

1. The Coffey County Commission Chambers opened at 8:00 a.m., Monday, February 8, 2016. Chairman Arlin Meats called the meeting to order at 9:00 a.m. with members Jim Dale, Kenneth Combes, Fred Rowley and Bob Saueressig present. County Clerk Angie Kirchner and Administrative Assistant Donna Berland were also present. Coffey County Republican Editor Mark Petterson was present for a portion of the meeting.
2. Saueressig moved to approve the minutes of Monday, February 1, 2016, as written, seconded by Combes. Motion carried.
3. **Consent Agenda**
  - A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Donna J. Wallace, Sheriff's office, Dispatcher, Completion of IPP, Classification from: TP-II-a to TP-II-b, Wage from: \$15.10 to \$16.13, effective 1/1/16.
  - B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Alec M. Smith, Sheriff's office, Jailer, Completion of IPP, Classification from: LE-II-a to LE-II-b, Wage from: \$13.60 to \$14.49, effective 2/10/16.
  - C. Move to authorize and direct the Chairman to sign one (1) tax abatement to the Treasurer's tax roll in the amount of \$204.60.
- 3a. Combes moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
4. Dale moved, upon the recommendation of the County Clerk, to authorize and direct the Chairman to sign the job description for the Budgetary/Accounting Coordinator and the revised Table of Organization for the Clerk's office, seconded by Combes. Motion carried.
- 4a. Saueressig moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Michelle Harvey, Clerk's Office, from Budgetary/Accounting Specialist I to Budgetary/Accounting Coordinator, Classification: from C-III-c to C-IV-a, Wage from: \$16.88 to \$17.60, effective 2/8/2016, seconded by Dale. Motion carried.
5. Rowley moved to approve the contributions to the After-Prom Committees, with funds to come from the following: Burlington High School - \$500 Diversion Fund - \$500 Special Law Enforcement Trust Fund; Southern Coffey County - \$500 Diversion Fund - \$500 Special Parks & Rec; Lebo High School - \$500 Special Law Enforcement Trust Fund - \$500 Diversion Fund; Waverly High School - \$1,000 Diversion Fund, seconded by Combes. Motion carried.
6. Emergency Management Coordinator Russel Stuke met with the Board to present the monthly report for January 2016.
7. Health Department Administrator Lindsay Payer and County Attorney Christopher Phelan met with the Board to discuss annual school inspections. Phelan stated that it is required by law that the County Health Department perform annual school inspections, unless they decide to opt out. The County has not been performing annual inspections, but the Fire Marshall and

KDA have been performing inspections. The Board directed Payer to visit with the Superintendents in the County and find out if they are welcome to additional inspections.

8. County Engineer Wayne Blackbourn met with the Board to present the weekly report for February 8, 2016.
9. Item No. 93-01; Road Permits: One Road Permit was issued during the past week.
10. Item No. 99-13; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
11. Item No. 99-99; Landfill: January 2016 Monthly Waste Summary

Solid Waste	458.11 tons
Special Waste	269.23 tons
Const. Debris	92.90 tons
Tree Limbs	.32 tons
Appliances	0
Metal	2.08 tons
Car Tires	6
Truck Tires	1
Equip. Tires	1
Total Tires	8

8.40 tons Out of County processed tires brought in

12. Item No. 2016-08; Replace – Landfill Tarp Deployment System: Request authorization to solicit formal bids for one (1) Tarp Deployment System for the Landfill.
- 12a. Combes moved, based upon the recommendation of the County Engineer, to approve the County Engineer's request to solicit formal bids to purchase a replacement Tarp Deployment System for the Landfill, seconded by Meats. Motion carried.
13. Blackbourn also presented the Construction Zone Report for the week of February 8, 2016.
14. Emergency Management Coordinator Russel Stukey met with the Board for a Performance Evaluation.
- 14a. Dale moved to enter into Executive Session for 20 minutes at 10:15 a.m., to include each of the Commissioners and Emergency Management Coordinator Russel Stukey, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
15. The Board resumed regular session at 10:35 a.m.
16. Health Department Administrator Lindsay Payer met with the Board for a Performance Evaluation.

