

1. The Commission Chambers opened at 8:00 a.m., Tuesday, February 22, 2011. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Kenneth Combes, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Republican Editor Mark Petterson was present for a portion of the meeting.

2. Saueressig presented a Retirement plaque to Rosemary Rich for 16 years of service to Coffey County.

3. Combes moved to approve the minutes of Monday, February 14, 2011, as written, seconded by Robrahn. Motion carried. 4-yes, 0-no, 1-abstention, Rowley.

4. Consent Agenda

A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Troy M. and Joella Payne. Lots Twelve (12) and Thirteen (13) in block Sixty-Five (65), in the City of Burlington, Coffey County, Kansas. Book Volume 233, Page 772-773 of the records of the Register of Deeds for Coffey County, Kansas.

B. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Carey Marie Schuh. The East half (E/2) of Lot Eleven (11) and all of Lot Twelve (12) in block Forty-Three (43), in the City of Burlington, Coffey County, Kansas. Book Volume 233, Page 770-771 of the records of the Register of Deeds for Coffey County, Kansas.

C. Move to authorize and direct the Chairman to sign two (2) tax abatements to the Treasurer's tax roll in the amount of \$312.40.

4a. Crotts moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.

5. Robrahn moved, upon the recommendation of the County Clerk, to approve the solicitation of informal bids for removal of 6' x 7' Aluminum glass doors & frames, floor closers, fill holes left by closers and purchase 6' x 7' Aluminum glass doors & frames with concealed vertical rod panic devices with (1) one Stanley Magic Swing operator and (1) one remote push button, seconded by Rowley. Motion carried.

6. Combes moved to appoint Jay Applegate as member of the Coffey County Planning Board to a three-year term, effective immediately, and ending April 30, 2013, seconded by Crotts. Motion carried.

- 7.** Combes moved to adopt the Capital Improvement Plan, Coffey County, Kansas, and further authorize and direct the Chairman to sign the same, seconded by Robrahn. Motion carried.
- 8.** Engineer Wayne Blackburn presented the weekly report for the week of February 22, 2011.
- 9.** Item No. 93-01; Road Permit Report: No Road Permits were issued during the past week.
- 10.** Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 11.** Item No. 99-99; Landfill: Request authorization to approve free dump week for April 11th -16th.
- 11a.** Crotts moved, based upon the recommendation of the County Engineer, to approve April 11th thru 16th as free dump week at the County Landfill for In-County Residents only. (Tires not included) and direct the County Clerk to publish notice of same, seconded by Combes. Motion carried.
- 12.** Item No. 2011-03; Equipment Purchase – Vibratory roller: Request authorization to solicit formal bids for one (1) new Double Drum Vibratory Roller with trade-in of (R-012), a 1995 Bomag Roller VIN#109640600143S. Bid date: February 16, 2011. Bid sheet attached make award.
- 12a.** Saueressig moved, based upon the recommendation of the County Engineer, to find that (R-012) – 1995 Bomag Roller, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Berry Tractor for \$7,500.00. Notice of the Board’s intention to dispose of said property was published on Jan. 28, Feb. 4 and Feb. 11, 2011 in the official County Newspaper, seconded by Robrahn. Motion carried.
- 12b.** Rowley moved, based upon the recommendation of the County Engineer, to approve the bid of Berry Tractor, for one (1) 2011 Bomag –BW151AD-4 as being the best bid and to purchase same for the sum of \$82,063.00 to be paid from the General Fund Public Works Equipment line item. Said purchase reflects a trade-in value of \$7,500.00 for (R-012) 1995 Bomag Roller (VIN#109640600143S), seconded by Combes. Motion carried.
- 13.** Item No. 2011-04; Equipment Purchase – Road Sweeper: Request authorization to solicit formal bids for one (1) new Self-Propelled Road Sweeper with trade-in of (PB-01), a 1986 Ford Broce Sweeper VIN#2793. Bid date: February 16, 2011. Make award.
- 13a.** Saueressig moved, based upon the recommendation of the County Engineer, to find that (PB-01) – 1986 Ford Broce Sweeper, is no longer required or cannot prudently be used for public purposes of the County and should be disposed of by trade-in sale to Berry Tractor for

\$2,500.00. Notice of the Board's intention to dispose of said property was published on Jan. 28, Feb. 4 and 11, 2011 in the official County Newspaper, seconded by Rowley. Motion carried.

13b Robrahn moved, based upon the recommendation of the County Engineer, to approve the bid of Berry Tractor, for one (1) 2011 Superior DT80CT Sweeper as being the best bid and to purchase same for the sum of \$42,639.00 to be paid from the General Fund Public Works Equipment Line Item. Said purchase reflects a trade-in value of \$2,500.00 for (PB-01) 1986 Ford Broce Sweeper (VIN#2793), seconded by Combes. Motion carried.

14. Item No. 2011-07; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1101-C, 1" Hot Mix Leveling Course on 12th Road from Angus Road to Lynx Road, 3" Hot Mix Asphalt on 10th Road from Kafir Road to Lynx Road, and 2" Hot Mix Asphalt on 16th Road from Kafir Road to Kafir Lane.

15. Item No. 2011-08; Hot Mix Pavement: Request authorization to solicit sealed bids for Project A1102-C, 1" Hot Mix Overlay, with 1" Milling on Shetland Road from 12th to 16th Road.

