

1. The Coffey County Commission Chambers opened at 8:00 a.m. Monday, January 24, 2005, to allow commissioners to individually review correspondence. Chairman Fred Rowley called the meeting to order at 9:00 a.m. with members Tim Sipe, R. Kraig Kirchner, Gene Merry, and Larry Crotts present. Also present were Angie Kirchner, Coffey County Clerk, Doug Witteman, Coffey County Attorney, and Mary Bloomer, Administrative Coordinator. Present for a portion of the meeting were Mark Petterson, Coffey County Republican Editor, and Jeannene Ryan, WCNOC Representative.

2. Sipe moved to approve the minutes of January 18th, 2005 as corrected, seconded by Merry. Motion carried. Corrections were: Monday, January 18th, 2005, paragraph 13. delete 'Merry' replace with "The Board", delete 'the Supervisors and Department heads' replace with "Caspar" delete 'their' replace with "his". Paragraph 17a. delete 'to' replace with "with". Paragraph 31. delete 'move on the' replace with "develop a". Paragraph 33., after 'The' add "Board".

3. Consent Agenda:

A. Move to approve insertion of the quarterly flyer from The Consortium in the January payroll envelopes.

B. Move to authorize and direct the Chairman to sign 23 abatements to the Treasurer's tax roll in the amount of \$3,291.86.

4. Kirchner moved to approve the Consent Agenda as submitted, seconded by Crotts. Motion carried.

5. The County Attorney discussed with the Board the new addition to the policy of employee compensation when the courthouse is closed. The County Attorney advised the Board to not put wording in the policy to never close the courthouse. There could be a State of local disaster, an emergency, or inclement weather that would be of a safety issue for employees. The Chairman has the authority to close the courthouse.

6. The new policy will read: In the event the courthouse is closed as the result of an emergency, Employees, other than EMWO (Section 1.8) shall be allowed to leave and/or not report. In either event these Employees shall be paid in the same manner as if they were present for work. For all EMWO Employees that are required to work when the courthouse is closed, they shall be eligible to receive compensatory time (comp time) as follows: Every EMWO Employee required to work when during the time the courthouse would have been open (8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays) will be allowed paid time off on an hour-to-hour basis. Said comp time will be paid on straight time basis. Employees may schedule their comp time subject to the approval of their D.H. If an Employee is unable to remain at or come to work due to inclement weather or other emergency not specifically addressed in the PPM when the courthouse is open, that Employee may be authorized by their D.H. to use a personal day, or vacation.

- 6a.** Merry moved, upon the recommendation of the County Attorney to omit sick leave in the revised Section 18.6 of the Coffey County Policy and Procedure Manual, seconded by Crotts. Motion carried.
- 7.** Coffey County Appraiser Elysa Lovelady met with the Board to discuss ads that were ran in the Coffey County Republican at Christmas time and where the ads were to be paid from.
- 8.** After additional discussion, the Board directed the County Attorney to research the matter and draft a letter for the Chairman to sign on behalf of the Board.
- 9.** Administrative Coordinator Mary Bloomer drafted Goals for the Board for 2005. The Board will review the Goals for 2005 suggested and discuss them next Monday.
- 10.** The Board discussed monies held by the senior centers.
- 11.** Hub Caspar, County Engineer, presented and discussed the weekly report dated January 24, 2005. Robert Reed, Road Supervisor, and John Zuern, Administrative Assistant, were also present.
- 12.** Item No. 93-01; Road Permits Report: No Road Permits were issued during the past week.
- 13.** Hub updated the Board on the C&D landfill and 75 & 56 highways
- 14.** Item No. 99-99; Zoning Permit/Applications Report: No Zoning Permits were issued during the past week.
- 15.** Item No. 99-13; LANDFILL: September 28, 2004 Inspection – Update. Lysimeter Results for December 2004. Life expectancy of MSWLFs.
- 16.** Caspar discussed a possible letter he may receive from an individual with the Board inquiring about distance between a water shed dam and a new structure. Caspar will look at the zoning for building new structures near water shed dams and ditches.
- 17.** Caspar also presented the Construction Zone Report for the week ending January 24th.
- 18.** Kirchner presented a letter from a concerned citizen regarding the New Strawn Library branch. The Board stated that it was the Library Board’s ultimate decision on how to handle issues and to ensure the Libraries run efficiently. The Board did not foresee any library branches closing.
- 18a.** Chairman Rowley will suggest to Library Director Mary Markwalter to inform the public of Markwalter’s direct intentions and plans of the New Strawn Library and all other library branches as well.

