

1. The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, February 18, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:04 a.m. with members Tim Sipe, R. Kraig Kirchner, Larry Crotts and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting was Jeannene Ryan, WCNO Representative, and Doug Witteman, County Attorney.

2. Crotts moved to approve the minutes of Monday, February 10, 2003, as corrected, seconded by Rowley. Motion carried. Corrections were: February 10, 2003, paragraph 9, change 'Assistance' to "Drug". Paragraph 10, delete 'National High Alert for a terrorism attack', replace with "an upgraded security alert". Begin new paragraph "11" at second sentence, add at end of new paragraph 11, "The Board asked the Clerk to have the courthouse commodes included in the bid". Begin new paragraph "12" at third sentence. Paragraph 10 b, delete 'no additional funds will be involved', replace with "there will be no expenditure of funds". Paragraph 11, delete "Version 2%". Delete paragraph '11a. Commissioner Kirchner said the reason for his "no" vote was that he did not feel the Commissioners should receive a raise in salary'. Paragraph 14, delete 'Version 2%'. Add new paragraph "29. The Board directed the Administrative Coordinator to prepare an advisory memorandum to the County Appraiser". Paragraph 30, add before 'Road Permits', "Road permits Report: No". Paragraph 35, add "at 11:33 a.m." after 'session'. Add paragraph "37 a. The Board resumed regular session at noon."

3. The County Clerk reported the commode problem in the men's room on level two has been looked at and is being taken care of and will not be included in the bid.

4. Consent Agenda:

- A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notices for CSA Compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of February 2003.
- B. Move to authorize and direct the Chairman to sign the Kansas Underground Storage Tank Liability Plan Insurance Renewal Application.
- C. Move to authorize and direct the Chairman to sign 3 abatements to the Treasurer's tax roll in the amount of \$754.10.

4a. Sipe moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

5. Merry moved, upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Jeffrey E. Beyer and Patricia A. Beyer, regarding Lots 8 and 9 in Block 64 in the city of Burlington, seconded by Crotts. Motion carried.

- 6.** Elizabeth Maxwell, East Central Kansas Area Agency on Aging Director, presented a report on Fiscal Year 2002 Federal and State Funded Services (non-Medicaid), Home and Community Based Services (Medicaid). Also included was a report on Coffey County Services. Maxwell said their agency lost \$46,000.00 in state funds this year.
- 7.** Burlington Mayor Ron Stump presented a breakdown of the 2002 City Infrastructure Funds and the 2002 Park and Recreation Funds. The Board also discussed the proposed water plant and was advised the City of Burlington is waiting final approval from KDHE. Dan Allen, Burlington City Clerk, was also present for the discussion.
- 8.** Jo Ann Raaf, Coffey County Treasurer, updated the Board on 2002 expenditures from the Special Auto Fund of \$1,291.74. Raaf said approximately \$59,000.00 goes into the General Fund.
- 9.** Rowley moved to recess into Executive Session at 10:01 a.m. for 15 minutes, to include each of the Commissioners and the Noxious Weed Director, to discuss personnel matters of non-elected personnel, seconded by Kirchner. Motion carried.
- 10.** The Board resumed regular session 10:16 a.m.
- 11.** Steve Lightle, Coffey County Housing Director, updated the Board on several projects going on with the Housing Authority. Lightle said he is meeting with KDHE representatives today to discuss several housing issues and will make a report to the Board.
- 12.** Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of February 10, 2003.
- 13.** Item No. 95-10; The Governors Classic Committee met to discuss options if Coffey County Lake remains closed. Hotaling also reviewed other actions to be completed. Three committee members, Hank Booth, Chuck Krieser and Randy Rogers, will meet at Melvern Lake to check for possible sites to hold the Governor's Classic event.
- 14.** Item No. 95-25; Hotaling met with Sid Meeker, Executive Director of Coffey County Chamber of Commerce, to review promotional materials needed for the Wichita Sports, Boat & Travel Show, February 19th to February 23rd. Hotaling received additional city lake brochures from Lebo and Gridley. Hotaling met with booth volunteers to discuss the show rules, booth location, promotional materials, expense receipts, Coffey County Lake closure, work schedules, etc. Hotaling boxed up all materials to take to the show.
- 15.** Item No. 95-29; Hotaling finalized the leadership graduation event to be held at the Coffey County Museum on Thursday, April 3rd, at 6:30 p.m. Phil Coleman with Champion Seminars will be the speaker.
- 16.** Item No. 97-6; Hotaling attended the Coffey County Manufacturer's Association (CCMA) meeting and finalized the minutes for the meeting. Membership invoices were mailed out recently and membership dues have been received from two companies already. CCMA

hopes to arrange tours at Countertop Trends L.L.C. and Overland Tool in Gridley for the March meeting.

