

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 11, 2002, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Fred Rowley, Jr., Tim Sipe, Johnnie Sleezer and Larry Crofts present. Also present were County Clerk Vernon Birk, Administrative Coordinator Mary Bloomer and County Attorney Doug Witteman. WCNOG Representative Jeannene Ryan was present for part of the meeting.
2. Sleezer moved to approve the minutes of Monday, February 4, 2002 as corrected, seconded by Rowley. Motion carried. Corrections were: Monday, February 4, 2002, paragraph 3, add “seconded by Crofts” after ‘corrected’. Paragraph 6, change ‘Sipe’ to “Rowley”. Add at end of paragraph 11, “In addition, Jewett also praised Road and Bridge crews, the Sheriff’s Department and the many volunteers who helped during the storm and clean up efforts.” Paragraph 27, add at end of paragraph, “and further authorize the Chairman to sign the Residential Anti-displacement and Relocation and Assistance plan under section 104(d) of the Housing and Community Development Act of 1947, as amended”. Add at end of paragraph 34, “This will be included in the Consent Agenda, for approval, next week”. Add new paragraph 36, “The County Attorney provided the Board with information regarding KSA 41-2646, sale of liquor by the drink in public places, election to prohibit or permit. A press release will be proposed regarding same.”
3. Darren Isch, Coffey County Airport Administrator, updated the Board on the latest happenings at the airport. Isch said he felt sure the grant for the taxiway will be approved. He said fuel sales are still good and also invited the Commissioners to stop by for a flight over the County.
4. Patrick Kelley, USD 245 LeRoy, Gridley Superintendent, visited with the Board about budget cuts coming down from the State. He said the Community Improvement money is a great idea and USD 245 would certainly make good use of it this year. He said they would probably need to use some in the general budget just to get through the year.
5. Susan Mueller, Coffey County Health Administrator, introduced Sallee Hess, Prescription Assistance Program (PAP) Coordinator, to the Board.
6. Mueller displayed a plaque to the Board which had been presented to the Burlington Community. She also said the Community Blood Drive Center recognizes the Burlington Community as one of the top ten donor groups for 2001. Burlington tied for 10<sup>th</sup> and the Wolf Creek Nuclear Operations site was 6<sup>th</sup>. The Burlington Jaynes and the Burlington Jaycees volunteer their time to recruit donors twice a year. Jeanie Friend coordinates the program through the Health Department. The awards were presented at a luncheon held on Tuesday, February 5, 2002, at Lawrence.
7. Randy Rogers, Coffey County Sheriff, introduced Troy Odle, Area Sales Manager for Dictaphone. The Sheriff’s Department’s telephone recording system (Dictaphone) was damaged by the recent ice storm. Rogers said it will cost approximately \$10,000.00

to repair, but the system is nearly obsolete. Odle explained a new system with the latest technology. The Sheriff will check into what the insurance will pay and what funds may be available from the Federal Emergency Management Association (FEMA) due to the disaster declaration.

**8.** Crotts moved to enter into a public hearing regarding the disposal of two tracts of land by deeding said property to the City of Burlington in exchange for the City of Burlington deeding property to the County, seconded by Sipe. Motion carried. No public persons were present for the hearing.

**8 a.** Rowley moved to close this public hearing regarding the disposal of two tracts of land by deeding said property to the City of Burlington in exchange for the City of Burlington deeding property to the County. Seconded by Sleezer. Motion carried.

**8 b.** Merry moved, upon approval of the County Attorney, to dispose of two tracts of land by deeding said property to the City of Burlington in exchange for the City of Burlington deeding property to the County, seconded by Sleezer. Motion carried.

**9.** Sleezer moved to recess into Executive Session at 10:20 a.m. for 15 minutes to include each of the Commissioners and the Economic Development Director, to discuss personnel matters of non-elected personnel, seconded by Sipe. Motion carried.

**10.** The Board resumed regular session at 10:35 a.m.

**11.** Jon Hotaling, Economic Development Director, presented his weekly report for the week of February 4<sup>th</sup> to February 8<sup>th</sup>, 2002.

**12.** Item No. 95-3; Hotaling showed the Greenlight building to three prospects. The oil in the drainage pit is approximately 3 feet deep. Hotaling contacted the bank about cleaning out the buildings and moving the inventory to be retained into the center buildings. Hotaling spoke with the prospect for the center building.