- 19.** Merry moved to authorize and direct the chairman to sign a 3-year service and equipment agreement with Sprint or its subsidiary related to the County phone system upon the County Attorney's approval as to form of the contract, seconded by Kirchner. Motion carried.
- 20.** Jon Hotaling, Economic Development Director, submitted the weekly report for the week of January 24th, 2005.
- 21.** Item No. 95-10; Hotaling met with Leonard Jirak to discuss the usage at the Coffey County Lake in December & January. Hotaling will review the past 5 years for December & January to see if it would be cost effective to be closed for a month or two (December & January).
- 22.** Item No. 95-21; Hotaling attended the WCNOE Emergency Plan Drill at the Joint Information Center in Topeka. Hotaling said things went smoothly overall and the News conference questions were well addressed by the State, the County, and the WCNOE.
- 23.** Item No. 95-25; Hotaling completed information packets and sign up sheets for volunteers to work at the Wichita Sport, Boat & Travel Show, on February 16th – 20th. Hotaling confirmed an order for display tables and chairs.
- 24.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region Meeting in Chanute with Mary Walker, Coffey County Chamber Executive Director. Hotaling discussed plans for the Wichita Sport, Boat & Travel Show and for the Kansas Sampler Festival in May. Hotaling discussed and reviewed new brochure design. Hotaling said the next meeting is in March.
- 25.** Item No. 98-10; Hotaling attended the SEK, Inc. Annual Meeting in Chanute. Brett Sayer, president-elect of the organization, reviewed the past year's activities and goals for this coming year. Council chairpersons provided updates on each councils' activities for the past year and goals for 2005.
- 26.** Item No. 04-5; Hotaling met with a Coffey County resident on Thursday and Friday to discuss the distribution / warehouse project. Hotaling reviewed a new site that could be submitted to the company. Kansas Department of Commerce representative will contact the prospect to see if they would be interested in reviewing this site even though corporate evaluators cut the previous site from contention due to lack of population causing an insufficient labor pool in the opinion of the corporation.
- 27.** Hotaling asked the Board for volunteers for the Kansas Sports, Boat and Travel Show in Wichita, KS on February 16th through the 20th.
- 28.** Hotaling presented the Board with an e-mail from a representative from an anonymous corporation explaining the reasons why their company would not be locating in Coffey County.
- 29.** Hotaling recommended the Board donate \$250.00 to the Alliance for Technology Commercialization to be paid from the Economic Development fund.

- 30. The Board chose to decline the request for a donation to Alliance for Technology Commercialization.
- 31. Hotaling will inform the Alliance for Technology Commercialization that the county is not interested in donating at this time.
- 32. Jeanenne Ryan reported that the WCNOC drill for Jan. 25th has been postponed until a later date.
- 33. Rowley adjourned the meeting at 10:53 a.m.

CORRESPONDENCE:

Response Required

- 1. Zack Smith - letter regarding proclamation

Response Not Required

- 2. Hawver's Capitol Report – misc dates
- 3. University of Kansas - KUTC newsletter
- 4. Family of Lois Hofer - thank you
- 5. KDHE - Newsletter
- 6. KAC - Legislative Bulletin
- 7. Coffey County Housing Authority - Minutes of 12-2-04
- 8. City of Burlington - Minutes of 12-15-04 Response Optional

Minutes, January 24, 2005

Signed:

Attest:

Chairman

County Clerk