- 17.** Item No. 98-6; Hotaling received membership billing for SEKRPC. This County membership allows access to SEKRPC services (grant writing, grant administration, business loans, enterprise zone reporting, etc.) for all Coffey County communities.
- 18.** Item No. 00-2; Hotaling provided information on the University of Oklahoma, “Sooner Flight Academy” and showed a video on the academy to the Airport Board. The academy is part of the summer program for the USD 244 21st Century Community Learning Center. The academy will be held the week of June 16, 2003.
- 19.** Hotaling met with a Coffey County citizen who is interested in pursuing the development of wind farms in Coffey County. Florida Power & Light operates a wind farm near Montezuma, Kansas and pays land owners \$2,000.00 per year per turbine tower under a 20-year contract. Some farmers have up to 20 turbines on their land.
- 20.** Hotaling also presented a brochure entitled “Selling the Wind”. The brochure indicates wind power is becoming a reliable source of income for many families.
- 21.** Hotaling also discussed possible grant funding for school events to bring visitors into Coffey County. Hotaling will get in contact with the Burlington High School Athletic Director to get more information.
- 22.** The SEKRPC dues, in the amount of \$3,729.75, were also discussed. No action was taken. Hotaling will provide additional information to the Board next week.
- 23.** Coffey County Attorney Doug Witteman attended the meeting at approximately 11:00 a.m. following court proceedings.
- 24.** Jeff Beyer, Coffey County Landfill Operator, presented a cost comparison for freon recovery and a proposal to purchase the equipment for freon recovery. Beyer said the unit costs \$600.00 and he would take the training for certification. The Board agreed to proceed with the project to begin in January 2004 following completion of the County’s current contract.
- 25.** Hub Caspar, Coffey County Engineer, presented the weekly report dated February 18, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 26.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 27.** Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
- 28.** Item No. 99-13; Landfill: Freon Removal – by Jeff Beyer. Update on Grinder grant.

29. The Board discussed the landfill grinder grant possibilities and directed the County Engineer to pursue any Lake Region Authority grants available.

30. Item No. 2003-09; Bridge Steel: Review bids and make award.

Bids presented for B028 and B144:

<u>Bidder</u>	<u>Bid</u>
Krueger Shop	\$57,888.65

31 a. Sipe moved, based upon the recommendation of the County Engineer, to approve the bid of Krueger Shop for the structural steel for Bridges 144 and 028 at a cost of \$57,888.65 to be paid from the Special Bridge Fund, seconded by Crofts. Motion carried.

32. Sipe moved, upon the recommendation of the County Engineer and approval of the County Attorney, to accept the bid of Palmer-Johnson, Lenexa, in the amount of \$14,000.00 as the best bid for a transmission and related parts for a County Dresser blade, seconded by Kirchner. Motion carried.

33. Elysa Lovelady, Coffey County Appraiser, updated the Board on the progress of the Certification of Value Notices (CVN's) due March 1, 2003. Due to a shortage of staff, Lovelady is requesting a 15-day extension from the state. She is hoping to mail them the first week in March.

34. The Board requested the Clerk move the canvass of the February 25th, 2003 city/school Primary Election to 8:30 a.m. Monday, March 3rd, 2003.

35. Rowley moved to adjourn the meeting at 12:04 p.m., seconded by Kirchner. Motion carried.

CORRESPONDENCE:

Response Required

1. KDOCH – Letter regarding HOME Investment Partnership Program Rehabilitation Training for Grantees
2. Gridley After Prom Committee
3. KDOCH – Letter regarding Fair Housing Month
4. KDOT – Letter regarding request for County to prioritize its 5-year plan
5. American Boiler and Mechanical – Request to be placed on mailing list
6. KDOCH – Letter regarding Homeowner Rehabilitation Program

7. Ringling Public Schools, Ringling, Oklahoma – Letter regarding landfill

Response Not Required

- 8. City of Lebo – Minutes of 11-4-02; 12-2-02; 12-12-02; and 12-30-02
- 9. Hawver’s Capitol Report – 2-10-03; 2-11-03; 2-12-03; 2-13-03; 2-14-03
- 10. Corps of Engineers – Public Notice
- 11. Kansas State Historical Society – Newsletter
- 12. KDOCH – 2000 Census and Survey update
- 13. Derek Schmidt – Letter regarding demand transfers
- 14. City of Gridley – Minutes of 2-3-03 & 2-10-03
- 15. Fourth Judicial District – Newsletter
- 16. KAC Legislative Bulletin
- 17. Coffey County Fire District #1 – Minutes of 1-20-03
- 18. City of Waverly – Minutes of 11-12-02; 12-02-02 & 1-06-03
- 19. League of Kansas Municipalities - Newsletter

Minutes, February 18, 2003

Signed:

Attest:

Chairman

County Clerk