

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, February 19, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant.

2. Rowley moved to approve the minutes of Monday, February 11th, 2008, as corrected, seconded by Saueressig. Motion carried. Paragraph 5., delete “a source” replace with ‘Doug Matties, Military Legislative Director for Nancy Boyda’s office.’ Paragraph 11., delete “he was following state statutes.” replace with ‘state statutes were being followed’. Paragraph 12., delete “north” replace with ‘southwest’. Paragraph 30., delete “and address any other County business that may arise.” Paragraph 31., delete, “and address any other County business that may arise.”

3. Rowley reported that he spoke to Doug Matties, the Military Legislative Director for Nancy Boyda’s office, and was informed of a four part plan: 1) The Corps of Engineer’s study needed to be completed before Boyda’s office will act; 2) A presentation to the Board of County Commissioners by the Corps of Engineers; 3) The Topeka office will tour with the Board of County Commissioners, Boyda and the Corps of Engineers to determine the options; 4) Waste disposal by a Company at Ft. Riley as a possibility.

4. Information Technology Director Bill Bauer met with the Board to request to purchase Maintenance and Support from Eagle Software, inc., in the amount of \$4,600.00.

5. Crotts moved, upon the recommendation of Bill Bauer, Information Technology Director, and approval of the County Attorney as to form, to waive the informal bid procedure for good cause, said cause being the supplier is single source and approve the purchase of Maintenance and Support from Eagle Software, Inc., in the amount of \$4,600.00 and to approve the purchase of same, to be paid from the General Fund Technology Training and Equipment Fund, seconded by Robrahn. Motion carried.

6. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County payroll notice for CSA compensation for the month of February 2008, for Randy Rogers as Interim Emergency Management Coordinator.

B. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer’s tax roll in the amount of \$1,522.96.

6a. Robrahn moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.

7. Wayne Blackburn, County Engineer, presented and discussed the weekly report dated February 19th, 2008.

8. Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.

9. Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.

10. Item No. 99-99; Landfill: Item No. 99-20; Landfill: Solid Waste Management Unit Weekly Report for the week of February 4th thru February 8th, 2008:

Solid Waste:	115.31 tons
Special Waste:	0 tons
Const. Debris:	56.33 tons
Brush:	0 tons
Metal:	0.46 tons
Tire Total:	0
Passenger:	0
Truck:	0
Equipment:	0
Appliances:	0
Processed Tires:	7.41 tons

Solid Waste Management Unit Weekly Report for the week of February 11th thru February 16th, 2008:

Solid Waste:	117.39 tons
Special Waste:	8.89 tons
Const. Debris:	29.56 tons
Brush:	0.39 tons
Metal:	1.71 tons
Tire Total:	5
Passenger:	5
Truck:	0
Equipment:	0
Appliances:	2
Processed Tires:	11.32 tons

11. Item No. 2008-01; Hot Pavement Mix: Request authorization to solicit sealed bids for Project No. A2801-C Hot Mix Overlay on 22nd Road from Fauna Road to US 75. Bid opening – February 27, 2008 @ 2:00 p.m.

12. Item No. 2008-02; Equipment Purchase: Request authorization to solicit sealed bids for one (1) Bush Hog 3715 Flex Wing Rotary Cutter with trade-in.

12a. Sipe moved, upon the recommendation of the County Engineer, to solicit sealed bids for one (1) Bush Hog 3715 Flex Wing Rotary Cutter with trade-in of MO-042, a 1998 Bush Hog 3615, SN: 12-02449, seconded by Saueressig. Motion carried.

13. Item No. 2008-03; Hot Mix Pavement: Request authorization to solicit sealed bids for Project No. A2802-C a 2" Hot Mix Overlay on the Plant Road.

13a. Crotts moved, upon the recommendation of the County Engineer, to solicit sealed bids for Project No. A2802-C, seconded by Saueressig. Motion carried.

