

**1.** The Commission Chambers opened at 8:00 a.m., Monday, February 8, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe, Kimberly Skillman-Robrahn and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present.

**2.** Sipe moved to approve the minutes of Monday, February 1<sup>st</sup>, 2010, as written, seconded by Rowley. Motion carried. 1 abstention-Robrahn.

**3.** Emergency Management Russel Stuke met with the Board to update the Board on a meeting this Friday, February 12<sup>th</sup> from 9:00 a.m. to 11:00 a.m. in Topeka with the Wolf Creek Exercise Policy makers.

**4. Consent Agenda**

**A.** Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jeri Fry, New Hire, Deputy Clerk II, Clerk's office, classification C-III-a, wage \$12.16, effective 2/08/2010.

**B.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by William E. Stutesman and Ronna L. Stutesman. Lots Seven (7), in Block Sixty (60), in the City of Burlington, Coffey County, Kansas. Book Volume 227, Page 571-572 of the records of the Register of Deeds for Coffey County, Kansas.

**C.** Upon the request of the Coffey County Housing Authority Board and the recommendation of the County Attorney, move to authorize and direct the Chairman to sign the Real Estate Mortgage Release, acknowledging satisfaction in full debt secured by Randall Newkirk and Cathy Newkirk. Lots Eleven (11), Twelve (12), and Thirteen, in Block Sixteen (16), in the City of LeRoy, Kansas. Book Volume 226, Page 23-24 of the records of the Register of Deeds for Coffey County, Kansas.

**D.** Move to authorize and direct the Chairman to sign four (4) tax abatements to the Treasurer's tax roll in the amount of \$3,051.30.

**4a.** Crotts moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

**5.** Rowley moved, upon the recommendation of GIS Technician Sharon Schurle, to authorize and direct the Chairman to sign the U.S. Census Bureau 2010 Boundary Validation papers regarding the legal boundaries for Coffey County effective January 1, 2010, seconded by Robrahn. Motion tabled until more information is received.

**6.** Register of Deeds Gwen Birk met with the Board to request to purchase office furniture from Office Supplies Today.

**6a.** Robrahn moved, upon the recommendation of Register of Deeds Gwen Birk, to approve the bid from Office Supplies Today for the purchase of office furniture in the amount of \$5,457.00 from the Equipment Reserve Fund, seconded by Rowley. Motion carried.

**7.** Health Department Administrator Lindsay Payer presented the monthly report for January 2010.

**8.** Engineer Wayne Blackburn and Information Technology Director Bill Bauer met with the Board to discuss PEC inspections where there were fire code violations where ducts go between the fire walls and the open duct closes between the fire walls in the event of a fire. Bauer stated that the fiber optic cables and computer wires were run through the fire dampers under the direction of Doug Lawrence. Blackburn stated that he had a couple of Bridge crew employees that could assist with relocating the cables that would get the courthouse within code. Blackburn stated that the west wall of the commission room did not go all the way to the ceiling and that is also a code violation.

**9.** Engineer Wayne Blackburn presented the weekly report for the week of February 8, 2010.

**10.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.

**11.** Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

**12.** The Engineer also presented the Construction Zone report for the week of February 8, 2010.

**13.** Item No. 2010-05; Equipment Purchase – Tire/Service Truck. Blackburn presented additional information.

**14.** Item No. 2010-05; Rock Purchase for 2010: Request authorization to solicit and purchase Rock for 2010. Review Bids.

**15.** Item No. 2010-08; Equipment Disposal: Request Authorization for Disposal of Troxler Nuclear Density Gauge.

**15a.** Robrahn moved, based upon the recommendation of the County Engineer, to find that Troxler Density Gauge SE#15821 is no longer required or cannot prudently be used for public purposes of Coffey County. And as such should be disposed of by contracting with Qal-tek Associates to dispose of same, seconded by Sipe. Motion carried.

**16.** Item No. 2010-09; Request Bid on 2010 Asphalt Cold Mix Patching Material: Request Authorization to solicit sealed bids for Asphalt Cold Mix Patching Material.

**16a.** Crotts moved to approve the County Engineer's request to solicit bids for Cold Mix Patching Material for the 2010 Road Maintenance, seconded by Saueressig . Motion carried.

**17.** Item No. 2010-10; Request Bid on 2010 Liquid Asphalt: Request Authorization to solicit sealed bids for Liquid Asphalt for 2010 Chipseal Program.

**17a.** Sipe moved to approve the County Engineer's request to solicit bids for Liquid Asphalt for the 2010 Chipseal Program, seconded by Rowley. Motion carried.

**18.** Sipe moved to enter into Executive Session for 20 minutes at 10:17 a.m., to include each of the Commissioners and Health Department Administrator Lindsay Payer for a performance evaluation, seconded by Crotts. Motion carried.

**19.** The Board resumed regular session at 10:37 a.m.

**20.** Robrahn moved to enter into Executive Session for 20 minutes at 10:45 a.m., to include each of the Commissioners and Engineer Wayne Blackburn for a performance evaluation, seconded by Saueressig. Motion carried.

**21.** The Board resumed regular session at 11:05 a.m.

**22.** Blackburn also requested solicit bids for the purchase of a new tire truck.

**22a.** Sipe moved to approve the County Engineer's request to solicit formal bids for one (1) Tire/Service truck to be paid from the Equipment Reserve Fund, seconded by Rowley. Motion carried. 4-yes; 1-no, Crotts.

**23.** Saueressig recessed the meeting at 12:00 p.m., until 1:00 p.m. for a budget meeting.

**24.** The Board discussed and reviewed General Fund department budgets and Special Revenue funded budgets for 2011 budget preparation. The Board will request an itemized expenditures report from all departments and agencies that receive funds from the County.

**25.** The Board will meet on Tuesday, February 16<sup>th</sup>, 2010. The courthouse will be closed on Monday, February 15<sup>th</sup>, in observance of President's Day.

**26.** Saueressig recessed the meeting at 2:25 p.m. until Friday, February 12<sup>th</sup>, 2009 at 7:30 a.m., to reconvene for a meeting in Topeka with the Kansas Department of Emergency Management (KDEM).

## **Correspondence**

1. Kansas County Commissioners Association – KCCA 2010 Programs – February 3, 2010

2. Whitney Damron – Articles of Interest – February 5, 2010

3. Hawver's Capitol Flash – February 1, 2, 3, 4, 5, 2010
4. Hawver's Capitol Report – February 1, 8, 2010
5. Derek Schmidt – The Senate Report – February 5, 2010
6. League of Kansas Municipalities – League News – February 5, 2010
7. KAC – Legislative Bulletin No. 4 – February 5, 2010
8. Kansas Department of Transportation – Project No: 16C-4382-01 – February 5, 2010
9. KAC – Legislative Updates – February 3, 2010
10. City of Lebo - City Council Minutes of December 7, 14, 28, 2009, January 4, 2010
11. Sue Freeman & Nadine Leatherman – CCDRC – Thank you note – February 4, 2010
12. Cook, Flatt & Strobel Engineers – February 4, 2010
13. University of Kansas Transportation Center – Road Safety Assessment Classes in March, 2010
14. Kansas Green Energy Summit on April 8-9, 2010
15. Kansas Department of Transportation – Request for R&B Five-Year Plan – February 4, 2010
16. The Kiplinger Letter – January 29, 2010
17. Kansas Department of Commerce Rural Development – CDBG Update – February 2010

Minutes, February 8, 2010

Signed:

Attest:

Chairman

County Clerk