

1. The Commission Chambers opened at 8:00 a.m., Monday, February 1, 2010. Chairman Bob Saueressig called the meeting to order at 9:00 a.m. with members Larry Crotts, Tim Sipe and Fred Rowley present. County Clerk Angie Kirchner, County Attorney Doug Witteman and Administrative Assistant Donna Berland were also present. WCNOC Representative Tim East was also present. Kimberly Robrahn was absent from the meeting.

2. Rowley moved to approve the minutes of Monday, January 25<sup>th</sup>, 2010, as written, seconded by Crotts. Motion carried.

3. Sipe moved to approve the minutes of Wednesday, January 27<sup>th</sup>, 2010, as written, seconded by Crotts. Motion carried.

4. Rowley moved to close out the Fair Board Phase II Construction Fund and transfer the funds of \$452.42 to the General Fund Fair Building Appropriations Line Item, seconded by Saueressig. Motion carried.

**5. Consent Agenda**

A. Move to approve insertion of the quarterly flyer form The Consortium in the February payroll envelopes.

B. Move to authorize and direct the Chairman to sign fourteen (14) tax abatements to the Treasurer's tax roll in the amount of \$6,032.58.

C. Move to authorize and direct the Chairman to sign the Coffey County Payroll Notice for Jacqueline Beatty, New Hire, Officer, Sheriff's office, classification LE-III-a, wage \$14.58, effective 2/10/2010.

4a. Sipe moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

6. Emergency Management Planner/Office Manager Amber Presley met with the Board to present the monthly report for January 2010.

7. Crotts moved to approve Resolution No. 546-A; A RESOLUTION RE-ESTABLISHING AND RENAMING THE EMERGENCY MANAGEMENT AGENCY, FOR COFFEY COUNTY, KANSAS FOR COORDINATION OF RESPONSE TO DISASTERS FOR THE AREA OF COFFEY COUNTY, KANSAS AND PROVIDING FOR RELATED PURPOSES IN COMPLIANCE WITH ALL APPLICABLE STATE, LOCAL AND FEDERAL MANDATES, seconded by Sipe. Motion carried.

8. Rowley moved, upon the recommendation of the Emergency Management Coordinator, and approval of the County Attorney as to form, to direct the Chairman to sign the Emergency Management Performance Grant (EMPG) application to be submitted to the Kansas Division of Emergency Management for FY2010, seconded by Sipe. Motion carried.

**9.** Crotts moved to authorize and direct the Chairman to sign the letters regarding 2010 City Park and Recreation Grant Funds, seconded by Sipe. Motion carried.

**10.** Sipe moved to authorize and direct the Chairman to sign the letters regarding 2010 Funding Assistance to Rural Water Districts, seconded by Crotts. Motion carried.

**11.** Crotts moved to authorize and direct the Chairman to sign the letters regarding 2010 City Infrastructure Grant Funds, seconded by Rowley. Motion carried.

**12.** Engineer Wayne Blackburn presented the weekly report for the week of February 1, 2010.

**13.** Item No.93-01; Road Permits Report: No Road Permits were issued during the past week.

**14.** Item No. 99-13; Zoning Permit/Applications Report: One Zoning Permit was issued during the past week.

**15.** Item No. 99-99; Landfill: Monthly waste report – January, 2010. Aquaterra Proposal No. 0109202 – Review and sign.

Solid Waste	359.31
Special Waste	0
Const. Debris	60.10
Trees Limbs	2.12
Appliances	0
Metal	1.38
Pass. Tires	15
Truck Tires	4
Equip. Tires	1
Total Tires	20

(Out of County processed ties 0 tons)

**14a.** Sipe moved, based upon the recommendation of the County Engineer and approval as to form by the County Attorney, to authorize and direct Chairman to sign the agreement with Aquaterra Environmental Solutions, identified as proposal number 0109202, for Professional Services (Project 1, 2 and 5 only) provided for the Coffey County Sanitary Landfill. Payment for said services shall be from the Landfill Operation Fund, seconded by Saueressig. Motion carried.

**16.** Item No. 2010-05; Rock Purchase for 2010: Request authorization to solicit and purchase Rock for 2010.

**16a.** Crotts moved, upon the recommendation of the County Engineer and approval of the County Attorney, to waive the Purchasing Policy, as to advertising, for good cause, said cause

being to obtain informal quotes from all local active rock quarries, and to approve the purchase of rock as needed for 2010, from the following quarries: Nelson, Harshman and APAC-Kansas, Shears Division respectively, depending on the location the rock is to be used. The purchase of the Rock for 2010 shall be paid from the Road and Bridge Fund, seconded by Rowley. Motion carried.

**17.** Item No. 2010-06; Bridge B90 (12 – S.1) KDOT Project No. 16C-4382-01: Review and sign KDOT form 1309.

**17a.** Sipe moved to approve and sign KDOT form 1309, which is Authority to Award Contract – Commitment of County Funds for Bridge No. 90 (KDOT Project No. 16C-4382-01), seconded by Crofts. Motion carried.

**18.** Rowley moved to approve the County Engineer’s request to solicit quotations and purchase various tires, said purchase to be paid from the Road and Bridge Fund up to \$10,000, seconded by Saueressig. Motion carried.

