

**1.** The Coffey County Commission Chambers opened at 8:00 a.m. Tuesday, January 22, 2008. Chairman Tim Sipe called the meeting to order at 9:00 a.m. with members Larry Crotts, Fred Rowley, Jr., Kimberly Robrahn and Bob Saueressig present. Also present were Angie Kirchner, Coffey County Clerk, and Donna Berland, Administrative Assistant. Editor of the Coffey County Republican, Mark Petterson, was in attendance for a portion of the meeting.

**2.** Crotts moved to approve the minutes of Monday, January 14<sup>th</sup>, 2008, as corrected, seconded by Rowley. Motion carried. Paragraph 14., after ‘approximately’ add “an additional”.

**3. Consent Agenda**

**A.** Move to authorize and direct the Chairman to sign five (5) tax abatements to the Treasurer’s tax roll in the amount of \$1,894.52.

**B.** Move to authorize and direct the Chairman to sign the payroll notice for CSA compensation for the month of January 2008, for Randy Rogers as Interim Emergency Management Coordinator.

**3a.** Robrahn moved to approve the Consent Agenda as submitted, seconded by Sipe. Motion carried.

**4.** Rowley gave an update on the WRAPS meeting in Emporia and stated that there were several Coffey County residents in attendance: Dan Haines, Neosho River Water Basin Representative Warren Bell, Registered Sanitarian Marilyn Eccles, Commissioner Fred Rowley Jr., Engineer Wayne Blackbourn, Extension Agent Cade Rensink, County Clerk Angie Kirchner, House of Representative Peggy Mast and residents of Jacob’s Creek.

**5.** Crotts moved to appoint Kerry Trostle as a member of the Coffey County Fire Board (Representative for District #2) to a three-year term, effective January 1, 2008, and ending December 31, 2010, seconded by Saueressig. Motion carried. Fire Chief Bill Walker was also in attendance.

**6.** Rowley moved to authorize and direct the Chairman to sign the letters regarding 2008 City Infrastructure Grant Funds, seconded by Robrahn. Motion carried.

**7.** Crotts moved to authorize and direct the Chairman to sign the letters regarding 2008 City Park and Recreation Grant Funds, seconded by Saueressig. Motion carried.

**8.** Saueressig moved to re-appoint Timothy A. Sipe to a four-year term as the non-lawyer member to the Fourth District Judicial Nominating Committee, beginning March 3, 2008 to March 5, 2012, seconded by Robrahn. Motion carried.

- 9.** Crotts moved, upon the recommendation of the Noxious Weed/Recycling Coordinator, to approve the revised Table of Organization, seconded by Sipe. Motion carried.
- 10.** John Zuern, Administrative Assistant to the Engineer, presented and discussed the weekly report dated January 22<sup>nd</sup>, 2008.
- 11.** Item No. 93-01; Road Permits Report: One Road Permit was issued during the past week.
- 12.** Item No. 99-13; Zoning Permits/Applications Report: No Zoning Permits were issued during the past week.
- 13.** Item No. 2008-01; Hot Pavement Mix: Request authorization to solicit sealed bids for Project No. A2801-C a 2" Hot Mix Overlay on 22<sup>nd</sup> Road from Fauna Road to US 75.
- 13a.** Rowley moved to approve the County Engineer's request to solicit sealed bids for Project No. A2801-C, Hot Mix Pavement on 22<sup>nd</sup> Road from Fauna Road to US Hwy 75, seconded by Saueressig. Motion carried.
- 14.** Item No. 2008-02; Request authorization to advertise for and hire 12 temporary seasonal employees.
- 14a.** Robrahn moved to approve the County Engineer's request to advertise for and hire 12 temporary seasonal employees, seconded by Sipe. Motion carried.
- 15.** Item No. 95-9; Hotaling completed and mailed out agendas for the Strategic Planning Committee meeting held January 2, 2008 at the Coffey County Hospital. Hotaling provided information on Economic Development activities and the Wichita Sports, Boat & Travel Show. Hotaling provided information on the Leadership Coffey County Program and the first session to be held on January 7<sup>th</sup>. Officers elected for the Strategic Planning committee for 2008 are: Matt Sunseri, Chairperson; Mary Markwalter, Vice-Chairperson; and Deborah Kennamore, Secretary.
- 16.** Item No. 95-10; Hotaling will be promoting Coffey County Lake and other Coffey County attractions at the Wichita Sports, Boat & Travel Show on February 21<sup>st</sup>-24<sup>th</sup>. Hotaling sent letters to Coffey County cities with lakes offering a \$200.00 grant for printing city lake brochures for the show. Hotaling will have a booth volunteers' luncheon meeting on Friday, February 8<sup>th</sup>, to go over show schedules, logistics, expenses, motels, Coffey County information, and Coffey County Lake getaway drawing, etc.
- 17.** Item No. 95-29; Hotaling mailed out Leadership Agendas to participants for the first session held on January 7<sup>th</sup>. Hotaling attended a session and mailed out thank you letters to presenters. Hotaling also changed the date for the 2<sup>nd</sup> session and mailed draft

