

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, February 19, 2002, to individually review correspondence. Vice-Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Johnnie Sleezer and Larry Crotts present. Chairman Gene Merry and Commissioner Fred Rowley, Jr. were absent due to another appointment. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman.
2. Commissioner Fred Rowley, Jr. arrived at 9:09 a.m.
3. Crotts moved to approve the minutes of Monday, February 11, 2002 as corrected, seconded by Sleezer. Motion carried. Corrections were: Monday, February 11, 2002, paragraph 39, delete 'RC&D'. Replace with "carbon sequestration meeting in conjunction with RC&D".
4. **Consent Agenda:**
 - A. Move to authorize and direct the Vice-Chairman to sign the Coffey County Payroll Notice for Scott Huddleston, upon completion of IPP, with a change in classification to LE-II-a and an hourly wage of \$9.09, effective February 15, 2002.
 - B. Upon the request of the Coffey County Housing Authority Director and the recommendation of the County Attorney, move to authorize and direct the Vice-Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Ann E. Hugunin, regarding a tract of land in Burlington located on Lots Eight (8), Nine (9) and Ten (10), Block One Hundred Six (106).
 - C. Upon the recommendation of the County Attorney, approve the contribution of \$250.00 to the Lebo After-Prom Committee, with funds to come from the County Attorney Diversion Fund.
 - D. Upon the recommendation of the County Attorney, approve the contribution of \$250.00 to the Waverly After-Prom Committee, with funds to come from the County Attorney Diversion Fund.
 - E. Move to authorize and direct the Vice-Chairman to sign three Orders for Refund of Taxes in the amount of \$87.00.

No. 4565 payable to Mari Ann Lehman in the amount of \$36.00 for the year 2001.
Reason: Sold 1983 Ford truck.

No. 4566 payable to Mari Ann Lehman in the amount of \$36.00 for the year 2000.
Reason: Sold 1983 Ford truck.

No. 4567 payable to Mari Ann Lehman in the amount of \$15.00 for the year 1999.

Reason: Sold 1983 Ford truck in May of 1999, pro-rated.

- 4 a. Rowley moved to approve the Consent Agenda as submitted, seconded by Sleezer. Motion carried.
5. Sipe moved to authorize and direct the Chairman to sign the letters regarding distribution of Community Improvement Funds, seconded by Crotts. Motion carried.
6. Sleezer moved to authorize and direct the Vice-Chairman to sign the letters to the Rural Water Districts regarding the 2002 application for assistance, seconded by Rowley. Motion carried.
7. Elysa Lovelady, Coffey County Appraiser, updated the Board on meeting the Real Estate Change of Value Notice (CVN) deadline which is March 1, 2002. Lovelady said for several reasons they have been delayed in getting the field work done and may need to ask for an extension. She also said recent sales have indicated the value of certain types of houses may increase significantly throughout the County. Commissioner Sipe said he was opposed to an extension. Prior to the meeting, Commissioner Merry relayed his opposition to an extension of the March 1 deadline.
8. Crotts moved to recess into Executive Session at 10:03 a.m. for 15 minutes to include each of the Commissioners present and the Emergency Preparedness Coordinator to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.
9. The Board resumed regular session at 10:18 a.m.
10. At approximately 10:05 a.m., bids were opened for the former Country Critters buildings. Bids presented:

Envelope marked as Bargain Center

The property known as the Bargain Center located at 212 Neosho Street, legally described as:

The East Half (E1/2) of Lot Ten (10), excepting the South Seventy-one (71) feet of the West Nine (9) inches of the East Half (E1/2) of Lot Ten (10), all of Lot Eleven (11), the West Thirty-seven (37) feet and Four (4) inches of Lot Twelve (12) which includes the West Half (W1/2) of the West Wall of the building located on the East Thirteen (13) feet of said Lot Twelve (12), in block Thirty-eight (38), in the City of Burlington, Kansas.

Bidders:

Raymond Seaton
Roger Hoyt –

Amount of Bid:

\$3,500.00

Burlington Tax & Financial Center	\$3,500.00
Roger Strawder	\$3,110.00
Ben Ernst	\$1,600.00

Envelope marked as Greenlight Building

The property formerly known as the Caldwell Implement building or Greenlight Auto Parts building and connecting metal building with open parking area located on the Southwest corner of 2nd Street & Neosho Street, legally described as:

Lot One (1) and Two (2), in Block Fifty-one (51), in the City of Burlington, Kansas.

<u>Bidders:</u>	<u>Amount of Bid:</u>
Rick & Nancy Raymer	\$ 6,500.21
Mark Hegg	\$18,000.00
James & Nancy Banks	\$ 5,200.00
Strawders & Daughters	\$15,000.00

Envelope marked as Vacant Lots

The property formerly known as vacant lots directly south of the property formerly known as the Caldwell Implement building or Greenlight Auto Parts building and connecting metal building with open parking area and the property formerly known as Country Critters, legally described as:

Lot Twelve (12), Thirteen (13), and Fourteen (14), in Block Fifty-one (51), in the City of Burlington, Coffey County, Kansas.

