

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, February 2, 2004, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members R. Craig Kirchner, Tim Sipe, Fred Rowley, Jr. and Larry Crotts present. Also present were Vernon Birk, Coffey County Clerk, and Mary Bloomer, Administrative Coordinator. Present for part of the meeting was Mark Petterson, Coffey County Republican Editor.
2. Sipe moved to approve the minutes of Monday, January 26th, 2004, as corrected, seconded by Crotts. Motion carried. Corrections were Monday, January 26th, 2004, paragraph 3, delete 'paragraph 2, leave motion as Kirchner'. Paragraph 7, add at end of first sentence, "(now the Sheriff's annex facility)" Paragraph 10, replace '2nd' with "9th". Paragraph 28 a., delete 'center in the amount of \$157,000.00 for the year 2004', replace with "Services, effective January 1, 2004."
3. Kirchner moved to approve the minutes of Thursday, January 29, 2004, as written, seconded by Sipe. Motion carried, 4-yes, 0-no, 1-abstained, Rowley.
4. The Board did not receive any responses from the elected officials regarding job descriptions for their offices. The Board directed the Administrative Coordinator to contact the elected officials as a follow-up concerning the job descriptions.
5. Becky Jewett, Emergency Preparedness Coordinator, presented and discussed the monthly report for the month of December. Jewett also presented a letter from the Adjutant Generals Department referring to the 2003 Radiological Emergency Response annual letter of certification training action letter. Jewett notified the board of a Wolf Creek quarterly planning meeting hosted by Jewett. Jewett said the meeting will be in the basement meeting rooms on Friday, February 6, 2004, at 9:00 a.m. and is open to the public.
6. Hub Caspar, Coffey County Engineer, presented and discussed the weekly report dated February 2, 2004. John Zuern, Administrative Assistance, was also present. Caspar said Reed had been out treating roads the past two nights due to the recent storm.
7. Item No. 93-01; Road Permits Reports: One Road Permit was issued during the past week.
8. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
9. Item No. 99-13; Landfill: C&D Update – Attached to the weekly report were comments received from KDHE. Aquaterra is preparing a response.
10. Caspar and the Board discussed a letter from Charles Bowers, Bureau of Waste Management. Attached with the letter were the C&D Landfill operating requirements.
11. Item No. 2004-03; Rock Purchase for 2004: Review attached quotation summary.

Quotes presented:

| QUARRY | ROAD ROCK | D-50 | CMK-CHIPS | SHOT ROCK | 3" MINUS | AIC | 2" ROCK | 2 ½" X 1" |
|-----------------|-----------|--------|-----------|-----------|----------|--------|---------|-----------|
| Harshman | | | | | | | | |
| Freund | \$4.25 | \$5.75 | \$7.00 | \$3.50 | \$4.25 | N/A | \$5.50 | N/A |
| Paxson | \$4.50 | \$5.75 | \$7.00 | \$3.50 | \$4.50 | N/A | \$5.50 | N/A |
| Waverly | \$4.50 | \$5.75 | \$7.00 | \$3.50 | \$4.50 | N/A | \$5.50 | N/A |
| | | | | | | | | |
| Nelson | | | | | | | | |
| Burlington | \$4.70 | N/A | \$6.25 | N/A | N/A | N/A | N/A | \$5.50 |
| Waverly | \$4.40 | N/A | \$6.25 | \$3.00 | N/A | N/A | N/A | N/A |
| Lebo | \$4.10 | N/A | \$6.50 | \$3.25 | N/A | N/A | N/A | \$4.75 |
| Sharpe | \$4.55 | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Gas | N/A | N/A | N/A | N/A | N/A | \$5.70 | N/A | N/A |

11 a. Merry moved, upon the recommendation of the County Engineer, the Road Supervisor, and approval of the County Attorney, to waive the Purchasing Policy, as to advertising, for good cause, said cause being that informal quotes were obtained from all local active rock quarries, and to approve the purchase of rock as needed for 2004 from the following quarries: Harshman and Nelson, respectively, depending on the location the rock is to be used, seconded by Rowley. Motion carried.