agendas to presenters. Hotaling also mailed draft agendas for the March session presenters including Senator Derek Schmidt.

**18.** Item No. 97-7; Hotaling met with the new Coffey County Chamber of Commerce Director, Jennifer Anderson, to review Tourism committee responsibilities; Transient Guest Tax budget; Southeast Kansas Tourism Region activities; Wichita Sports, Boat & Travel Show; business facilitation seminars co-sponsored by the chamber in 2002; and the Strategic Planning committee.

**19.** Item No. 98-6; Hotaling attended the Southeast Kansas Regional Planning Commission (SEKRPC) Executive Committee meeting in Chanute on January 10<sup>th</sup>. Hotaling provided information on housing in the SEKRPC Comprehensive Economic Development Strategy (CEDS) to Steve Lightle, Coffey County Housing Authority Director.

**20.** Item No. 98-7; Hotaling attended the Southeast Kansas Tourism Region (SEKTR) meeting in Iola. Hotaling introduced Coffey County Chamber Director Jennifer Anderson to the SEKTR members. Hotaling will deliver Coffey County brochures to the Yates Center Chamber Director for the SEKTR booth at the Tulsa Sport, Boat & Travel Show, starting January 29<sup>th</sup>.

**21.** Item No. 00-3; Hotaling started updating information for the 2008 Flight Training Scholarship Program. Hotaling will mail a packet of information to all USD Counselors at the end of January. A Scholarship reception will be held in the courthouse lobby at 8:30 a.m. on May 12<sup>th</sup>.

**22.** Item No. 03-1; Hotaling mailed out information on Athletic Event Economic Incentive grants to superintendents, principals, and athletic directors at all county USD's. Hotaling has received grant requests for 9 events; 2 events for USD 245, 3 events for USD 244, and 4 events for USD 243.

**23.** Item No. 04-3; Hotaling mailed information on FTE requirements to Charloma. For Charloma to qualify for employment discounts for 2007 – they are required to have 30 FTE. The plant average for 2007 was 39 FTE. Two annual payments remain on relocation loan/grant.

**24.** Item No. 05-3; Hotaling completed a draft application form for the Southeast Kansas Prosperity Foundation Small Community Downtown Retail Building Renovation/Purchase Program. Hotaling presented the application form to the rest of the Foundation's Board of Directors at the monthly meeting in Chanute on January 10<sup>th</sup>. The SEK Prosperity Foundation raised over \$600,000 through a Tax Credit Program.

**25.** Item No. 07-2; Hotaling mailed brochures on Coffey County to the Chairman of the Freedom's Frontier National Heritage Area Committee for inclusion in the areas plan.

**26.** Item No. 07-3; Hotaling provided information to Network Kansas for a press release on the Gridley Gleam loan. Fifty percent (50%) of the \$10,000 in loan proceeds was provided by Network Kansas and fifty percent (50%) by Coffey County Economic Development.

