

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 3, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Larry Crotts and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Coffey County Republican Editor Mark Petterson and Sam Robinson, BPR, Inc.

2. Sipe moved to approve the minutes of January 27, 2003 as corrected, seconded by Rowley. Motion carried. Corrections were: January 21, 2003, paragraph 4, following 'agreed to', add, "have Road and Bridge crews". Paragraphs 16 & 19, last sentence begin with "Hotaling". January 27, 2003, paragraph 7, add after 'regarding' "the establishment of a non-interest bearing account for". Paragraph 8, delete 'upcoming court cases', replace with "several legal issues, i.e., court cases, appeal cases for the year, increased case load for his office and the need to hire a part-time intern for his office." Paragraph 14, delete 'Ed', add "Education."

3. Consent Agenda:

A. Move to authorize the Chairman to sign 5 abatements to the Treasurer's tax roll in the amount of \$3,059.74.

B. Upon the recommendation of the County Attorney, approve the contribution of \$250.00 to the LeRoy After-Prom Committee, with funds to come from the County Attorney Diversion Fund.

3a. Crotts moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

4. One bid was received for the steel truss bridge B-138.

4 a. Merry moved, upon the recommendation and approval of the County Attorney, to find that one single span steel truss bridge (B-138), 15'x60', located at 9th and Oxen Road, is no longer required, or cannot prudently be used for public purposes of the County and such be disposed of by sale to Steve Strawder, at a cost of \$5.00, and further direct the County Attorney to prepare the appropriate Sale Agreement, seconded by Rowley. Motion carried.

5. Rowley moved, in response to the letter from the Clay County Commissioners and by this Board's direction, to approve the letters to be sent to our Kansas senators and representatives regarding demand transfer funds, seconded by Crotts. Motion carried.

6. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for the month of January 2003. Jewett also presented an eight-page study regarding the ability of nuclear power plants to withstand airplane crashes. The study is entitled, "Aircraft Crash Impact Analyses Demonstrate Nuclear Power Plant's Structural Strength". Jewett said the study shows that nuclear power plants in this country are built to withstand an airplane crash.

7. Mark Hopkins, Deputy County Appraiser, reported the keyboard and terminal for the AS 400 is worn out and he presented bids for a new one:

Infinitec – Salina, KS	\$350.00
Systems Warehouse- Plano, TX	\$600.00

7 a. Sipe moved to accept the low bid of Infinitec for \$350.00 for a monitor and keyboard for the AS 400, funds to come from Equipment Reserve Fund, seconded by Kirchner. Motion carried.

8. Dan Andrews, Executive Director, COF Training Services, Inc., presented a 2002 audit report and an agreement for services for 2003. Andrews also updated the Board on the improvements made to the Burlington facility this past year. He said the improvements were very much needed and are working out very well. Andrews also reported COF Training Services, Inc. had purchased a house from Coffey County Housing Authority for consumers living quarters in 2002.

8 a. Kirchner moved to approve the Agreement for Services with COF Training Services, Inc., for the year 2003, seconded by Crotts. Motion carried.

9. Rowley moved to recess into Executive Session at 10:05 a.m. for 15 minutes, to include each of the Commissioners and the Emergency Preparedness Coordinator, to discuss personnel matters of non-elected personnel, seconded by Kirchner. Motion carried.

10. The Board resumed regular session at 10:20 a.m.

11. Sam Robinson, BPR, Inc., reported having purchased the Gridley Gleam and asked to be considered for Coffey County's official newspaper. She said the Gleam meets all the state guidelines for legal publications. Robinson said it will be called "The Gleam" and she will be actively working to expand to other cities in the County. The Board indicated they would like to see full coverage of the County by The Gleam and see the paper prove itself before they consider her request.

12. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of January 27, 2003.

13. Item No. 95-9; Hotaling mailed out Strategic Planning Committee meeting agendas and last months meeting minutes. The next meeting will be held on Wednesday, February 5th, at the Coffey County Hospital at 12 noon.

14. Item No. 98-24; Hotaling attended the Kansas Banker's Association Economic Development seminar in Wichita. The workshop was entitled "Where the Money is in the Kansas Economy" and was presented by William H. Fruth of Policom Corp.

15. Item No. 95-24; Hotaling attended a supervisor training course presented by Marla Flentje, entitled "Leadership for Effective Supervision".