**13.** Item No. 35-9; Hotaling attended the Coffey County Strategic Planning Committee meeting at the Coffey County Hospital on February 6, 2002. Commissioner Merry presented an idea for a small business seminar on the Internet marketing to be held at the Burlington Library.

**14.** Item No. 95-25; The Governors' Fishing Classic Committee held its first meeting to begin planning for the 6<sup>th</sup> Annual Classic to be held May 23<sup>rd</sup> and 24<sup>th</sup>. The tent location, menus, prizes, youth programs, sponsorships, guide breakfast, golf tournament, celebrity auction, etc., were all discussed. The event has grown every year and larger numbers of golf and fishing participants are expected again this year.

**15.** Item No. 95-25; Hotaling attended the KCCI annual dinner in Topeka. Ten Coffey County citizens representing private business and governmental agencies attended. Several of our legislators met briefly with the Coffey County representatives.

- 16.** Item No. 95-25; Hotaling attended the meeting to review the logistics for the Wichita Sports, Boat & Travel Show with volunteers. Hotaling discussed events and attractions to be highlighted, work schedules, lodging, etc.
- 17.** Item No. 95-29; Hotaling attended the Leadership Coffey County Youth Program Class II held February 4, 2002, in the courthouse meeting room. Hotaling introduced Gayle Price, Southeast Kansas Area Extension Specialist, Family and Consumer Sciences, who presented information on “Leadership Styles” and on “Resolving Conflict”. Hotaling also introduced Bobbiann Daugherty who presented a program entitled “Just My Type, The Personality Game”. Hotaling also showed a video on the Kansas Prairie produced by Kurtis Productions and narrated by native Kansan Bill Kurtis. Hotaling mailed out thank you letters to the presenters for this class and started setting up the next class (Community Services) by confirming the date with the Hospital Administrator, Dennis George. The next class will be held at the Coffey County Hospital on March 4, 2002.
- 18.** Item No. 97-6; Hotaling completed and mailed out agendas for the Coffey County Manufacturer’s Association meeting to be held at Coffey County Hospital on February 13, 2002. Becky Jewett, Emergency Preparedness Coordinator, will present a program on the development of a business emergency response team.
- 19.** Item No. 98-6; Hotaling attended SEKRPC Executive Committee meeting in Chanute. The committee took care of regular monthly business and then reviewed an application for a loan from the SEKRPC loan fund.
- 20.** Item No. 01-2; Hotaling obtained information on KDHE grant workshops for a local scrap metal operator.
- 21.** Item No. 01-3; Hotaling met a local brochure designer to review a new brochure for the Artrain exhibition coming to LeRoy on March 9<sup>th</sup> and 10<sup>th</sup>. Hotaling faxed a copy of the brochure to the Artrain Program Director for approval. The brochure was approved by Artrain USA and will be available for the Wichita Sports, Boat & Travel Show. Hotaling confirmed the Artrain banner proposal with the local contractor and provided Artrain radio ads to KSNP & KANS radio.
- 22.** Hotaling also presented and discussed the Loan Fund Reports for January.
- 23.** Hub Caspar, Coffey County Engineer, presented the weekly report dated February 11, 2002. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 24.** Item No. 93-01; Road Permit Report: One Road Permit was issued during the past week.

25. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
26. Item No. 99-13; Landfill: Caspar said Mike Kukuk and two more employees from Terracon, Inc. have split off and are starting a new company. They are the people who have done all the County's landfill work. Caspar suggested the County stay with Kukuk. He will follow up on it.
27. Item No. 2002-06; Bridge Steel: Request authorization to solicit bids for Structural Steel for Bridges 50, 353 and 144.
28. Crotts moved to approve the County Engineer's request to solicit sealed bids for the Structural Steel for Bridges 50, 353 and 144, seconded by Sipe. Motion carried.
29. Caspar also reported 259 loads of brush have been taken to the landfill from January 31<sup>st</sup> to February 7<sup>th</sup>, 2002.
30. Sleezer moved to recess into Executive Session at 11:26 a.m. for 5 minutes to include each of the Commissioners, the County Engineer, the Road Supervisor and the County Attorney to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Rowley. Motion carried.
31. The Board resumed regular session at 11:31 a.m.
32. Rowley moved to recess into Executive Session at 11:38 a.m. for 15 minutes to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Sleezer. Motion carried.
33. The Board resumed regular session at 11:53 a.m.
34. Crotts moved, upon the recommendation of the County Sheriff, to approve the contribution of \$250.00 to the LeRoy After-Prom Committee, with funds to come from the Special Law Enforcement Fund, seconded by Merry. Motion carried.
35. Sleezer moved, upon the recommendation of the County Sheriff, to approve the contribution of \$250.00 to the Gridley After-Prom Committee, with funds to come from the Special Law Enforcement Fund, seconded by Sipe. Motion carried.
36. Sleezer moved, upon the recommendation of the County Treasurer and the Economic Development Director, to transfer \$39,282.00 from the General Fund, Ampro Lease Line Item, to the Ampro New Equipment Lease Fund, seconded by Sipe. Motion carried.
37. **CONSENT AGENDA:**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll

Notices for CSA compensation for Robert Reed as Acting Department Head and John Zuern as Zoning Administrator for the month of February 2002.

- B. Move to earmark the distribution of the Community Improvement Funds in the General Fund as listed: \$137,500 for USD #245; \$137,500 for USD #243; \$130,000 for LeRoy water project; \$60,000 Burlington water plant; and \$35,000 for City of Lebo (Teichgraeber) project, subject to a letter of request.
  - C. Upon the recommendation of the Technology Committee and the County Appraiser and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the Personal Property Motor Vehicle Tax Service Agreement with Johnson County, at an annual cost of \$100.00, with funds to come from the Appraiser Budget, Contractual Services Line.
  - D. Upon the recommendation of the Technology Committee and the County Engineer and approval of the County Attorney as to form, move to authorize and direct the Chairman to sign the agreement with Dallas Townsend d/b/a Simple Solutions, with costs to come from the Highway Department budget.
  - E. Upon the recommendation of the Noxious Weed Director, move to approve the Annual Noxious Weed Eradication Progress Report 2001 and forward a signed copy to the Kansas Department of Agriculture.
- 37 a.** Sleezer moved to approve the Consent Agenda as ~~submitted~~ **amended**, seconded by Sipe. Motion carried.
- 38.** County Attorney Doug Wittemen discussed and explained a proposed Nuisance Resolution for Coffey County. Witteman will get more information.
- 39.** Chairman Merry will be attending County Government Day tomorrow, February 12, 2002, at Topeka. Commissioner Sipe will be attending a meeting at Carbon Sequestration in conjunction with R.C.&D. Tuesday and Wednesday.
- 40.** In observance of President's Day on Monday, February 18, 2002, the Coffey County Courthouse will be closed for business.
- 41.** Sleezer moved to adjourn at 12:58 p.m. until Tuesday, February 19<sup>th</sup>, for the regular Commission meeting beginning at 9:00 a.m., seconded by Merry. Motion carried.

**CORRESPONDENCE:**

Response Required

1. Corps of Engineers – Letter regarding Strawn Cemetery
2. CASA – Letter requesting donation

Response Optional

3. University of Kansas – Notice of Seminar

Response Not Required

4. Hawver’s Capitol Report – 2-4; 2-5; 2-6; 2-7; 2-8; 2-11
5. Army Corps of Engineers – Public Notice Posting and Monthly Public Notice
6. Coffey County Historical Society & Museum – Newsletter
7. Fourth Judicial District – Newsletter, January 2002
8. Peggy Long – Email Introduction
9. Kansas State University – 2001 Annual Report by Kansas State University Agricultural Experiment State & Cooperative Extension Service
10. Kansas State University – Booklet of Coffey County Situation & Funds
11. General Transportation Committee – Minutes
12. Michael Teem (Phillips & Jordan) - Letter regarding storm debris clean-up
13. Littleton Storm & Timber Services Inc. – Letter regarding storm debris clean-up
14. KDOCH – Newsletter, February 2002
15. City of Waverly – Thank you
16. Whitney Damron – Performance Audit Report – Methamphetamine Labs: Reviewing Kansas Enforcement Efforts
17. KAC – Legislative Bulletin
18. Buberl Recycling & Compost, Inc. – Letter regarding storm debris
19. City of Burlington – Letter regarding comprehensive development plan for Burlington

Minutes, February 11, 2002

Signed:

Attest:

Chairman

County Clerk