**27.** Hotaling completed the Loan Report for the period December 1<sup>st</sup> through 31<sup>st</sup>, 2007.

**28.** Coffey County Housing Authority Director Steve Lightle met with the Board to give an update on testifying on Senate Bill 417 for a Housing Development Block Grant. Lightle stated this will be a good funding source for housing in the State of Kansas and will be available for counties after three years to be eligible statewide for housing developments. Any communities in the future that are declared disaster areas by the governor of the state of Kansas can access the funds.

**29.** Interim Emergency Management Coordinator Randy Rogers met with the Board to discuss the preliminary interview dates for the Emergency Management Coordinator that will be held February 14<sup>th</sup> and 15<sup>th</sup>, 2008. Rogers suggested that it may be beneficial to have the candidates perform a 5-minute PowerPoint presentation to test their teaching skills, personality skills, technology skills, etc. Rogers has coordinated with the National Weather Service and scheduled a storm spotter training that will be held on March 24<sup>th</sup> at a location yet to be determined. Rogers reported that he had received all laptops from the Homeland Security Grant and they have been installed and are ready for use in the Emergency Operations Center (EOC). Rogers also stated that the County and Wolf Creek will jointly issue a News Statement regarding the new sirens that have been installed and are operating throughout the County. Rogers reported that the Ford Expedition was received by Emergency Management.

**30.** The Board will work through lunch to sign warrants and vouchers for the month of January 2008 on Monday, January 28<sup>th</sup>, 2008, and address any other County business that may arise.

**31.** Sipe adjourned the meeting at 11:19 a.m.

### **Correspondence**

#### Incoming Correspondence:

1. Coffey County Airport Authority - Audit Report - Year ended December 31, 2006
2. Whitney Damron - The Senate Report - January 22, 2008
3. Coffey County Airport - January 14, 2008 Agenda, December 10, 2007 Minutes

4. Hawver's Capitol Flash - January 11, 14, 15, 16, 17, 18, 2008
5. Whitney Damron - Legislative power plays under way - January 14, 2008
6. Whitney Damron - Legislature wrestles with spending priorities - January 13, 2008
7. Hawver's Capitol Report - January 14, 2008
8. KAC - Legislative Bulletin - January 18, 2008
9. Randall Allen - KAC - Tax Committee Material - January 17, 2008
10. Whitney Damron - Wolf Creek restarted; federal regulators to inspect - January 17, 2008
11. Whitney Damron - Wolf Creek fixes problem, goes back online - January 17, 2008
12. Whitney Damron - Senate GOP caucus unveils agenda - January 16, 2008
13. The Kiplinger Letter - January 11, 2008
14. The Kiplinger Tax Letter - January 11, 2008
15. Timelines - Museum Newsletter - January 2008 Issue
16. City of Gridley Minutes of January 7, 2008 Council Meeting
17. Whitney Damron - City leaders receive open meetings lesson - January 16, 2008
18. Whitney Damron - Rail Traffic - January 21, 2008
19. Hawver's Capitol Report - Legislative Guide - January 15, 2008
20. KDOT - Inspection services for Project 16 U-2036-01 - January 16, 2008
21. Whitney Damron - Energy Issues Fire them up - January 15, 2008
22. Whitney Damron - The Senate Report - January 15, 2008
23. Whitney Damron - Kansas House GOP leaders set 2008 agenda - January 12, 2008

- 24. Coffey County Republican - Soil Conservation Ad - January 21, 2008
- 25. Whitney Damron - KAC Legislative Bulletin - January 21, 2008
- 26. Hawver's Capitol Report - January 21, 2008
- 27. League of Kansas Municipalities - 2008 League News #1 - January 18, 2008
- 28. KAC - Randall Allen - 2008 Legislative Policy Statement - January 14, 2008

Outgoing Correspondence:

- 29. John Massoth - Appointment to Housing Board - January 14, 2008

Minute, January 12, 2008

Signed:

Attest:

Chairman

County Clerk