

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 27, 2003, to individually review correspondence. Chairman Gene Merry called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Larry Crotts and Fred Rowley, Jr. present. Also present were Vernon Birk, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Coffey County Republican Editor Mark Petterson, Sam Robinson, BPR, Inc., and Jeannene Ryan, WCNOC Representative.

2. Sipe moved to approve the minutes of January 21, 2003 as corrected, seconded by Crotts. Motion carried. Corrections were: January 21, 2003, paragraph 4, delete, 'and lower a road culvert', add "Hub Caspar, County Engineer, and Robert Reed, Road Supervisor, were also present for the discussion". Paragraph 4, following 'agreed to', add "have road and bridge crews". Paragraph 8, add "at 9:44 a.m." after 'session'. Paragraph 10, delete 'Group', replace with "Services, Inc." Paragraph 16 & 19, last sentence, begin with "Hotaling". Add new paragraph, "14 a. The Board resumed regular session at 10:28 a.m." Add new paragraph "23. Hotaling provided the Board with information from the American Institute for Economic Research regarding a cost of living guide." Add at end of paragraph 26, "The committee was comprised of Commissioner Sipe, Treasurer Jo Ann Raaf and Sheriff Randy Rogers". Add at end of paragraph 35, "The Board asked Caspar to work with the County Attorney to work on a press release." Paragraph 40, delete 'Rock Creek Ins.', replace with "Elliott Ins. Group". Delete 'the past 6 months', replace with "that time frame". Add new paragraph "42. The Administrator Coordinator was directed to schedule employee reviews for non-elected Department Heads beginning the first of February."

3. Consent Agenda:

A. Move to authorize the Chairman to sign 8 abatements to the Treasurer's tax roll in the amount of \$2,851.67.

3a. Rowley moved to approve the Consent Agenda as submitted, seconded by Kirchner. Motion carried.

4. Crotts moved, upon the recommendation of the Emergency Preparedness Coordinator, to authorize and direct the Chairman to sign the revisions to the Coffey County Wolf Creek Plan and Procedures, seconded by Rowley. Motion carried.

5. Sipe moved, upon the request of the Lake Region Authority, to appoint Warren Bell as a non-county government employee representative to the Lake Region Solid Waste Management Committee, seconded by Kirchner. Motion carried.

6. Rowley moved to authorize and direct the Chairman to sign the letter to an employee regarding the Formal Hearing held Tuesday, January 21st, seconded by Crotts. Motion carried.

7. Jo Ann Raaf, Coffey County Treasurer, met with the Board regarding the establishment of a non-interest bearing account for CDBG Grant for Osage RWD #4 project.

7 a. Sipe moved to authorize and direct the Chairman to sign the Grant Agreement (No. 03-PF-314) between the State of Kansas Department of Commerce and Housing and Coffey County regarding the Osage RWD #4 project, seconded by Crofts. Motion carried.

7 b. Rowley moved to authorize and direct the Chairman to sign the Agreement for Administrative Services of CDBG funds with Steve Robb regarding the Osage RD #4 project. Funding for contract administration will be paid by Osage RWD #4, seconded by Kirchner. Motion carried.

8. The County Attorney updated the Board on several legal issues, i.e., court cases, appeal cases for the year, increased case load for his office and the need to hire a part time intern for his office.

9. Commissioner Sipe requested that the minutes on the Coffey County web site be more current. The County Clerk will look into how current they are and to what can be done to bring them up to date.

10. Commissioner Rowley reported having complaints from the public regarding snow removal at the Courthouse. The County Clerk will see to it that the snow is properly removed within a reasonable amount of time in the future for liability reasons.

11. Commissioner Merry reported on his recent KAC Board meeting. Merry has been appointed to the Finance Committee as a member of the KAC Board of Directors. He also reported February 11th, 2003 is County Government Day in Topeka. Some discussion was held on Federal Voter Reform.

12. Todd Bemis, Noxious Weed Director, met with the Board to discuss a possible budget shortfall. Bemis said some income that he was calling reimbursements (which could be spent this year) are actually fees and go into the General Fund. Bemis suggested a way to cut back some on expenses would be doing away with Wednesday evening hours, etc. For now the schedule will remain, however it will be looked at again in the fall. Bemis also mentioned the recycling baler is working out very well. He also reported on a Lake Region meeting regarding more available grants, possibly grant money for a tub grinder for composting purposes. Bemis was asked to work with the County Engineer to get more information on the grinder.

