

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, February 20, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, and Donna Berland, Administrative Assistant. The Board recited the Pledge of Allegiance.

2. Rowley moved to approve the minutes of Monday, February 12, 2007, as corrected, seconded by Robrahn. Motion carried. Paragraph 31., after 'spoke with' add "Vice President Annette Stull".

3. Museum Director Deborah Kennamore met with the Board to give an update on the condition of the museum. Kennamore stated that the insurance company has not sent a letter of denial and that the structural engineers have not concluded the source causing water to leak into the museum. The museum structural engineer and the insurance company structural engineer were meeting this morning at 10:00 a.m. to try to locate what the problem may be. Kennamore apologized that Museum Board members were unable to attend the meeting. Insurance Commissioner Sandy Praeger has assigned someone from her office to investigate the appeal. Kennamore commended her staff for working diligently through the damage that has taken place. Kennamore stated that the museum will be open 7 days a week beginning March 1, 2007.

4. Emergency Preparedness Coordinator Becky Jewett met with the Board to discuss implementing a step program to try to find the cause of the siren problem. Jewett expressed that the sirens do sound, but they will not receive the signal to cancel or turn off, but that they automatically shut off after 3 minutes. The Board expressed that there should be a time frame set for talking with Commenco and the number one priority should be finding the cause of the interference with canceling or turning off the sirens. Jewett brought up several options that she wishes to explore from installing backup power on the sirens to hiring someone from a company to maintain sirens. Jewett wanted to remind the public that the sirens are an outside warning system and citizens may not hear the sirens inside their homes.

**5. Consent Agenda**

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for Bruce Hegwald, Sign & Culvert Foreman, served as Acting Road Supervisor, for the period of November 15, 2006 through February 11, 2007, in the amount of \$1,000.00.

5a. Rowley moved to approve the Consent Agenda as submitted, seconded by Robrahn. Motion carried.

6. Hub Caspar, County Engineer, presented and discussed the weekly report dated February 20, 2007. Bob Strait, Road Supervisor, and Bruce Hegwald, Sign & Culvert Foreman, were also present.

7. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

- 8.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 9.** Item No. 2007-05; 22<sup>nd</sup> Road & US 75 – Intersection Report.
- 10.** Caspar also presented the Construction Zone Report for the week of February 20, 2007.
- 11.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of February 20, 2007.
- 12.** Item No. 95-9; Hotaling loaded the information, booth, video equipment, etc. and drove to Wichita on Thursday, February 15<sup>th</sup>. Hotaling set up the booth at 11:00 a.m. and manned the booth from 12 noon to 8:30 p.m. for the opening day of the Kansas Sports, Boat & Travel Show in the Kansas Coliseum.
- 13.** Item No. 95-10; Hotaling set up appointments for Eric Ferrell of the Alliance for Technology Commercialization at Pittsburg State University to meet with the Chamber Director and a Coffey County business owner on Thursday, February 22<sup>nd</sup>.
- 14.** Item No. 05-2; Hotaling spoke with a contractor and a building owner concerning delay in the renovation project for the call center. HVAC and electrical sub-contractors already had a price increase from their suppliers in January. Hotaling explained that the process of bidding with the State of Kansas takes time and the State has delayed the process several times adding two to three months each time. The contractor is also concerned that getting subs off of other jobs in May, June & July will be difficult. The original schedule of January and February was much more conducive to completing the project in 45 to 60 days. Hotaling confirmed with the call center prospect that best & final presentations are scheduled March 1<sup>st</sup> and the State should have a final decision by April.
- 15.** Hotaling attended the organization meeting for the Burlington Sesquicentennial (150 years) Celebration. Some of the possible events and dates were discussed. Promotional materials and the logo for the event will be designed soon. Some events similar to those held in 1957 for the Centennial will also be considered for this event.
- 16.** Hotaling reviewed goals and strategies for 2006 and other information to complete job evaluation forms for the February 20<sup>th</sup> review.
- 17.** Crotts moved, upon the recommendation of Sheriff Randy Rogers and approval of the County Attorney as to form, that the bid submitted by Crow-Moddie Ford be approved as the best bid, and that two (2) 2007 Ford Full Sized, Crew Cab, Four Door, 4WD pickups be purchased according to the terms of the bid and that disposal proceedings be prepared on the trade in vehicle as appropriate, with funds to come from the General Fund, Sheriff's Department Capital Outlay Line Item, seconded by Robrahn. Motion carried.
- 18.** Sipe moved to adopt the revised 5-Year Capital Improvement Plan, Coffey County, Kansas, and authorize and direct the Chairman to sign the same, seconded by Rowley. Motion carried.

