

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, February 11, 2013. Chairman Kenneth Combes called the meeting to order at 9:00 a.m. with members Bob Saueressig and Arlin Meats present. County Payroll Clerk Denise Humlicek, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. Commissioner Rowley was absent and Commissioner Robrahn was in Topeka to provide testimony on Senate Bill 109.
2. Saueressig moved to approve the minutes of Monday, February 4, 2013, as written, seconded by Meats. Motion carried 3-0-0
3. **Consent Agenda**
 - A. Move to authorize and direct the Chairman to sign six (6) tax abatements to the Treasurer's tax roll in the amount of \$2,285.48.
- 3a. Saueressig moved to approve the Consent Agenda as submitted, seconded by Meats. Motion carried 3-0-0.
4. Saueressig moved to appoint Commissioner Arlin Meats as the County's representative on the 4th Judicial District Court Community Corrections Advisory Board, to fulfill the unexpired term of Larry Crofts, effective immediately, with the term to expire April, 2013, seconded by Combes. Motion carried.
5. Combes moved to appoint Commissioner Arlin Meats as the County's representative on the Southeast Kansas Regional Planning Commission, effective immediately, seconded by Saueressig. Motion carried. This was the board member position that Jon Hotaling held.
6. County Engineer Wayne Blackbourn presented the weekly report for February 11, 2013.
7. Item No. 93-01; Road Permits: One road permit was issued during the past week.
8. Item No. 99-13; Zoning Permit/Applications Report: No zoning permits were issued during the past week.
9. Item No. 2013-04; Equipment Purchase – Mini Excavator: Request authorization to solicit formal bids for One (1) mini excavator with trade-in of One (1) #8ZK04333 1995 416B Caterpillar L-007 Backhoe Loader for the Bridge Crew.
 - 9a. Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to find that of One (1) #8ZK04333 1995 416B Caterpillar L-007 Backhoe Loader is no longer required or cannot prudently be used for public purposes of Coffey County and as such should be disposed of by trade-in or sale, seconded by Combes. Motion carried.
 - 9b. Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids for One (1) mini excavator with trade-in

of One (1) #8ZK04333 1995 416B Caterpillar L-007 Backhoe Loader for the Bridge Crew, seconded by Meats. Motion carried.

- 10.** Item No. 2013-05; Request Authorization to Purchase Snap-Tite Pipes: Request authorization to purchase approximately 675 lineal foot of HDPE liner pipe of various sizes at several locations. Location list:

10th – L.430
12th – W.467
12th – X.101
14th – M.66
16th – B.018
16th – B.133
17th – N.498
17th – N.594
19th – H.091
19th – H.469

- 10a.** Saueressig moved, based upon the recommendation of the County Engineer and approval of the County Attorney, to waive the purchasing policy as to competitive bidding for good cause being State of Kansas Contract Number 37006 and to approve the purchase of approximately 675 lineal foot of SDR 32.5 M/F Snap-Tite pipe from ISCO Industries, in the amount of \$129,642.97 and to authorize and direct the County Engineer to sign all documents related thereto. Funding for the purchase will come from the Special Highway Improvement Fund, seconded by Combes. Motion carried.

- 11.** Item No. 2013-06; Equipment Purchase – Bulk Oil Storage Tanks: Request authorization to solicit formal bids for bulk oil storage tanks at the County Shop.

- 11a.** Meats moved, based upon the recommendation of the County Engineer, the request for authorization to solicit formal bids for bulk oil storage tanks at the County Shop, seconded by Saueressig. Motion carried.

- 12.** Blackburn also presented the Construction Zone Report for the week of February 11, 2013.

- 13.** Health Department Administrator Lindsay Payer presented the monthly report for January 2013. Payer introduced Kasi Birch a student nurse from Washburn University who has been working in the Health Department.

- 14.** County Treasurer Brenda Cherry met with the Board to discuss issues with the computers in her office. Technology Director Bill Bauer was also present. Cherry stated that the Treasurer's office was having computer issues relating to the internet and the GRM tax program.

- 15.** Emergency Management Director Russel Stuke presented the monthly report for January 2013. Stuke informed the Board that his appointment to the Northeast Kansas

Regional Homeland Security Committee is expiring and that the County would need to resubmit a letter requesting his appointment if they intend for him to remain on that committee.

