

**13.** Hotaling explained the two high bids for the Greenlight building and recommended Strawder and Daughters as having the best bid.

**13 a.** Sleezer moved, upon the approval of the County Attorney as to form, to accept the bid of Strawder and Daughters, in the amount of \$15,000.00 opened and considered at the Board of County Commissioner's meeting held February 19, 2002, and to dispose of the property commonly known as the Greenlight building, seconded by Merry. Motion carried.

**14.** Merry moved, upon the approval of the County Attorney as to form, to accept the bid of Strawder and Daughters, in the amount of \$2,000.00 opened and considered at the Board of County Commissioner's meeting held February 19, 2002, and to dispose of the property commonly known as the Vacant Lots, seconded by Rowley. Motion carried.

**15.** Jon Hotaling presented the weekly report for the week of February 19<sup>th</sup> to February 22<sup>nd</sup>, 2002.

**16.** Item No. 95-3; Hotaling inspected the Greenlight building. The cleanup has been completed. The equipment and trash have been removed or disposed of. Both of the exterior and interior are free of trash. Hotaling will contact a company to drain the oil pit next week. Hotaling reviewed and summarized the bids for final review by the County Commission on Monday, February 25, 2002.

**17.** Item No. 95-25; Hotaling loaded approximately 11,000 Coffey County tourism tabloids at the Coffey County Republican office and delivered them to the Carthage, Missouri "Daily Press" and the Miami, Oklahoma "News – Record" for insertion in these newspapers next week.

**18.** Item No. 98-10; Hotaling attended the SEK, Inc. planning session held in Chanute before its annual membership meeting held the evening of 2-19-02. Commissioner Gene Merry and Housing Director Steve Lightle also attended the evening meeting. Former Governor Mike Hayden (now Secretary of the Kansas Department of Wildlife and Parks) spoke about the economic impact provided by outdoor recreation and the importance of good stewardship of these recreation resources. Hayden mentioned Coffey County Lake and the Governor's Classic as examples of recreation eco-tourism successes.

**19.** Item No. 01-3; Hotaling mounted the Artrain banner at K57 & Highway 75 Junction. Hotaling also delivered two Artrain banners to the LeRoy Artrain committee members for installation in LeRoy.

**20.** Hotaling met with a Coffey County landowner to discuss the possibility of a sign easement for the installation of a new Coffey County sign on Highway 75.

**21.** Crotts moved to find that the following County property, to wit: The property formerly known as the Country Critters buildings located at 215 and 217 Neosho Street, Burlington, Kansas, legally described as:

Lots Three (3), Four (4), Five (5), and Six (6); the East Half (E1/2) of Lot Seven (7), except a tract beginning at the Southwest corner of the East Half (E/2) of Lot Seven (7) thence East Ten feet (10'), thence North Fifteen feet (15'), thence West Ten feet (10'), thence South Fifteen feet (15') to the place of beginning, all in Block Fifty-One (51), City of Burlington, Kansas, Coffey County, Kansas

is no longer required or cannot be prudently used for public purposes of the County and as such should be disposed of by sealed bid sale to the highest and best bidder and to publish notice of the Board's intent to sell or dispose of such property by publishing the Invitation to Bid once each week for three (3) consecutive weeks in the official County newspaper, seconded by Rowley. Motion carried.

**22.** Rowley moved, upon the recommendation of the Economic Development Director and approval of the County Attorney, to waive the Coffey County Purchasing Policy as to formal bidding requirements for good cause, said cause being that the supplier is a reliable source who in the past has provided a quality product in a timely manner and to approve the purchase of services by Custom Neon for the design, construction and installation of two billboard faces on I-35 and design, construction and installation of a new billboard on Hwy 75 South, at a total cost of \$10,935.00, with funds to come from Economic Development Special Expenditures Line, seconded by Sleezer. Motion carried.

**23.** Hotaling said Andrew Corporation has requested County help for some survey work before Andrew installs a new fence. Caspar will follow up on the request.

**24.** Landfill fees were discussed regarding debris from Country Critters buildings. This item will be placed on the Consent Agenda for next week.

**25.** Hub Caspar, Coffey County Engineer, presented the weekly report dated February 25, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

**26.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.

**27.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.

**28.** Item No. 2002-07; Summer Help: Request authorization to advertise for Summer Help.

- 4 – Truck Drivers
- 1 – Dirt Crew
- 3 – Asphalt Crew
- 3 – Mower Crew
- 4 – GPS Crew

**The Board directed the County Engineer to advertise for the summer help listed.**

**29.** Rock Purchase For 2002; Review attached Quotation Summary and approve purchase.

**29 a.** Sipe moved, upon the recommendation of the County Engineer and Road Supervisor and approval of the County Attorney, to waive the Purchasing Policy as to advertising for good cause, said cause being that informal quotes were obtained from all local active rock quarries, and to approve the purchase of rock as needed for 2002 from the following quarries: Hunt Midwest, Harshman and Nelson, respectively, depending on the location the rock is to be used, seconded by Rowley. Motion carried.

**30.** Item No. 2002-09; Equipment Purchase: Request authorization to solicit sealed bids for a new Shop truck.

**30 a.** Crotts moved to approve the County Engineer's request to solicit sealed bids for a new Shop truck and accept the insurance settlement of \$16,000.00, seconded by Sipe. Motion carried.

**31.** Becky Jewett, Emergency Preparedness Clerk, met with the Board to discuss the open Radiological Officer position. Jewett requested permission to offer the position to an applicant. The Board granted the request and if accepted will be placed on the Consent Agenda next week.

**32.** Commissioners Rowley and Crotts will be attending a Leadership Academy in Emporia on Thursday, February 28, 2002.

**33.** Commissioner Sipe will attend an RC&D meeting in Ottawa on Thursday, February 28, 2002.

**34.** Chairman Merry will be attending a NACo Conference in Washington D.C. on Friday, March 1, 2002.

**35.** Sleezer moved to adjourn the meeting at 12:15 p.m. until 8:30 a.m. tomorrow, Tuesday, February 26, 2002, to sign warrants and vouchers and attend to other County business that may arise, seconded by Sipe. Motion carried.

## **CORRESPONDENCE:**

### Response Not Required

1. Hawver's Capitol Report – 2-18; 2-19; 2-20; 2-21; 2-22; 2-25

2. Whitney Damron – Legislative Update & Newspaper Article
3. KAC – Legislative Updates, 2-22 (Vol. 6&7)
4. KAC – Board Minutes of January 18, 2002
5. City of Gridley – Thank you
6. City of Lebo – Accounting of year 2001 City Infrastructure Funds
7. Army Corps of Engineers – Public Notice
8. City of Lebo – Minutes of November 5, 2001; December 3, 2001; December 29, 2001; January 7, 2002
9. City of Gridley – Accounting of 2001 City Infrastructure Funds; and Accounting of 2001 Park & Recreation Funds
10. City of Burlington – Accounting of 2001 City Infrastructure funds and accounting of 2001 Culture and Recreation funds.

Response Optional

11. KDHE – Letter regarding Fair Housing Month
12. University of Kansas – Notice of Seminar

Minutes, February 25, 2002

Signed:

Attest:

Chairman

County Clerk