13. Jon Hotaling, Economic Development Director, presented the weekly report for the week of January 21st, 2003.

14. Item No. 95-21; Hotaling attended Series #1 Tabletop Public Information Drill at the Eisenhower Education Center at WCNO. Hotaling compared presentations of Public Information Officers at several actual events and one drill. Hotaling reviewed the drill schedule for 2003 and discussed changes in several procedures.

15. Item No. 95-25; Hotaling attended the Kansas Economic Development Alliance (KEDA) legislative briefing and reception in Topeka on Wednesday, January 22nd. Lieutenant Governor and Secretary of Commerce, John Moore, gave an overview of the new administration's plans

for the Kansas Department of Commerce and Housing (KDOC&H). Retention and expansion of existing industry will be the priority. There are over 30 job-training programs under 3 or 4 different agencies at the present time. The Housing Division may be moved out of KDOC&H. KEDA reviewed their legislative priorities for the 2003 legislative session.

16. Item No. 98-10; Hotaling attended the SEK, Inc. Economic Development Council Meeting in Chanute on January 21st. Hotaling discussed the proposed Procurement Technical Assistance Center (PTAC). Hotaling discussed House Bill #2019 concerning telecommunications relating to broadband and high speed Internet access service. The Council is in favor of the expansion of broadband services but does not feel this bill will provide for expansion in rural areas. The Council also agreed that some type of economic incentive should be provided to help offset some of the costs of the expansion in rural areas.

17. Item No. 98-10; Hotaling also attended the SEK, Inc. annual meeting and dinner in Chanute on January 22nd. Marsha Wallace, of the Empire District Electric Company, was named Chairperson of SEK, Inc. for 2003. Mike Meek, President of IntelliTec, was the speaker. His presentation was entitled "Thriving in the Economic Crunch".

18. Item No. 01-5; Hotaling participated in the Kansas Leadership Forum (KLF) Executive Committee conference call. Hotaling discussed the financial report for the organization, the upcoming Community Leadership Day to be held in Manhattan on March 28th, and the KLF Annual Conference to be held in Colby on September 17th. Hotaling set up an appointment to turn over records, accounts, etc., to the newly elected treasurer, Seth Bates, on February 20th.

19. Hotaling presented a list of local leaders who will be attending the Kansas Chamber of Commerce and Industry 2003 Caucus in Topeka.

20. Sipe moved to enter into a public hearing for the purpose of hearing comments or objections on the vacation of one half mile on Verdure Road between 5th Lane and 6th Road, seconded by Crofts. Motion carried.

20 a. No public persons were present to comment or object to the road vacation.

20 b. Rowley moved to close the public hearing, seconded by Kirchner. Motion carried.

21. Sipe moved to adopt Resolution No. 618-ab, A RESOLUTION TO VACATE ONE HALF MILE ON VERDURE ROAD BETWEEN 5TH LANE AND 6TH ROAD, seconded by Kirchner. Motion carried.

22. Hub Caspar, Coffey County Engineer, presented the weekly report dated January 27, 2003. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.

23. Item No. 93-01; Road Permits Report: Two Road Permits were issued during the past week.

24. Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
25. Item No. 99-13; Landfill: C&D Landfill update – Public Comment Period vs. airspace. **Caspar advised the Board in order to increase the size of the C&D landfill to go vertical and to gain airspace requires a Public Comment Period.**
26. Item No. 2003-09; Bridge Steel: Bid opening February 12, 2003 at 2:00 p.m. **Bids are for bridges 144 (9-R) & B018 (26-01).**
27. The Board also briefly discussed a tub grinder for the landfill. Caspar will work with the Recycling Coordinator to get more information.
28. Some of the Commissioners and Department Heads will be attending supervisor training tomorrow, January 28, 2003, in the courthouse basement.
29. The Board will sign warrants and vouchers at 8:30 a.m. Thursday, January 30, 2003.
30. Crotts moved to adjourn the meeting at 11:18 a.m., seconded by Merry. Motion carried.

CORRESPONDENCE:

Response Not Required

1. Hawver's Capital Report – 1-21-03; 1-22-03; 1-23-03; 1-24-03; 1-25-03
2. City of Gridley – Minutes of January 6, 2003
3. League of Kansas Municipalities - Newsletter
4. Library – Calendar of Events – February 2003
5. Kansas State Historical Society - Newsletter
6. Kansas State University – 2002 Annual Report
7. Corps of Engineers – Public Notices
8. Coffey County Fire District #1 – Minutes of December 16 and December 30, 2002

Response Optional

9. University of Kansas – Notice of Seminars

Minutes, January 27, 2003

Signed:

Attest:

Chairman

County Clerk