14. Blackburn also presented the Construction Zone report for the week of February 11, 2008. Blackburn reported that Venture Company is working on constructing the frontage road near BETO off of 75 Highway. Blackburn stated that 8th Rd. between Contour Rd. and Dobbin Rd. needed to be added to the Construction Zone for repairs. Blackburn worked with Burlington Northern and Santa Fe Railroads to build up asphalt around the railroad at Emmer Rd. Blackburn stated that on Fauna Rd. the tracks are not built at the same level therefore adding asphalt will not solve the problem. The railroads will have to repair the tracks in order to make the tracks smoother when crossing.

15. Blackburn also requested to revise the plans for the Emergency Services building at a cost to the Road and Bridge Fund with a request to be reimbursed from the General Fund. Blackburn will take the original drawings of the building and import the drawings into AutoCad in order to move forward with the bidding process.

16. Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting held Wednesday, February 6th. Hotaling updated the committee on the Wichita Sports, Boat & Travel Show; a KDOC Representative visit to Charoloma; plans to work with WCNOC on a relocation DVD & booklet; Athletic Event Economic Incentive Grants; the Flight Training Scholarship Program for 2008; the Coffey County Lake survey numbers; and the SEK Prosperity Foundation.

17. Item No. 95-21; Hotaling reviewed revisions of the news statement templates for evacuation and sheltering and lake evacuations submitted for review by Cathy Autrey. The revisions will clarify protective actions for residents and the media. Hotaling participated in the WCNOC ERO drill at the Eisenhower Ed Center on January 31st.

18. Item No. 95-25; Hotaling mailed out information on the Wichita Sports, Boat & Travel Show to booth volunteers with agendas for a volunteers informational luncheon meeting that was held at 12 noon on February 8th at Across the Borders.

19. Item No. 95-29; Hotaling mailed draft class agendas to presenters of industrial tours and agricultural information for March 31st Leadership Class. Hotaling mailed out thank you letters to presenters of the 2nd class which was held at the Coffey County Hospital and the Burlington Library on February 11th. Presenters included Dennis George, Bill Walker, Lindsay Payer, Randy Rogers, and Mary Markwalter. Hotaling thanked Dennis George for hosting the program and dinner. The next class on County & state government will be held on Monday, March 3rd.

- 20.** Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce after hours events at Abby's Attic on January 24th and at Across the Borders on February 12th to celebrate 20 years of service to the area by Coffey County Land & Title Co., Inc.
- 21.** Item No. 98-6; Hotaling attended the SEKRPC Executive Committee meeting in Chanute. Hotaling gave the SEKRPC Executive Director information on a possible financing package to assist a Coffey County business in financing a grinder for recycling waste.
- 22.** Item No. 98-7; Hotaling emailed digital photos of Coffey County tourism attractions to the Southeast Kansas Living Magazine for the Coffey County section in the upcoming publication of Southeast Kansas Adventures & Day Trips.
- 23.** Item No. 00-3; Hotaling mailed out 2008 Flight Training information to superintendents, principals and counselors at all three USD's. Hotaling also mailed additional requirements by the Airport Board that students complete the program by August 31, 2009, or they will incur additional Flight Training expenses.
- 24.** Item No. 04-3; Hotaling toured the Charloma facility with a Kansas Department of Commerce Representative. Charloma could use 6 to 8 additional employees. Hotaling gave information on a job fair in Emporia for displaced Tyson workers. Charloma and Countertop Trends will most likely participate in the job fair on February 16th.
- 25.** Item No. 04-4; Hotaling attended the City of Burlington Tax Exemption Review Committee meeting on February 5th. The committee reviewed Charloma's job numbers and recommended that the exemption be continued for 2008. The exemption for 2008 is 70% of the property tax on the Charloma plant. Charloma will pay 30% of the property tax on the plant and 100% on the land in 2008.
- 26.** Hotaling completed the loan report for the period of January 1st to January 31st, 2008.
- 27.** Hotaling sent information on Burlington tax abatement policy to a company considering purchasing some land owned by the City of Burlington.
- 28.** Hotaling provided information to an apparel printing company considering relocating to Coffey County.
- 29.** Hotaling obtained information on a building in New Strawn for a prospect looking to open a beauty salon.
- 30.** Hotaling provided information to a trucking company on Coffey County rail services and locations.
- 31.** Crotts left the meeting at 10:38 a.m.

