

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 5, 2007, to allow commissioners to individually review correspondence. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, County Clerk, Doug Witteman, County Attorney, and Donna Berland, Administrative Assistant. Tim East, WCNO Representative, was also present. The Board recited the Pledge of Allegiance.

2. Museum Director Deborah Kennamore met with the Board at 8:30 a.m. to discuss water damage that had occurred in the Museum and damage to some of the artifacts. Kennamore believes that there may have been some prior damage to the building. Kennamore stated that the artifacts have been moved into an area safe from any further water damage.

3. Sheriff Randy Rogers met with the Board to request that the Board sign and approve a contract of an Annual Agreement between Coffey County Kansas and Allen County for the housing of inmates in the Allen County Adult Detention Center.

3a. Crotts moved, upon the recommendation of the Sheriff and approval of the County Attorney as to form, to direct the Chairman to sign the contract of Annual Agreement between Coffey County, Kansas and Allen County, Kansas for the housing of inmates in the Allen County Adult Detention Center, seconded by Robrahn. Motion carried.

4. Rowley moved to approve the minutes of Monday, January 29, 2007, as written, seconded by Crotts. Motion carried.

5. Emergency Preparedness Coordinator Becky Jewett met with the Board to discuss upcoming events in the Emergency Preparedness Department. Jewett reported that there would be a Wolf Creek Tour on March 20th, 2007. Jewett addressed the Flu Pandemic Emergency Planning meeting that was held and ideas that were discussed among department heads. Jewett explained that Courthouse Security is also an upcoming project the State is working on for District Courts and Counties. Jewett informed the Board that Lyon County would be incorporating a HAZMAT Training exercise in conjunction with a Wolf Creek Training exercise. This will allow Lyon County to practice handling more than one emergency in the event that more than one emergency was to occur at the same time. Road and Bridge is doing maintenance on the Emergency Preparedness generator (i.e. replacing fuel filters, etc.). Jewett also provided the LEPC meeting dates. Saueressig volunteered to be on the Local Emergency Planning Committee (LEPC) and the Communications Committee.

6. Consent Agenda

A. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jim Hugunin, New Hire, Highway Dept., Survey Technician I, TP-I-e, subject to New Hire IPP, \$11.35, effective 2/12/07.

B. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for CSA compensation for John Zuern, as Zoning Administrator, for the month of February 2007, in the amount of \$300.

- 6a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Rowley. Motion carried.
- 7.** Saueressig moved to re-appoint Gary Haas as member of the Coffey County Fire Board to a three-year term, effective December 31, 2006, and ending December 31, 2009, seconded by Robrahn. Motion carried.
- 8.** Robrahn moved to re-appoint Bonnie Heath, as member of the Coffey County Fire Board to a three-year term, effective December 31, 2006, and ending December 31, 2009, seconded by Rowley. Motion carried.
- 9.** Crotts moved to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Lori Bitts, Field Appraiser I, compensation for dental insurance and tax underpayment reimbursement, seconded by Robrahn. Motion carried.
- 10.** Robrahn moved to approve payment of the 2007 Kansas County Commissioners' Association membership dues, at a cost of \$280.80, with funds to come from the General Fund, Commissioners - Contractual Services Line Item, seconded by Sipe. Motion carried.
- 11.** Saueressig moved to authorize and direct the Chairman to sign the Memorandum to all Coffey County Employees regarding the Employee Questionnaire, seconded by Robrahn. Motion carried.
- 12.** Crotts moved to authorize and direct the Chairman to sign one tax-abatement to the Treasurer's tax roll in the amount of \$32.28, seconded by Robrahn. Motion carried.
- 13.** Crotts moved to appoint Carol Knight as a member of the Coffey County Tourism & Visitor's Board to a two-year term, effective February 5, 2007, and ending February 5, 2009, seconded by Robrahn. Motion carried.
- 14.** Hub Caspar, Engineer, presented and discussed the weekly report dated February 5, 2007. Bruce Hegwald, Temporary Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 15.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 16.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 17.** Item No. 2007-01: Belly Dump Purchase – Request authorization to solicit sealed bids for (1) Belly Dump Trailer with trade-in of TL-002 a 1980 Load King and TL-006 a 1984 Load King. Bid opening: January 31, 2007 @ 2:00 p.m. Review bids – make award.
- 17a.** Rowley moved, based upon the recommendation of the County Engineer, to find that TL-002, a 1980 Load King, and TL-006, a 1984 Load King, are no longer required, or cannot