**19.** The Engineer also presented the Construction Zone report for the week of February 1, 2010.

**20.** Economic Development Director Jon Hotaling presented the Bi-Weekly Report for January 19, 2010 to January 29, 2010.

**21.** Item No. 95-9; Hotaling completed and emailed agendas for the Strategic Planning Committee meeting to be held at the Coffey County Hospital at noon on Wednesday, February 3<sup>rd</sup>.

**22.** Item No. 95-25; Hotaling ordered furnishings for the Wichita Sports, Boat & Travel Show booth. Hotaling finalized schedules for volunteers for the show that will be held in the Kansas Coliseum, February 18<sup>th</sup> – 21<sup>st</sup>. Hotaling mailed letters to Lebo, Gridley and New Strawn City Clerks with information on Economic Development matching grant funding for printing city lake brochures.

**23.** Item No. 97-7; Hotaling met with the Coffey County Chamber of Commerce Executive Director to review ads and information for the 2010 Southeast Kansas Day Trips Guide. Hotaling also revised and updated an ad for the High Plains Journal Getaway Guide.

**24.** Item No. 98-6; Hotaling updated information on the Coffey County section of the Southeast Kansas Regional Planning Commission (SEKRPC) Comprehensive Economic Development Strategy (CEDS). The updated regional CEDS will be completed and submitted to the United States Economic Development Administration (EDA) and the Kansas Department of Commerce. The Coffey County Annual Enterprise Zone report was filed with SEKRPC for submittal to the Kansas Department of Commerce.

**25.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) general membership meeting in Mound City. Judy Billings with the Lawrence Convention and

Visitors Bureau showed a video on the Freedom's Frontier National Heritage Area. The membership reviewed updated bylaws and finalized arrangements for the Tulsa & Wichita Shows and for the Kansas Sampler Festival in Leavenworth this spring.

**26.** Item No. 00-3; Flight Training Scholarship information for the 2010-2011 program was mailed out to counselors and superintendents in USD 243, 244, & 245. Applications must be returned to counselors by April 9<sup>th</sup> and a scholarship reception will be held in the courthouse lobby on May 10<sup>th</sup>, at 8:30 a.m.

**27.** Item No. 03-1; Hotaling sent information and application forms for the Athletic Event Economic Incentive Grant Program for 2010 to the USD's. Hotaling received funding request applications from Waverly, Lebo, Burlington and Southern Coffey County.

**28.** Item No. 04-3; Hotaling received the Charloma FTE report for 2009 and adjusted the loan payments for 2010. Hotaling will present FTE information to the City of Burlington and USD 244 representatives at a meeting to review the Charloma property tax exemption and approve or disapprove the exemption for 2010.

**29.** Item No. 05-2; Hotaling attended the Alliance of Technology Commercialization (ATC) Board of Directors meeting on January 28<sup>th</sup> at Pittsburg State University. The Nominating Committee was appointed for the annual meeting on April 2010. Board appointments and reappointments for 2010 were discussed. During the past quarter, 17 clients requested assistance from ATC in the development of potential products and processes.

**30.** Item No. 08-2; Hotaling obtained information from Valnet on internet services available to Kan-Seal and the airport. Kan-Seal's service can be upgraded for an additional \$100 investment in equipment and about \$50 per month additional charge.

**31.** Hotaling attended a retirement reception for Rick Muench.

**32.** Hotaling assisted with serving at the Coffey County Museum chili feed on Saturday, January 30<sup>th</sup>.

**33.** Crotts moved to enter into Executive Session for 20 minutes at 10:43 a.m., to include each of the Commissioners and Noxious Weed/Recycling Director Todd Bemis for performance evaluation, seconded by Rowley. Motion carried.

**34.** The Board resumed regular session at 11:03 a.m.

**35.** The Board will hold a budget meeting on Monday, February 8, 2010, at 1:00 p.m., to review department budgets for possible budget cuts for the 2011 Budget Year.

**36.** Saueressig adjourned the meeting at 11:22 a.m.

## **Correspondence**

1. Hawver's Capitol Flash – January 25, 26, 27, 28, 29, 30, 2010
2. The Kiplinger Letter – January 22, 2010
3. The Kiplinger Tax Letter – January 22, 2010
4. Whitney Damron – SB 48 – E-911 Advances – February 1, 2010
5. Whitney Damron – Legislators Examine Judicial Areas – February 1, 2010
6. KDHE – Waste Management – March Training – January 28, 2010
7. Hawver's Capitol Report – January 2010
8. KDOT – Bidder for Project Number: 16 C-4382-01 – January 29, 2010
9. Whitney Damron – Dead alligator found in lake near Burlington – January 29, 2010
10. KAC – Legislative Bulletin No. 3 – January 29, 2010
11. League of Kansas Municipalities – League News – January 29, 2010
12. Coffey County Hospital Board of Trustee Meeting – Minutes of December 21, 2009
13. NACo e-News – January 26, 2010
14. City of Waverly – Minutes of December 9, 2009
15. COF Training Services, Inc. – Minutes of December 16, 2009
16. Coffey County Fire District #1 – Minutes of December 21, 2009  
Minutes, February 1, 2010

Signed:

Attest:

Chairman

County Clerk