- 16a. Dale moved to enter into Executive Session for 15 minutes at 10:39 a.m., to include each of the Commissioners and Health Department Administrator Lindsay Payer, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 17. The Board resumed regular session at 10:54 a.m.
- 18. Information Technology Director Bill Bauer met with the Board for a Performance Evaluation.
- 18a. Combes moved to enter into Executive Session for 15 minutes at 11:00 a.m., to include each of the Commissioners and Information Technology Director Bill Bauer, to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 19. The Board resumed regular session at 11:15 a.m.
- 19a. Economic Development Director Stacy Haines met with the Board for a Performance Evaluation.
- 20. Dale moved to enter into Executive Session for 15 minutes at 11:19 a.m., to include each of the Commissioners and Economic Development Director Stacy Haines, to discuss personnel matters of non-elected personnel, seconded by Saueressig. Motion carried.
- 21. The Board resumed regular session at 11:34 a.m.
- 22. County Clerk Angie Kirchner presented bids received for one (1) 2016 single cab, 4x2, V-8, long bed pickup truck with towing package including a trade for one (1) 2007 Ford F-150, 4x4 Supercrew XLT pickup truck VIN #1FTPW14V47KC72459.

<b>BIDDERS</b>				
4x2, single cab, long bed, V-8 with towing package	Crow- Moddie Ford	Crow- Moddie Ford	Landmark Dodge	<b>Davis-Moore Automotive</b>
<b>Base Price</b>	21,372.00	22,117.00	20,341.00	<b>20,335.00</b>
w/remote control locks	21,791.00		21,043.00	
<b>Trade-in</b>	2,500.00	2,500.00		<b>6,000.00</b>
Total w/out remote control locks	18,872.00	19,617.00	20,341.00	
Total w/remote control locks	19,291.00		21,043.00	<b>14,335.00</b>

- 22a. Combes moved based, upon the recommendation of the County Clerk, to accept the lowest bid of Davis Moore Automotive in the amount of \$14,335 for one (1) 2016 Dodge 1500, 4x2, single cab, long bed, V-8 engine with towing package pickup truck, after a \$6,000 trade-in of (1) 2007 Ford F-150, 4x4 Supercrew XLT pickup truck VIN #1FTPW14V47KC72459, with

funds to come from the General Fund, Courthouse General – Capital Outlay Line Item, seconded by Saueressig. Motion carried.

23. Health Department Administrator Lindsay Payer met with the Board to discuss personnel and school nursing. Payer will find out more information about providing nursing services to schools and return at a later date.
- 23a. Saueressig moved to enter into Executive Session at 12:11 p.m. for 10 minutes, to include each of the Commissioners, Health Department Administrator and the County Attorney, to discuss personnel matters of non-elected personnel, to discuss matters of leave time or vacation time, seconded by Rowley. Motion carried.
24. The Board resumed regular session at 12:21 p.m.
25. Saueressig moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Tina Withers, Public Health Nurse, Health Department, from part-time 1/5 to regular full-time (IPP), Classification: TP-III-b, Wage: \$21.15, effective 3/1/2016, seconded by Dale. Motion carried.
26. COF Training Services Representatives Craig Evans and John Griffin met with the Board to discuss the COF facility. Evans discussed the provision in the County agreement for the sheltered workshop. Evans explained that a sheltered workshop is no longer considered being in compliance with federal and state regulations. Evans said that COF is continually trying to remain compliant and find new and innovative ways to do so. Evans reiterated that they have created an integrated employer that is still a part of COF. Evans invited the Board to tour the facility. Economic Development Director Stacy Haines was also present. The Board will tour COF at the end of the meeting.
27. Fair Board member Dennis Poulson met with the Board to give a building update and requested the Board waive the landfill fees for the poultry and rabbit building.
- 27a. Combes moved to waive landfill fees for the demolition of the Coffey County Fair poultry and rabbit building, seconded by Rowley. Motion carried.
28. The courthouse will be closed on Monday, February 15th, in observance of President's Day.
29. Jim Dale left the meeting at 1:54 p.m. as he had previously toured the COF facility.
30. The Board left to tour COF at 2:00 p.m.
31. Meats adjourned the meeting at 2:20 p.m.

### **Correspondence**

1. Senator Knox – “Straight Talk” Newsletter – February 1 and 8, 2016
2. Whitney Damron – Articles of Interest – February 6, 2016

3. Coffey County Historical Society – Board Meeting Minutes of December 10, 2015
4. KAC – Legislative Update No. 5, February 5, 2016
5. Forrest Knox – Upcoming Public Legislative Forums – February 5, 2016
6. Whitney Damron – “Strategic Communications of Kansas” Newsletter – February 5, 2016
7. Plains Guardian Newspaper – January 2016
8. City of Burlington – Council Meeting Minutes of January 20, 2016
9. U.S. Senator Jerry Moran – “Kansas Common Sense” Newsletter – February 2, 2016
10. Kansas Department of Commerce – CDBG Update – February 2016
11. Corps of Engineers, Tulsa District – Revised Master Plan – January 29, 2016

Minutes, February 8, 2015

Signed:

Attest:

Chairman

County Clerk