16. Item No. 95-29; Hotaling completed and mailed out Leadership Coffey County Class IV Agendas to class members and presenters. This class is entitled “Business, Industry, Agriculture & Finance”.
17. Item No. 97-7; Hotaling set up a tourism booth for the Kansas League of Municipalities conference in the State Capitol Building. Sid Meeker, Coffey County Chamber of Commerce Director, also worked the booth. Over 200 officials from cities across Kansas attended the conference.
18. Item No. 00-2; Hotaling attended the 21st Century Community Learning Center Advisory Council meeting. Hotaling viewed a video on the University of Oklahoma, Sooner Flight Academy, which will be part of the 21st Century Community Learning Center summer program. Hotaling will be showing the video to the Airport Board on February 12th.
19. Hotaling reported Diana Gunlock, Coffey County Employment Program Coordinator, due to other duties, is not able to spend enough time in the office to meet the needs of those coming into the office. John Green, Southeast Kansas Area Agency on Aging, will be interviewing for a part-time Coffey County Employment Program Coordinator on February 10, 2003.
20. Hotaling contacted Kansas Assemblies, Inc. personnel to work out a labeling system for the County equipment.
21. Hub Caspar, County Engineer, presented the weekly report dated February 3, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
22. Item No. 93-01; Road Permits Report: Five Road Permits were issued during the past week.
23. Item No. 99-99; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.
24. Item No. 99-13; Landfill: C&D Landfill update – expected life. **Caspar reported a study by Aquaterra shows the expected life of the C&D Landfill to be 47 years.**
25. Caspar also presented a Work Order Inquiry Report, a 2003 Bridge and Box Report and a Road Projects Summary List.
26. Caspar reported the ditch that Dean Wilson asked about east of Burlington by Mathias Lake is being cleaned out today.
27. The County Clerk received a request from Larry Paxon, a local farmer, to close a portion of Blackbird Road from 13th Road to 13th Lane. The County Attorney will prepare a resolution to start the proceedings next week.

- 28.** Crotts moved to recess into Executive Session at 11:28 a.m. for 15 minutes to include each of the Commissioners and the County Engineer to discuss personnel matters of non-elected personnel, seconded by Rowley. Motion carried.
- 29.** The Board resumed regular session at 11:43 a.m.
- 30.** Rowley moved to recess into Executive Session at 11:46 a.m. for 5 minutes, to include each of the Commissioners, the County Attorney and the County Engineer, to discuss matters which would be deemed privileged in the attorney/client relationship, seconded by Sipe. Motion carried.
- 31.** The Board resumed regular session at 11:51 a.m.
- 32.** Merry moved to approve the minutes of January 30, 2003 as written, seconded by Sipe. Motion carried, 4-yes, 1-abstained, Kirchner.
- 33.** The Board discussed moving the canvass of the city/school primary election to the following Monday. New legislation, KSA 25-3104, allows the County Election Officer to move the canvass to the next Monday following the election if notice is published prior to the canvass.
- 34.** The Board will sign warrants and vouchers on Wednesday, February 26, 2003, beginning at 8:30 a.m.
- 35.** Merry advised the Board, he was asked by Judy Moler, KAC, to testify regarding HB2082. The hearing is scheduled for Tuesday afternoon.
- 36.** Kirchner moved to adjourn the meeting at 12:09 p.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. KAC – Research Report
2. Hawver’s Capital Report – 1-27-03; 1-28-03; 1-29-03; 1-30-03; 1-31-03; 2-1-03; 2-2-03
3. Family of Jim Strawder – Thank you
4. Sellers Tractor Co., Inc. - Newsletter
5. League of Kansas Municipalities

6. City of LeRoy – Accounting of 2002 Culture & Recreation Funds
7. City of LeRoy – Accounting of 2002 Infrastructure Funds
8. City of LeRoy – Minutes of December 2nd & 30th, 2003
9. KDOC & H – Newsletter
10. KDOC & E – Notice of Conference
11. Corps of Engineers – Public Notice
12. Jo Ann Phillips – Thank you
13. KAC – Minutes of December 2002

Response Optional

14. Emergency Management Support Association of Kansas – Notice of Seminar

Minutes, February 3, 2003

Signed:

Attest:

Chairman

County Clerk