12. Caspar also presented the Construction Zone report for the week of February 2, 2004.

13. Sipe moved to appoint Larry Crotts as Coffey County representative to the East Central Kansas Area Agency on Aging Advisory Board for a term of 1 year, effective this date, seconded by Merry. Motion carried.

14. Crotts moved to appoint Hub Caspar – Primary Representative; Fred Rowley, Jr. – Alternate Primary Representative; Todd Bemis – Secondary Representative; and Jeff Beyer – Alternate Secondary Representative as representatives for the Lake Region Solid Waste Authority, effective this date, seconded by Kirchner. Motion carried.

15. Jon Hotaling, Economic Development Director, presented and discussed the weekly report for the week of January 26, 2004.

16. Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting to be held at the hospital at 12 noon on Wednesday, February 4th. Hotaling also prepared and mailed a draft of a revised plan for 2004 to be reviewed by the committee at the February 4th meeting.

17. Item No. 95-29; Hotaling finalized the Youth Leadership agenda for the first session to be held on Monday, February 9th, from 4 p.m. to 8 p.m. in the courthouse basement. Hotaling confirmed speakers Gayle Price, Southeast Kansas Area Extension Specialist, Family and

Consumer Services and Janet Reppert, USD 244 Gifted Facilitator. Hotaling mailed a letter to class members explaining attendance requirements along with a schedule of upcoming classes.

18. Item No. 97-7; Hotaling attended the Coffey County Chamber of Commerce After 5 event at the Burlington Lifecare Center. Members in attendance were given tours of the facility including the newly expanded physical therapy center.

19. Item No. 00-2; Hotaling attended the 21st Century Learning Center meeting in Lebo. Hotaling discussed the summer program which will include tours of the Artrain exhibition and a flight academy. Hotaling will survey parents on the summer program start date and duration.

20. Item No. 02-2; Hotaling toured the Kansas Assemblies operation in LeRoy. The hose assembly has been cleaned and painted and additional lighting has been added. The brass area now has 4 out of 7 machines operating. Repairs have also been made to 3 die casting machines that are now operating.

21. Item No. 03-2; Latest information from Jim Kelly and the Hunter's Hope Foundation has the Hunter's Hope Celebrity Turkey Hunt occurring on April 24th, 25th & 26th with the banquet to be held April 24th (Saturday).

22. Item No. 04-1; Hotaling met with Sid Meeker of the Coffey County Chamber of Commerce and Jane Hatch of the Coffey County Library System to discuss Artrain USA advertising and promotion. Hotaling has banners from the last Artrain visit to LeRoy that can be reused with slight changes (date).

23. Hotaling sent information on available buildings, loan application forms, tax information, etc. to a manufacturing prospect.

24. Hotaling sent information on Coffey County demographics, retail sales, unemployment, etc. to a business prospect.

25. Hotaling sent information on Athletic Event Economic Incentive Grants to a representative of the Waverly High School athletic department. Hotaling presented a report of last year's grants.

26. The Board discussed a recent late charge and additional charges on a Sprint bill for purchase of equipment. There was possibly some miscommunication between Sprint and the Coffey County Clerk's office. Bloomer said she expects the issue will be resolved today. The Board reiterated that all Sprint and IBM bills, with the exception of phone bills, shall be immediately directed to Bloomer to handle.

27. In response to a constituents question, Commissioner Crotts discussed the last time the county had aerial photography flown for the County.

28. Commissioner Merry discussed Sections 22.5 and 24.6 of the County's Policy and Procedures Manual.

29. The Board decided to set certain employee valuations beginning February 17th.

31. Rowley moved to adjourn the meeting at 11:16 a.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Required

1. Civilian Conservation Corps – Letter requesting donation

Response Not Required

2. City of New Strawn – Minutes 1-8-04; 12-10-03; 11-4-03; 10-2-03
3. Hawver’s Capital Report – Misc. dates
4. KD of C – Newsletter
5. Nex-Tech – Notice of promotion
6. BCBS – Newsletter
7. Library – Calendar of Events

Response Optional

8. KDHE – Notice of Seminar
9. Emergency Management Support Association – Notice of Training

Minutes, February 2, 2004

Signed:

Attest:

Chairman

County Clerk