32. Robrahn moved to enter into Executive Session for 15 minutes at 10:39 a.m., to include each of the Commissioners and Lindsay Payer, Health Department Administrator, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
33. The Board resumed regular session at 10:54 a.m.
34. Saueressig moved to re-enter into Executive Session for 5 minutes at 10:55 a.m., to include each of the Commissioners and Lindsay Payer, Health Department Administrator, to discuss personnel matters of non-elected personnel, seconded by Robrahn. Motion carried.
35. The Board resumed regular session at 11:00 a.m.
36. Rowley moved to enter into Executive Session for 20 minutes at 11:04 a.m., to include each of the Commissioners and Donna Berland, Administrative Assistant, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.
37. The Board resumed regular session at 11:19 a.m.
38. Sipe moved to re-enter into Executive Session for 5 minutes at 11:20 a.m., to include each of the Commissioners and Donna Berland, Administrative Assistant, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
39. The Board resumed regular session at 11:25 a.m.
40. Interim Emergency Management Coordinator/Sheriff Randy Rogers met with the Board to give an update on the candidate applicant interviews held by the committee on Thursday, February 14th, and Friday, February 15th. Rogers stated that the committee narrowed down the number of candidates interviewed to (4) four.
41. Robrahn moved to enter into Executive Session for 20 minutes at 11:35 a.m., to include each of the Commissioners and Interim Emergency Management Coordinator/Sheriff Randy Rogers, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
42. The Board resumed regular session at 11:55 a.m.
43. The Board recessed for lunch at 12:00 p.m.
44. The Board resumed the meeting at 1:00 p.m. for a salary work session. Crotts returned to the meeting.
45. The Board will sign warrants and vouchers for the month of February 2008 on Wednesday, February 27th, 2008, at 8:30 a.m.

46. Sipe recessed the meeting at 4:25 p.m. until Friday, February 22nd, 2008, at 8:30 a.m., for Emergency Management Coordinator interviews and any other County business that may arise.

Correspondence

1. Hawver's Capitol Flash - February 11, 12, 13, 14, 15, 18, 2008
2. Hawver's Capitol Report - February 12, 18, 2008
3. Kansas Housing Resources Corporation - February 11, 2008
4. Whitney Damron - Legislative Update - February 16, 2008
5. Whitney Damron - Senate Committee To Hear About Nuclear Power - February 15, 2008
6. Whitney Damron - No Conflict of Interest by Hack or Johnson - February 12, 2008
7. Whitney Damron - Counties: Let's Talk Healthcare, Not Energy - February 12, 2008
8. Whitney Damron - Stimulus Package Hides Shocking Surprise For States - February 12, 2008
9. Randall Allen - KAC Regional Suppers - February 18, 2008
10. Kansas Environmental News - Winter 2008
11. City of Gridley - Accounting of 2007 Infrastructure Funds - February 11, 2008
12. City of Gridley - Accounting of 2007 Parks & Recreation Funds - February 11, 2008
13. Kansas Department of Health and Environment - Kansas Permit No. M-NE32-0001 - February 12, 2008
14. Kansas, Inc. - 2007 Annual Report
15. Kansas Association of Counties - 2008 Legislative Bulletin - February 15, 2008
16. League of Kansas Municipalities Publication - February 15, 2008
17. The Kiplinger Letter - February 8, 2008

Minutes, February 19, 2008

Signed:

Attest:

Chairman

County Clerk