

1. The Coffey County Commission Chambers opened at 8:00 a.m., Tuesday, February 16, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner, County Payroll/Benefits Coordinator Denise Humlicek and Administrative Assistant Donna Berland were also present. Kenneth Combes was absent from the meeting.
2. Dale moved to approve the minutes of Monday, February 8, 2016, as written, seconded by Rowley. Motion carried.
3. **Consent Agenda**
 - A. Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by C. Curtis Birk, SE 1/4 of Section 5 Township 23 range 14E, Coffey County, Kansas. Book Volume: M251, Page: 33, of the records of the Register of Deeds for Coffey County, Kansas.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Dale. Motion carried.
4. Engineer Wayne Blackburn met with the Board for a Performance Evaluation.
- 4a. Rowley moved to enter into Executive Session for 15 minutes at 9:06 a.m., to include each of the Commissioners and County Engineer Wayne Blackburn, to discuss personnel matters of non-elected personnel, seconded by Dale. Motion carried.
5. The Board resumed regular session at 9:15 a.m.
6. County Engineer Wayne Blackburn met with the Board to present the weekly report for February 16, 2016.
7. Item No. 93-01; Road Permits: No Road Permits were issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Dale moved to enter into Executive Session for 10 minutes at 9:24 a.m., to include each of the Commissioners and the Engineer, to discuss personnel matters of non-elected personnel, related to promotions, transfers and tradesman, seconded by Saueressig. Motion carried.
10. The Board resumed regular session at 9:34 a.m.
11. Item No. 2016-09; Employment – Promotion: Request authorization to promote one full-time Equipment Operator from Assistant Fleet to Section Blade Operator. (No new position is being added. This request will only fill a current vacant position within the department due to a resignation of position.)

- 11a.** Saueressig moved, based upon the recommendation of the County Engineer, to promote one full-time Equipment Operator from Assistant Fleet to Section Blade Operator, seconded by Dale. Motion carried. (No new position is being added. This request will only fill a current vacant position within the department due to a resignation of position.)
- 12.** Item No. 2016-09; 2016-10; Employment – Transfer: Request authorization to transfer one full-time Tradesman employee to Equipment Operator for Assistant Fleet. (No new position is being added. This request will only fill a current vacant position within the department due to a promotion of position.)
- 12a.** Dale moved, based upon the recommendation of the County Engineer, to transfer one employee from the Bridge Group as one full-time Tradesman employee to Equipment Operator for Assistant Fleet, seconded by Rowley. Motion carried. (No new position is being added. This request will only fill a current vacant position within the department due to a promotion of position.)
- 13.** Item No. 2016-09; 2016-11; Employment – Tradesman: Request authorization to advertise and hire one full-time Tradesman employee. (No new position is being added. This request will only fill a current vacant position within the department due to a transfer of position.)
- 13a.** Rowley moved, based upon the recommendation of the County Engineer, to approve the request for authorization to advertise and hire one full-time Tradesman for the Bridge Group, seconded by Dale. Motion carried. (No new positions are being added. This request will only fill current vacant position within the department due to a transfer within the Department.)
- 14.** Rowley Moved to enter into Executive Session for 5 minutes at 9:43 a.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, to discuss an employee for a mechanic position, seconded by Saueressig. Motion carried.
- 15.** The Board resumed regular session at 9:48 a.m.
- 16.** Blackburn also presented the Construction Zone Report for the week of February 16, 2016.
- 17.** The Board discussed drainage issues at Hampden Township. Chairman Meats will visit with the Hampden Township Board members.
- 18.** Economic Development Director Stacy Haines met with the Board to present the Monthly Report for February 2016.
- 19.** Noxious Weed/Recycling Director Todd Bemis met with the Board for a Performance Evaluation.
- 19a.** Saueressig moved to enter into Executive Session for 10 minutes at 10:38 a.m., to include each of the Commissioners and Noxious Weed/Recycling Director Todd Bemis, to discuss personnel matters of non-elected personnel, related to employee evaluation, seconded by Dale. Motion carried.

20. The Board resumed regular session at 10:48 a.m.
21. Administrative Assistant Donna Berland met with the Board for a Performance Evaluation.
- 21a. Rowley moved to enter into Executive Session for 10 minutes at 10:55 a.m., to include each of the Commissioners and Administrative Assistant Donna Berland, to discuss personnel matters of non-elected personnel, related to employee evaluation, seconded by Dale Motion carried.
22. The Board resumed regular session at 11:05 a.m.
23. Patrol Supervisor Troy Friend met with the Board to request a vehicle purchase.
- 23a. Move to authorize and direct the Chairman to waive the County purchase policy for good cause, said cause being vendor is a County government agency and purchase price is best price value including law enforcement equipment and to approve the purchase of one (1) 2009 Chevrolet Tahoe with police pursuit package in the amount of \$20,000.00 from the Lebo Police Department with funds from the General Fund, Sheriff's Office Capital Outlay Line Item. The motion was tabled until next week.
24. The Board will question and sign checks and vouchers on March 24, 2016.
25. Meats adjourned the meeting at 11:53 a.m..

Correspondence

1. Coffey Health System – Board of Trustees Agenda – February 15, 2016
2. Senator Forrest Knox – “Straight Talk” Newsletter – February 9 and 15, 2016
3. The Kiplinger Letter – February 5, 2016
4. Kiplinger’s Personal Finance Adviser – February 2016
5. Strategic Communications of Kansas – Legislative Update – February 11, 2016
6. City of Lebo – Accounting of 2015 City Infrastructure Funds – February 8, 2016
7. Whitney B. Damron, P.A. – Legislative Update – January 29, 2016
8. City of Lebo – Accounting of 2015 Park & Recreation Funds – February 8, 2016
9. Coffey County Housing Authority – Annual Board Meeting Minutes of January 12, 2016
10. U.S. Senator Jerry Moran – Town Hall Meeting in Coffey County – February 10, 2016
11. Senator Forrest Knox – Legislative Forums – February 12, 2016

12. Thank you note – Raymond Anderson Family – February 8, 2016
13. KAC – Legislative Update No. 6, February 12, 2016
14. City of New Strawn – Council Meeting Minutes of January 14, 2016
15. City of New Strawn – Special Council Meeting Minutes of January 27, 2016
16. KSU – College of Agriculture – K-State Research and Extension annual report – February 8, 2016

Minutes, February 16, 2016

Signed:

Attest:

Chairman

County Clerk