- 15a.** Saueressig moved to re-appoint Russel Stukey as the County's representative to the Northeast Kansas Regional Homeland Security Committee, seconded by Meats. Motion carried.
- 15b.** Saueressig moved, upon the recommendation of the Emergency Management Coordinator, to waive the purchasing policy as to competitive bidding for good cause, said cause being that the vendor is a single source supplier and to approve the proposal from EFM Consulting, Lawrence KS, for the 12 county Hazardous Materials Commodity Flow study, at a total cost of \$125,050.00, and to authorize and direct the Emergency Management Coordinator to sign all associated documents. Funds to come from the Hazardous Materials Emergency Preparedness Grant provided by the United States Department of Transportation and administered by the Kansas Division of Emergency Management seconded by Meats. Motion carried.
- 16.** Commissioner Meats updated the Board on the Economic Development Director position and the different options available on filling the vacant position. Economic Development Secretary Ronda Truelove and Coffey County Chamber Director Kelli Higgins were also present for this portion of the meeting.
- 17.** Emergency Management Director Russel Stukey met with the Board for a Performance Evaluation.
- 17a.** Saueressig moved to enter into Executive Session for 15 minutes at 11:51 a.m., to include each of the Commissioners and the Emergency Management Director, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
- 19.** The Board resumed regular session at 12:06 p.m.
- 20.** Administrative Assistant Donna Berland met with the Board for a Performance Evaluation.
- 20a.** Saueressig moved to enter into Executive Session for 15 minutes at 12:11 p.m., to include each of the Commissioners and the Administrative Assistant, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
- 21.** The Board resumed regular session at 12:26 p.m.
- 22.** Information Technology Director Bill Bauer met with the Board for a Performance Evaluation.

- 22a.** Saueressig moved to enter into Executive Session for 15 minutes at 12:28 p.m., to include each of the Commissioners and the Information Technology Director, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
- 22b.** The Board resumed regular session at 12:43 p.m.
- 23.** Health Administrator Lindsay Payer met with the Board to discuss KanCare and other insurance billing issues.
- 24.** Coffey County Sheriff Randy Rogers met with the Board to discuss 911 emergency computer stations. Rogers stated that the computers are outdated and need to be replaced.
- 24a.** Saueressig moved upon the recommendation of the Sheriff to approve the bid of Central Computer Distribution, Olathe, Kansas as the best bid and to approve the purchase of three (3) Dell Precision T3600n 64 bit workstations with the upgrades in an amount not to exceed \$4,500.00, with funds to come from the 911 Fund, Capital Outlay Line Item, seconded by Meats. Motion carried.
- 24b.** Combes moved upon the recommendation of the Sheriff to approve the bid of Central Computer Distribution, Olathe, Kansas as the best bid and to approve the purchase of one (1) Dell Precision t3600n 32 bit workstation with the upgrade in an amount not to exceed \$1,450.00, with funds to come from the General Fund, Sheriff's Office Capital Outlay Line Item, seconded by Meats. Motion carried.
- 25.** Coffey County Engineer Wayne Blackbourn met with the Board to discuss the County line maintenance map and the County's responsibility for the county line road maintenance issues.
- 26.** Saueressig moved to enter into Executive Session for 10 minutes at 1:54 p.m., to include each of the Commissioners and the County Engineer, to discuss personnel matters of non-elected personnel, seconded by Meats. Motion carried.
- 27.** The Board resumed regular session at 2:04 p.m.
- 28.** Commissioner Robrahn entered the meeting at 2:23 p.m.
- 29.** The Board discussed the fiber optic band capability with Technology Director Bill Bauer.
- 30.** Robrahn updated the Board on the testimony she provided on opposing Senate Bill 109.
- 31.** The Board will question and sign warrants and vouchers for the month of February 2013 on Monday, February 25, 2013.
- 32.** Combes adjourned the meeting at 3:47 p.m.

Correspondence

1. KAC – Legislative Update No. 3 & 4 – February 8, 2013
2. Coffey County Historical Society – Board Meeting Minutes of January 13, 2013
3. City of Gridley – Accounting of 2012 Coffey County Park & Rec Funds
4. Coffey County Historical Society – Board Meeting Minutes of December 6, 2012
5. Hawver’s Capitol Report – 2013 Kansas Legislative Guide
6. City of Gridley – Accounting of 2012 Coffey County Infrastructure Funds
7. KAC – HB 2262 Sweeps the Oil/Gas Depletion Fund to the State General Fund – February 8, 2013
8. The Kiplinger Letter – January 18, 25, February 21, 2013
9. City of Gridley – Council Meeting Minutes of January 7, 2013
10. The Kiplinger Tax Letter – January 18, February 1, 2013
11. Kansas Preservation Magazine – Volume 34, Number 4, 2012
12. League of Kansas Municipalities – 2012-2013 Directory of Kansas Public Officials
13. Kiplinger’s Personal Finance Adviser – February 2013
14. City of Lebo – Accounting of 2012 Coffey County Park & Rec Funds
15. City of Lebo – Accounting of 2012 Coffey County City Infrastructure Funds
16. KAC – Update on SB 54; Solid Waste Legislation Gets Hearings – February 6, 2013
17. KAC – SB 54 – Qualifications Based Selection
18. Jeanne Dagenette – Refuel 19 – February 6, 2013
19. KAC – SB 109 has a Surprise Hearing on Monday – No Public Funds for Lobbying – February 9, 2013
20. Whitney Damron – Legislative Report – February 2, 10, 2013
21. Whitney Damron – Legislative Update – Week 4 – February 9, 2013
22. Kansas Department of Commerce – CDBG Update – February 2013

Minutes, February 11, 2013

Signed:

Attest:

Chairman

County Clerk