prudently be used for public purposes of the County and should be disposed of by trade-in sale to Berry Tractor Company for \$15,000. Notice of the Board's intention to dispose of said property was published on January 12th, 19th and 26th, 2007 in the official County newspaper, seconded by Saueressig. Motion carried.

17b. Sipe moved, based upon the recommendation of the County Engineer, to approve the bid of Berry Tractor Company for one (1) Trail King BD22-402, as being the best bid, and to purchase same for the sum of \$19,455, to be paid from the Road and Bridge Fund. Said purchase price reflects a trade-in value of \$15,000 for TL-002, a 1980 Load King, and TL-006, a 1984 Load King, seconded by Robrahn. Motion carried.

18. Item No. 2007-03: Request authorization to advertise for one Mechanic.

18a. Crotts moved to approve the County Engineer's request to advertise for one Mechanic to fill a vacancy due to a resignation, seconded by Saueressig. Motion carried.

19. Caspar also presented the Construction Zone Report for the week of February 5, 2007.

20. The Board discussed hiring an outside source to review the County's current salaries and payroll classification grid. The Board directed the Administrative Assistant to research sources that can provide salary studies and comparisons.

21. Engineer's Administrative Assistant John Zuern met with the Board to request postponing the award for the Courthouse Electrical bid until Monday, February 12, 2007, due to a miscalculation in the bid submittal. The Board agreed.

22. Jon Hotaling, Economic Development Director, submitted the weekly report for the week of February 5, 2007.

23. Item No. 95-9; Hotaling completed and mailed out agendas for the Coffey County Strategic Planning Advisory Council meeting to be held on Wednesday, February 7th, at the Coffey County Hospital, at 12 noon. Hotaling reviewed and edited a draft Strategic Plan for Economic Development for 2007 and mailed it out with meeting agendas. The Advisory Council will review the draft plan before approving it at the February 7th meeting.

24. Item No. 95-10; Hotaling reviewed and scanned additional photographs of the Coffey County Lake, Museum and Caboose to send to Bassmaster Magazine.

25. Item No. 95-21; Hotaling attended the Indoctrination for County and State Emergency Operations Center (EOC) personnel training. Hotaling reviewed general operating procedures, classification process, FEMA evaluation criteria, plume projection, dosimetry, notification process, drill schedule, etc. The first drill for 2007 will be held February 8th. The FEMA evaluated exercise will be held on November 6th - 7th, 2007.

26. Item No. 95-24; Hotaling attended the U.S. Department of Agriculture Rural Development Energy Conference in Manhattan. Renewable Energy and Energy Efficiency

Applications and Programs information were presented. The Rural Economic Development (RED) Loan and Grant Programs were presented. Hotaling stated that there are very little grant funds available, but a 0% loan is available in cooperation with Lyon-Coffey Electric for community facilities such as the substation at the Junction of Old Hwy 50 and US 75 for ambulance, fire and law enforcement operations.

27. Item No. 95-25; Hotaling organized, reviewed, edited and mailed out information on the Kansas Sports, Boat & Travel Show to booth volunteers. Hotaling also sent the agenda for the booth volunteers' organizational meeting to be held on February 9th.

28. Item No. 98-6; The Southeast Kansas Regional Planning Commission meeting is scheduled for February 1st. The meeting was postponed due to road conditions.

29. Item No. 00-3; Hotaling completed and mailed out Flight Training Scholarship information to superintendents, principals and counselors. The Scholarship Recipients' Reception will be held in the courthouse lobby at 8:30 a.m. on Monday, May 14th.