16. Item No. 2011-09; Request Bid on 2011 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material.

16a. Combes moved to approve the County Engineer's request to solicit bids for Cold Mix Patching Material for the 2011 Road Maintenance to be paid from the Road and Bridge Fund, seconded by Crotts. Motion carried.

17. Item No. 2011-10: Request Bid on 2011 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2011 Chipseal Program.

17a. Crotts moved to approve the County Engineer's request to solicit bids for Liquid Asphalt for the 2011 Chipseal Program to be paid from the Road and Bridge Fund, seconded by Saueressig. Motion carried.

18. Item No. 2011-11; Dust Control – 2011: Request approval of the 2011 Dust Control Program as presented by the County Engineer.

18a. Rowley moved to approve the Dust Control Program for 2011 as presented by the County Engineer and direct the County Clerk to publish Notice of same, seconded by Robrahn. Motion carried.

19. Item No. 2011-13; Summer Mowing: Request authorization to solicit sealed bids for seasonal mowing at Old 50 Park, 16th and Fauna, Rock Creek and Hope Cemetery.

19a. Combes moved to approve the County Engineer's request to solicit sealed bids for Seasonal mowing at Old 50 park, 16th and Fauna, Rock Creek Cemetery and Hope Cemetery, seconded by Robrahn. Motion carried.

- 20.** Blackbourn also presented the Construction Zone report for the week of February 22, 2011.
- 21.** Health Department Administrator Lindsay Payer met with the Board to present the monthly report for January 2011. Payer also discussed applying for a grant that would provide youth education and prevention of Alcohol, Drug and Tobacco use.
- 22.** Radiological Officer Courtney Bartlett met with the Board to present the monthly report for January 2011. Bartlett also reported that Kansas did not qualify for the Federal Declaration for the winter storm.
- 23.** Information Technology Director Bill Bauer met with the Board for a Performance Evaluation.
- 24.** Saueressig moved to enter into Executive Session for 20 minutes at 10:11 a.m., to include each of the Commissioners and Bill Bauer, to discuss personnel matters of non-elected personnel, seconded by Combes. Motion carried.
- 25.** The Board resumed regular session at 10:31 a.m.
- 26.** Administrative Assistant Donna Berland met with the Board for a Performance Evaluation.
- 27.** Rowley moved to enter into Executive Session for 20 minutes at 10:35 a.m., to include each of the Commissioners and Donna Berland, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 28.** The Board resumed regular session at 10:55 a.m.
- 29.** Engineer Wayne Blackbourn returned to present a revised Table of Organization for the Highway Department and give an explanation of the changes that are being requested.
- 30.** Item No. 2011-14; Table of Organization: Approve the revised Highway Department Table of Organization.
- 30a.** Combes moved, based upon the recommendation of the County Engineer, to approve the revised Highway Department Table of Organization as presented February 22, 2011, seconded by Robrahn. Motion carried 4-yes, 1-no - Crotts.
- 30b.** Robrahn moved, based upon the recommendation of the County Engineer, to authorize and direct the Chairman to sign class change position for J.R. Smith from Tradesman to Equipment Operator, seconded by Combes. Motion carried.
- 30c.** Combes moved, based upon the recommendation of the County Engineer, to approve new hire, Kirsten Henry, for the position of Light Equipment Operator for the Sign Crew and to authorize and direct the Chairman to sign same, seconded by Rowley. Motion carried 4-yes, 1-

no-Crotts. (New position is to fulfill new Federal regulation sign inventory requirements for developing a sign inventory program.)

31. Commissioner Combes updated the Board on the Health Insurance Committee meeting.

32. Saueressig recessed the meeting at 12:37 p.m., until Thursday, February 24, 2011, at 9:00 a.m., to question and sign warrants and vouchers for the month of February 2011, and address any other County business that may arise.

Correspondence

1. Hawver's Capitol Report – 2011 Edition
2. Nuclear Regulatory Commission – Wolf Creek Generating Station – NRC Integrated Inspection Report – February 11, 2011
3. Hawver's Capitol Flash – February 14, 15, 16, 17, 18, 21, 2011
4. City of Burlington – Council Meeting Minutes of February 2, 2011
5. KAC – County Comment – February 2011
6. KDHE – National Pollutant Discharge Elimination System Pesticide General Permit – February 9, 2011
7. Coffey County Airport – Board Meeting Minutes of January 10, 2011
8. Whitney Damron – Statehouse Live: Brownback Administration Proposes Tax Breaks, Student Loan Repayments for Rural Areas – February 15, 2011
9. Kansas County Commissioners Association – February 14, 2011
10. City of Burlington – 2010 Accounting of Infrastructure Grant Funds – February 16, 2011
11. City of Burlington – 2010 Accounting of Park and Recreation Grant Funds – February 16, 2011
12. Coffey County Housing Authority – Board Meeting Minutes of January 18, 2011
13. City of Gridley – 2010 Accounting of Infrastructure Grant Funds – February 11, 2011
14. City of Gridley – 2010 Accounting of Park and Recreation Grant Funds – February 14, 2011
15. COF Training Services, Inc. – Board Meeting Minutes of January 26, 2011

16. Whitney Damron – Legislative Updates – February 20, 2011

17. KAC – Legislative Bulletin No. 6 – February 18, 2011

Minutes, February 22, 2011

Signed:

Attest:

Chairman

County Clerk