<u>Bidders:</u>	<u>Amount of Bid:</u>
Rick & Nancy Raymer	\$1,000.79*
Strawders & Daughters	\$2,000.00*

*The bids were valid only if bidder was awarded the bid on the Greenlight Building.

- 10 a. The Board directed the County Attorney to review the bids and report back to them at the next regular meeting.
11. Jon Hotaling, Economic Development Director, was not present but submitted his weekly report for the week of February 11th to February 15th, 2002.
12. Item No. 95-3; Hotaling showed the Greenlight and the Bargain Center buildings to several prospects. Hotaling also reviewed the inventory to be moved with the bank representatives and Ed Hosford. Steve Bartholomew and Martha Newkirk inspected the buildings for City of Burlington code deficiencies.
13. Item No. 95-25; Hotaling gathered the promotional materials from the Museum, Chamber and Newspaper and loaded the materials into the van for the Wichita Sports, Boat & Travel Show. Hotaling set up the booth and worked Wednesday, Thursday and Sunday. Hotaling said quite a few show attendees asked about the future status of the

Coffey County Lake. Hotaling completed the ad for the Kansas Sampler Festival program. Hotaling finalized the billing for the Coffey County Tourism Tabloid insertion in the Carthage, MO; Miami, OK; Chanute; Atchinson; and the Arkansas City newspapers. Hotaling will deliver the Carthage, MO and the Miami, OK tabs on February 21st.

14. Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association meeting. Hotaling presented the basic information on the Business Emergency Response Teams that Becky Jewett will further detail at a future meeting. The March meeting may include a tour of ABZ Manufacturing in Madison.

15. Item No. 01-4; Hotaling attended the Coffey County Mural Board meeting. Hotaling reviewed the listing of possible mural sites in the County and provided photographs to the Waverly, LeRoy, and Burlington representatives. The representatives will contact the owners of the priority locations before the next meeting. Hotaling will work with Commissioner Merry and County Attorney Doug Witteman to draft a mural agreement for the building owners before the next meeting scheduled for March 13, 2002.

16. Sleezer moved to recess into Executive Session at 10:54 a.m. for 10 minutes to include each of the Commissioners present and the County Attorney to discuss confidential matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.

17. The Board resumed regular session at 11:04 a.m.

18. Hub Caspar, Coffey County Engineer, presented the weekly report dated February 19, 2002. John Zuern, Administrative Assistant, was also present.

19. Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

20. Item No. 99-99; Zoning Permit/Applications Report: Two Zoning Permits were issued during the past week.

21. Item No. 99-13; Landfill: F.Y.I. – Aquaterra Environmental Solutions, Inc.

22. Included with Caspar's report were the resumes of Mike Kukuk, P.G., Floyd Cotter, P.E., and Doug Doerr, P.E., who are starting a new environmental company.

23. Sleezer moved to recess into Executive Session at 11:35 a.m. for 5 minutes to include each of the Commissioners present and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.

24. The Board resumed regular session at 11:40 a.m.

25. Crotts moved to recess into Executive Session at 11:45 a.m. for 15 minutes to include each of the Commissioners present and the County Health Administrator to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.

26. The Board resumed regular session at 12:00 noon.

27. Rowley moved to adjourn the meeting at 12:03 p.m., seconded by Sleezer. Motion carried.

CORRESPONDENCE:

Response Required

1. Waverly After Prom Committee – Request for donation.
2. Lebo After Prom Committee – Request for donation.

Response Optional

3. Wichita State University – Notice of Seminar
4. Lyon County – Notice of Open House
5. KDHE – Notice of Seminar

Response Not Required

6. Hawver's Capitol Report – 2-11; 2-12; 2-13; 2-14; 2-18; 2-15
7. Irene Watson – Thank you.
8. City of Waverly – Minutes, January 7, 2002 and February 12, 2002; Accounting of 2001 Park & Recreation Funds; Accounting of 2002 Infrastructure Funds.
9. Army Corps of Engineers – Public Notices
10. City of Gridley – Minutes, February 4, 2002
11. City of Burlington – Minutes, January 16, 2002
12. Storm Reconstruction Services – Letter regarding storm debris cleanup.

- 13. Whitney Damron – Newspaper article
- 14. New Strawn – Minutes, January 3, 2002
- 15. Airport Board – Minutes, February 13, 2002
- 16. Kansas Association of Counties – Legislative Bulletin, February 15, 2002
- 17. Transit Access Report – February 11, 2002

Minutes, February 19, 2002

Signed:

Attest:

Chairman

County Clerk