30. Hotaling finalized the date for the 12th Annual Elected Officials Breakfast after confirmation from Senator Schmidt's office. The breakfast will be held Wednesday, April 11th, from 7:30 a.m. to 9:00 a.m. at the Coffey County Hospital.

31. Hotaling faxed in a list of attendees for the Kansas Chamber of Commerce Annual Dinner on Tuesday, February 6th. The County van will leave from the west side of the courthouse at 4 p.m.

32. East Central Kansas Area Agency on Aging Director Elizabeth Maxwell met with the Board to present the Annual Report for 2006. Maxwell explained to new Board members the various services that the East Central Kansas Area on Aging provides for older citizens.

33. WCNOC Representative Tim East informed the Board that there would be a Comprehensive Review Preparation meeting on Friday, February 16th, 2007. The Department of Homeland Security will be reviewing the nuclear power infrastructure of Wolf Creek Nuclear Operating Corporation. East reminded the Board of the upcoming Wolf Creek drills that will be held on Thursday, February 8th, 2007 and Thursday, February 22nd, 2007.

34. COF Director Dan Andrews met with the Board to present an Agreement for Services between the Board of Coffey County Commissioners of Coffey County Kansas and COF Training Services, Inc. Sid Meeker, Area Director, was also in attendance.

35. Robrahn moved to approve the Agreement for Services between the Board of Coffey County Commissioners of Coffey County Kansas and COF Training Services, Inc., seconded by Crotts. Motion carried.

36. Deborah Kennamore, Museum Director, met with the Board to give an update on the Museum conditions. Kennamore stated that more water had accumulated from snow and ice melting.

37. Robrahn wanted it reflected in the minutes that a constituent had inquired about the 2005 Audit Exit Topics. Robrahn stated that the County Auditor had previously addressed the 2005 Audit Exit Topics at a prior Commission meeting on Monday, November 13th, 2006, regarding enhancements to the operations of County business. At the Board's previous request, the County Auditor will be providing training on understanding funds and line items for all department heads and supplemental employees. The County Auditor also recommended the County's need to establish a plan regarding federal grant funding.

38. Coffey County Health Department Administrator Lindsay Payer met with the Board to request to advertise for a full-time Public Health Nurse. The Board inquired about the threat of Tuberculosis in other counties and the precautions Coffey County is taking. Payer stated that Tuberculosis is a concern, however, no cases have been reported in Coffey County and that the Kansas Department of Health and Environment is concerned with it as well.

38a. Robrahn moved, upon the recommendation of the Health Department Administrator's request to advertise for a Public Health Nurse, Level I, to fill a vacancy due to Payer's promotion, seconded by Sipe. Motion carried.

39. The Board will not meet on Monday, February 19th, 2007, due to Presidents Day Holiday. The Board will have their regular scheduled meeting on Tuesday, February 20th, 2007.

40. The Board will sign warrants and vouchers for the month of February 2007 at 8:30 a.m., Monday, February 26th, 2007.

41. The Board will canvass the 2007 City/School Primary Election on Monday, March 5, 2007.

42. Sipe adjourned the meeting at 12:31 p.m., until Thursday, February 8, 2007, at 8:30 a.m. for the Wolf Creek training drill in the courthouse basement.

Correspondence

No Response Required

1. Coffey County Republican - Wolf Creek Commemorative edition - February 2, 2007
2007 League News - February 1, 2007
2. Whitney Damron - HB 2038 - Nuclear Incentive Bill - January 30, 2007
3. Whitney Damron - Political fight erupts on jobless audit - January 30, 2007
4. Whitney Damron - The Senate Report - February 1, 2007
5. The Kiplinger Letter - January 26, 2007

6. The Kiplinger Tax Letter - January 26, 2007
7. Kansas Association of Counties - Legislative Update - January 31, 2007
8. Kansas Department of Transportation - Construction Engineering 16 C-4328-01 - January 29, 2007
9. Kansas Association of Counties - 2007 Legislative Bulletin - February 2, 2007

Minutes, February 5, 2007

Signed:

Attest:

Chairman

County Clerk