- 19.** The Board discussed upgrading the restroom facilities with hands free faucets and hands free toilets in the event of a Pandemic Flu outbreak. The Board directed the County Clerk to begin gathering specifications for a Formal Bidding. The Board is allowing the Clerk ample time to prepare bid specifications and stated that this is not an immediate issue to be addressed. The County Clerk will present the specifications to the Board at a later date for discussion.
- 20.** Robrahn moved to recess into Executive Session for 10 minutes at 10:36 a.m. to include each of the Commissioners and Hub Caspar, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
- 21.** The Board resumed regular session at 10:46 a.m.
- 22.** County Appraiser Connie Lawrence met with the Board to request approval to submit a letter to the State for a possible 15 day extension to mail out the value notices.
- 23.** Saueressig moved to recess into Executive Session for 15 minutes at 11:00 a.m. to include each of the Commissioners and Jon Hotaling, to discuss personnel matters of non-elected personnel, seconded by Crotts. Motion carried.
- 24.** Crotts left the meeting at 11:10 a.m. to attend another meeting.
- 25.** The Board resumed regular session at 11:15 a.m.
- 26.** Saueressig moved to recess into Executive Session for 15 minutes at 11:16 a.m. to include each of the Commissioners and Jon Hotaling, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
- 27.** The Board resumed regular session at 11:31 a.m.
- 28.** Steven Freeman, Freeman Contracting Inc., met with the Board to discuss the South Haven Sub-Division that is under construction. County Engineer Hub Caspar was also in attendance. Freeman stated that the development has been approved by the City of Burlington and the Planning Commission. Freeman inquired about the County's policy on laying gravel on roads and chip and seal in new development areas. The Board expressed that Freeman needed to work with the County Engineer in order to follow the County's policy and road plan. Freeman requested a Letter of the County's Intent to finish the roads in the new development area to submit to the City of Burlington. Richard Freeman was also in attendance.
- 29.** Rowley left the meeting at 11:51 a.m. to attend another meeting.
- 30.** Richard Freeman met with the Board on behalf of Darren Freeman regarding building a fence on Darren Freeman's property east of Burlington. The Board directed Freeman to talk to the adjoining land owner to determine if there is agreement on the property line. If the two land owners do not reach an agreement, then Freeman would need to request a Fence Viewing.
- 31.** The Board will sign warrants and vouchers for the month of February 2007, at 8:30 a.m. on Monday, February 26<sup>th</sup>, 2007.

- 32.** The Board will canvass the 2007 City/School Primary Election on Monday, March 5<sup>th</sup>, 2007.
- 33.** The Board scheduled a meeting to be held with all department heads on March 5<sup>th</sup>, 2007 at 1:00 p.m. to discuss a salary study.
- 34.** Sipe adjourned the meeting at 12:30 p.m., until 8:30 a.m. on Thursday, February 22, 2007, to conduct Engineer Applicant Interviews and address any other County business that may arise.

**Correspondence**

No Response Required

1. Whitney Damron - Legislative Update - February 11, 18, 2007
2. Whitney Damron - The Senate Report - February 16, 2007
3. Whitney Damron - Lawmaker proposes state tax on non-citizens - February 19, 2007
4. Ed Fisher - City of Lebo - February 12, 2007
5. Kansas Association of Counties - 2007 Legislative Bulletin - February 16, 2007
6. Kansas Association of Counties - 2007 Legislative Update - February 12, 2007
7. City of Gridley - Minutes of February 5, 2007 Council Meeting
8. Coffey County Airport - February 12, 2007 Agenda - January 8, 2007 Minutes
9. Chris Paus, Lake Region - Round 15 Grant - February 15, 2007
10. Burlington City Council Regular Session - January 17, 2007
11. U.S. Census Bureau - February 7, 2007
12. KU Transportation Center - Legal, Permitting and Regulatory Processes Workshop - February 13, 2007
13. Wichita State University - Appraisal for Ad Valorem Taxation Workshop - February 13, 2007
14. NACo Legislative Bulletin - February 16, 2007

Minutes, February 20, 2007

Signed:

Attest:

Chairman

County Clerk